**BELLE PLAINE CITY COUNCIL**
**REGULAR SESSION**
**JANUARY 6, 2014**

**1. PLEDGE OF ALLEGIANCE.**

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

**2. CALL TO ORDER. 2.1. Roll Call.**

The Belle Plaine City Council met in Regular Session on Monday, January 6, 2014 at 6:00 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Paul Chard present.

Also present were Interim City Administrator Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Chelsea Alger, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Zachery Schoenecker served as the video recording operator.

**3. APPROVAL OF AGENDA.**

Mayor Pingalore requested the addition of a workshop to discuss the CSAH 3 overpass project immediately following the close of tonight's regular session.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda with the addition of a workshop to discuss the CSAH 3 overpass project immediately following the close of tonight's regular session. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF CONSENT AGENDA.**
**4.1. Regular Session Minutes of December 16, 2013.**
**4.2. Resolution 14-001 Adopting Professional Appointments.**
**4.3. Resolution 14-002 Adopting Committee Appointments.**
**4.4. Resolution 14-003 Approving Retiree Monthly Insurance Benefit.**
**4.5. Resolution 14-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.**
**4.6. Resolution 14-005 Authorizing the Closing of 2005A Bond Fund (530) and Transfer Funds to 2008A Bond Fund (533).**
**4.7. Resolution 14-006 Authorizing the Transfer of Funds from the General Fund (101) to the Capital Fund (402).**
**4.8. Resolution 14-007 Re-Appointing Jacqueline Hillstrom as Seasonal Pool Manager.**

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the consent agenda as follows: 4.1. Regular Session Minutes of December 16, 2013, 4.2. Resolution 14-001 Adopting Professional Appointments, 4.3. Resolution 14-002 Adopting Committee Appointments, 4.4. Resolution 14-003 Approving Retiree Monthly Insurance Benefit, 4.5. Resolution 14-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City, 4.6. Resolution 14-005 Authorizing the Closing of 2005A Bond Fund (530) and Transfer Funds to 2008A Bond Fund (533), 4.7. Resolution 14-006 Authorizing the Transfer of Funds from the General Fund (101) to the Capital Fund (402) and 4.8. Resolution 14-007 Re-Appointing Jacqueline Hillstrom as Seasonal Pool Manager. ALL VOTED AYE. MOTION CARRIED.

**5. DEPARTMENT REPORTS.**

**5.1. Community Services Department.**

Community Services Director Nelson Ladd was present. The Council acknowledged receipt of the Community Services Department report.

**5.2. Public Works Department.**

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

**5.3. City Engineer Report.**

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

**5.4. Administration Report.**

Interim City Administrator Dawn Meyer was present. The Council acknowledged receipt of the Administration report.

**6. PUBLIC FORUM.**

**Visitor's Request.**

**1. Fire Bill Appeal - Chris Potter, 968 Mallard Lane.**

Interim City Administrator Meyer explained that on November 6, 2013 the Belle Plaine Fire Department was paged to respond to 968 Mallard Lane for an emergency. The City billed the owner for the call per the City's policy and fee schedule. The property owner is responsible for the bill. The City does not reduce or dismiss fire bill charges unless there is a discrepancy regarding type of billing. Fire Chief Otto agrees with the billing information.

Chris Potter, 968 Mallard Lane, believed the $300 fire bill was excessive. He explained that he called Scott County Dispatch because of natural gas odor at his residence. The Fire Department responded with a large number of firefighters and did not find the source of the gas leak. An individual from CenterPoint Energy arrived and secured the source of the leak. Mr. Potter said he was overcharged as the Belle Plaine firefighters were unable to locate and suppress the gas leak. He said many neighboring towns do not charge residents for fire calls.

Mayor Pingalore explained the City's policy and procedures are in place to protect the community, with safety as the priority. Councilmember Chard stated he has had a similar situation occur with a fire bill and therefore understands Mr. Potter's position. He suggested Mr. Potter check with his homeowner's insurance for possible reimbursement.

The Council re-affirmed the fire bill for Mr. Potter and no further action was taken.

**2. MRCI Work Source – Presentation by Steve Huisken.**

Mr. Steve Huisken addressed the City Council regarding MRCI Work Source. He explained that MRCI provides opportunities for people with disabilities and disadvantages in communities. He asked for support in utilizing these individuals with local employers.

Mayor Pingalore thanked Mr. Huisken for his presentation and explained the City will contact local organizations and spread the word about MRCI Work Source.

**7. PUBLIC HEARINGS – NONE SCHEDULED.**

**8. BUSINESS.**

**8.1. Presentation of Claims.**

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the Presentation of Claims as presented. ALL VOTED AYE. MOTION CARRIED.

**8.2. Authorize Advertisement to Seek Candidates for Full-Time Officer.**

Mayor Pingalore referenced a memo dated January 6, 2014 from Police Chief Stolee regarding the addition of a full-time officer.

Police Chief Stolee explained the addition of a full-time officer was included in the budget for 2014. The Public Safety Committee has met and made a recommendation to proceed with the hiring. Chief Stolee provided a PowerPoint presentation with statistics and support for the additional position.

Councilmember Chard was opposed to the hiring of an additional officer and recommended the decision be delayed.

MOTION by Councilmember Coop, second by Councilmember Schneider, to authorize staff to proceed with advertising to seek candidates for a full-time police officer. Councilmember Chard VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

**8.3. Authorize Purchase of Scoreboard for Tiger Park.**

Mayor Pingalore referenced a memo dated January 6, 2014 from Public Works Superintendent Fahey regarding the purchase of a scoreboard for Tiger Park.

Public Works Superintendent Fahey explained the score board used at Tiger Field is in need of replacement. This score board served the baseball community well for many years but has had many failures since it was struck by lightning a number of years ago. Repairs are constantly needed and parts are becoming obsolete. The cost to replace the score board is quoted at $40,610.00. The funding to pay for the score board will come from two funds. The City has allocated $30,000.00 in the capital improvement plan for this item. The Belle Plaine Baseball Association will be paying the difference with a donation to the City of $13,000.00 with $1,000.00 of it slated to offset installation cost. Finance/Administrator Dawn Meyer and Attorney Vose have drafted an agreement with the Baseball Association for a joint purchase of this scoreboard. The Public Works Department along with help from the Baseball Association will remove the old scoreboard and install the new one.

MOTION by Councilmember Trost, second by Councilmember Coop, to authorize the purchase of a scoreboard for Tiger Park at a cost of $40,610.00 with a cost share of $13,000 from the Belle Plaine Baseball Association. ALL VOTED AYE. MOTION CARRIED.

**8.4. Replace Snow Thrower for 1445.**

Mayor Pingalore referenced a memo dated January 6, 2014 from Public Works Superintendent Fahey regarding the replacement of the snow thrower.

Public Works Superintendent Fahey explained the Public Works Department uses a 60” heavy-duty two stage snow blower that is mounted on the front of the 1445 mowers. This blower is used for clearing trails and skating rinks. The current blower has had a significant failure in the gear box, this replacement part is $1,500.00 plus the time to remove and replace it. The quote for replacing this piece of equipment for $3,900.00 less trade. The blower is ten years old and has other worn parts and Public Works

Superintendent Fahey recommended replacement. The cost for replacing this blower will come from the Capital Equipment Fund.

Councilmember Chard commented that he believes the blower should be repaired rather than replaced. Commissioner Schneider said the blower is ten years old and parts are difficult to obtain. He recommended replacement.

MOTION by Councilmember Coop, second by Councilmember Schneider, to replace the 1445 snow blower at a cost of $3,900 less trade-in allowance. Councilmember Chard VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

**9. ADMINISTRATION.**

**9.1. Upcoming Meetings.**
**1. Public Works, 11:00 a.m., Tuesday, Jan. 7.**
**2. Public Safety, 4:30 p.m., Wednesday, Jan. 8.**
**3. Personnel Committee, 5:30 p.m., Wednesday, Jan. 8.**
**4. EDA, 5:00 p.m., Monday, Jan. 13.**
**5. Design Committee, 6:30 p.m., Monday, Jan. 13.**
**6. Planning Commission, 7:00 p.m., Monday, Jan.13.**
**7. City Offices Closed, Martin Luther King Day, Monday, Jan. 20.**
**8. HRA, 5:00 p.m., Tuesday, Jan. 21.**
**9. City Council, 6:00 p.m.., Tuesday, Jan. 21.**
**10. Scott County Citizens Input, Council Chambers, 10:00 a.m., Sat. Jan. 25.**

Mayor Pingalore reminded those present of the upcoming meetings as listed and the CSAH 3 workshop that will immediately follow the close of tonight’s regular session.

**10. ADJOURN.**

MOTION by Councilmember Coop, second by Councilmember Schneider, to adjourn at 6:58 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary