

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JANUARY 6, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, January 6, 2020 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, and Paul Chard. Councilmember Renee LeMieux was absent.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, and City Attorney Vose. Police Chief Stolee arrived at 6:38 PM. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

Councilmember Coop added Resolution 20-017 Appoint Rob Selly as Fire Chief Three and Tim Hentges as Lieutenant with the Belle Plaine Fire Department to the consent agenda item 4.18.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda as with the addition of 4.18. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of December 16, 2019.
- 4.2. Work Session Minutes of December 16, 2019.
- 4.3. Resolution 20-001 Adopting Professional Appointments.
- 4.4. Resolution 20-002 Adopting Committee Appointments.
- 4.5. Resolution 20-003 Approving Retiree Monthly Insurance Benefit.
- 4.6. Resolution 20-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.
- 4.7. Resolution 20-005 Appointing Al Fahey as Temporary Acting City Administrator.
- 4.8. Resolution 20-006 Authorizing the 31st Annual Recycle/Clean Up Day for Saturday, April 25, 2020.
- 4.9. Resolution 20-008 Appointing Ice Rink Attendants.
- 4.10. Authorize Purchase of a 2020 John Deere 544L Loader and Snow Pusher for Public Works.
- 4.11. Resolution 20-009 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Agreement for the City of Belle Plaine for 2020.
- 4.12. Resolution 20-010 Appointing Patricia Krings as City Councilmember.
- 4.13. Resolution 20-011 Accepting a \$250.00 Donation from AgPartners for the Police Department Toy Drive.
- 4.14. Resolution 20-012 Adopting A Citizen Participation Plan As Part Of A Small Cities Development Program Project.
- 4.15. Approving Temporary On-Sale Liquor License for an annual fundraising event for Our Lady of the Prairie Church on April 7, 2020.
- 4.16. Resolution 20-013 Appoint Steve Otto as Fire Chief One with the Belle Plaine Fire Department.
- 4.17. Resolution 20-014 Appoint Brian Siekmann as Fire Chief Two with the Belle Plaine Fire Department.
- 4.18. Resolution 20-017 Appoint Rob Selly as Fire Chief Three and Tim Hentges as Lieutenant with the Belle Plaine Fire Department.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda as listed: 4.1. Regular Session Minutes of December 16, 2019; 4.2. Work Session Minutes of December 16, 2019; 4.3. Resolution 20-001 Adopting Professional Appointments; 4.4. Resolution 20-002 Adopting Committee Appointments; 4.5. Resolution 20-003 Approving Retiree Monthly Insurance Benefit; 4.6. Resolution 20-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City; 4.7. Resolution 20-005 Appointing Al Fahey as Temporary Acting City Administrator; 4.8. Resolution 20-006 Authorizing the 31st Annual Recycle/Clean Up Day for Saturday, April 25, 2020; 4.9. Resolution 20-008 Appointing Ice Rink Attendants; 4.10. Authorize Purchase of a 2020 John

Deere 544L Loader and Snow Pusher for Public Works; 4.11. Resolution 20-009 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Agreement for the City of Belle Plaine for 2020; 4.12. Resolution 20-010 Appointing Patricia Krings as City Councilmember; 4.13. Resolution 20-011 Accepting a \$250.00 Donation from AgPartners for the Police Department Toy Drive; 4.14. Resolution 20-012 Adopting A Citizen Participation Plan As Part Of A Small Cities Development Program Project; 4.15. Approving Temporary On-Sale Liquor License for an annual fundraising event for Our Lady of the Prairie Church on April 7, 2020; 4.16. Resolution 20-013 Appoint Steve Otto as Fire Chief One with the Belle Plaine Fire Department; 4.17. Resolution 20-014 Appoint Brian Siekmann as Fire Chief Two with the Belle Plaine Fire Department and 4.18. Resolution 20-017 Appoint Rob Selly as Fire Chief Three and Tim Hentges as Lieutenant with the Belle Plaine Fire Department. ALL VOTED AYE. MOTION CARRIED.

OATH OF OFFICE.

Patricia Krings, Council Member

Mayor Meyer administered the Oath of Office to Patricia Krings. Councilmember Krings assumed her duties for the remainder of the meeting.

5. VISITORS REQUEST.

Jon Olson – Candidate for Senate District 20.

Candidate for Senate District 20 Jon Olson introduced himself and his goals if elected.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Fahey was present. Fahey explained Well Three is online and running after the summer rehab project. Fahey noted Hickory Park Hockey rink will be flooded this week, interior painting on the building is happening and lighting is scheduled for delivery Thursday the 16th. Fahey explained the skating rink currently has ice and the crew will potentially Zamboni it tomorrow. Fahey hopes to have good ice in the hockey rink in the coming weeks, weather permitting. Fahey explained the warming house is being worked on and staff are hopeful to open the doors the week of January 20.

Mayor Meyer inquired if skating will be operational soon. Public Works Superintendent Fahey explained once the area is open skating would be limited to weekends and days off school only due the lights not having been installed. Meyer noted many questions about the property no longer owned by the City and requests to fill it. Fahey explained the dirt would not be conducive for ice at this time. Fahey explained he was notified of a town who closed all their rinks due to poor ice. Fahey noted due to the warm weather in the last month the frost has come out of the top 3-4 inches of soil. Fahey added the Cities best option is to stay the course and make ice on the new hockey and skating rink.

6.2. City Engineer Report.

City Engineer Duncan was present. Duncan provided highlights from his report.

Councilmember Chard inquired if the 2019 project is settled and any adjustments made. City Engineer Duncan confirmed. City Administrator Meyer confirmed no additional contact has been made by residents and all concerns have either been met or may need to wait until Spring for action.

6.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted her report and the upcoming presidential primaries. Meyer explained the Secretary of State website is available for updated information on election changes.

Mayor Meyer inquired on the 169 project. City Administrator Meyer explained the final date and time for installment should be announced this week.

7. PUBLIC HEARINGS.

Mayor Meyer introduced the agenda item.

7.1. Extension of Hickory Boulevard and Prosper Street Improvement Project Preliminary Hearing.

The City Council will accept public comment on the proposed Extension of Hickory Boulevard and Prosper Street Improvement Project.

City Engineer Duncan explained the preliminary public hearing on the proposed extension of Hickory Boulevard and Prosper Street Improvement Project is the third step in the 429 project and required for subdivision. Duncan explained the initial report was provided to the council in November of 2019. Duncan explained the City has extended the North Sanitary Interceptor to make development of Jane Properties possible. Duncan provided a brief slideshow reviewing the North Sanitary Interceptor extension project City funded to pull and serve lots in Jane Properties at a cost of \$740,000.00. Duncan explained the Commercial improvements to the property include extension of Hickory Boulevard and Prosper Street, 44 foot opening with concrete curb and gutter, 9-ton axle load, walk and trail with ADA ramps. Duncan explained utility improvements include 12 inch PVC sanitary sewer with 6 inch PVC services, Pre-cast Manholes and castings, 12 inch PVC watermain with 6 inch services, hydrants and gate valves, storm sewer and catch basins and storm water management of outlot B. Duncan explained the estimated cost total \$861,250.00 which including contingency, administration, engineering and legal. Duncan explained the assessment process per the City's assessment policy for new development is 100% assessed against the property. Duncan noted flexibility with the City and property owner to make adjustments on assessed amount per lot. Duncan reviewed the schedule for the project siting if the Council authorizes plans and specs next steps would be to authorize advertisement for bids, receive and open sealed bids and finally hold the final assessment public hearing, adopt the assessment roll and consider awarding of the bid. Duncan noted if the project is awarded a projected start of 2020 with substantial completion in August of 2020 with the final ware course applied in June of 2021.

City Administrator Meyer clarified the awarding of the bid would only happen after the final assessment hearing and adoption of the assessment roll happens. Councilmember Chard inquired if this project will coincide with the 2020 project to help with the bidding process. Meyer confirmed however noting the final assessment roll adoption and awarding of the bid will happen at an earlier date. City Engineer Duncan explained if directed by Council the extension of Hickory Boulevard and Prosper Street could be added as an alternate on the 2020 project. Mayor Meyer requested staff revisit the extension of the NSI project and the City's significant investment for the public's information. Duncan showed a diagram and broke down the extension of the sewer services at a cost of approximately \$523,000.00, the developer trunk lines brought to the end of their property at a cost of approximately \$82,000.00 and finally the lateral line extension for development at a cost of approximately \$135,000.00. City Administrator Meyer clarified the extension was City paid and the lateral and trunk lines were developer paid.

Mayor Meyer opened the public hearing at 7:01 PM and asked for public comment.

Shawn Johnson, land owner of the subject property spoke on the scope of the project and his intent to expand his business. Johnson noted his current team of advisors and their commitment to making the project support the market value and positive work with the City. Johnson also noted his current negotiation with incoming business are in a sensitive point with his current team but believes he has the right people in place for positive outcome.

MOTION by Councilmember Coop, second by Councilmember Krings, to close the public hearing at 7:06 PM. ALL VOTED AYE. MOTION CARRIED.

City Engineer Duncan noted the requirement of a 4/5ths vote.

7.1.1. Resolution 20-016 Ordering Improvement and Directing Preparation of Final Plans and Specifications for the Extension of Hickory Boulevard and Prosper Street Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 20-016 Ordering Improvement and Directing Preparation of Final Plans and Specifications for the Extension of Hickory Boulevard and Prosper Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 9 by Bradbury Stamm Construction Winkelman, LLC. for the Aquatic Center Project.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. Public Works, 9:00 AM, Thursday, January 9.
2. EDA, 5:00 PM, Monday, January 13.
3. Planning, 6:30 PM, Monday, January 13.
4. Public Safety, 4:00 PM, Tuesday, January 14.
5. City Offices Closed in Observance of Martin Luther King Day, Monday, January 20.
6. Parks Commission, 5:00 PM, Tuesday, January 21.
7. City Council, 6:30 PM, Tuesday, January 21.
8. Work Session, 6:45 PM, Tuesday, January 21.

Mayor Meyer reminded the Council of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn the meeting at 7:09 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary