

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JANUARY 6, 2025**

OATH OF OFFICE

Ryan Ladd, Mayor
Brady Hartmann, Council Member
Luke Otto, Council Member

The Oaths of Office were administered.

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, January 6, 2025 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Public Works Superintendent Otto, City Attorney Vose and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Ladd added items 8.2. Resolution 25-008 Authorizing Ryan Ladd and Brady Hartmann as Signatory to Execute Financial Transactions for the City at Designated Depositories and 8.3. Resolution 25-009 Authorizing MN Department of Education Library Construction Grant and MN Management and Budget Grant Funding Assistance for Belle Plaine Library Expansion Project to the agenda.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve the Agenda with the additions of 8.2. Resolution 25-008 Authorizing Ryan Ladd and Brady Hartmann as Signatory to Execute Financial Transactions for the City at Designated Depositories and 8.3. Resolution 25-009 Authorizing MN Department of Education Library Construction Grant and MN Management and Budget Grant Funding Assistance for Belle Plaine Library Expansion Project. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

RECOGNITION OF SERVICE

Ashton Pankonin – Economic Development Authority Commission 2019-2025

Mayor Ladd presented Ashton Pankonin with the plaque in recognition of his service to the City of Belle Plaine on the Economic Development Authority.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of December 16, 2024.
- 5.2. Work Session Minutes of December 16, 2024.
- 5.3. Special Session Minutes of December 30, 2024.
- 5.4. Resolution 25-001 Adopting Professional Appointments.
- 5.5. Resolution 25-002 Adopting Committee Appointments.

- 5.6. Resolution 25-003 Approving Retiree Monthly Insurance Benefit.
- 5.7. Resolution 25-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.
- 5.8. Resolution 25-005 Appointing Cynthia Smith Strack as Temporary Acting City Administrator.
- 5.9. Resolution 25-006 Authorizing the 36th Annual Recycle/Clean Up Day for Saturday, September 13, 2025.
- 5.10. Resolution 25-007 Accepting \$2,500.00 Grant from Community Partnerships Grant Program of the Minnesota Chiefs of Police Foundation for 2025 Hooks, Lines and Heroes Fishing Derby.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of December 16, 2024; 5.2. Work Session Minutes of December 16, 2024; 5.3. Special Session Minutes of December 30, 2024; 5.4. Resolution 25-001 Adopting Professional Appointments; 5.5. Resolution 25-002 Adopting Committee Appointments; 5.6. Resolution 25-003 Approving Retiree Monthly Insurance Benefit; 5.7. Resolution 25-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City; 5.8. Resolution 25-005 Appointing Cynthia Smith Strack as Temporary Acting City Administrator; 5.9. Resolution 25-006 Authorizing the 36th Annual Recycle/Clean Up Day for Saturday, September 13, 2025 and 5.10. Resolution 25-007 Accepting \$2,500.00 Grant from Community Partnerships Grant Program of the Minnesota Chiefs of Police Foundation for 2025 Hooks, Lines and Heroes Fishing Derby. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the Engineer Report.

6.3. Administration Department

City Administrator Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS. None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

- 8.1.1. Pay Request No. 1, The Joseph Company, Inc. for the Well No. 5 and Well House Project.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the reviewed claims as presented in the amount of \$3,223,289.56. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-008 Authorizing Ryan Ladd and Brady Hartmann as Signatory to Execute Financial Transactions for the City at Designated Depositories.

Finance Director Jirik reviewed Resolution 25-008 Authorizing Signatories to Executed Financial Transactions for the City at Designated Depositories.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve Resolution 25-008 Authorizing Ryan Ladd and Brady Hartmann as Signatory to Execute Financial Transactions for the City at Designated Depositories. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 25-009 Authorizing MN Department of Education Library Construction Grant and MN Management and Budget Grant Funding Assistance for Belle Plaine Library Expansion Project.

Finance Director Jirik reviewed Resolution 25-009 as requested by the MN Department of Education Library Construction Grant for the Library Expansion Project.

Motion by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-009 Authorizing MN Department of Education Library Construction Grant and MN Management and Budget Grant Funding Assistance for Belle Plaine Library Expansion Project. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. Public Works, 7:00 AM, Wednesday, January 8.
2. EDA, 5:00 PM, Monday, January 13.
3. Planning, 6:00 PM, Monday, January 13.
4. Public Safety, 7:00 AM, Tuesday, January 14.
5. City Offices Closed in Observance of Martin Luther King Day, Monday, January 20.
6. City Council, 6:00 PM, Tuesday, January 21.
7. Work Session, 6:15 PM, Tuesday, January 21.

10. ADJOURN.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to adjourn the Regular Session Meeting at 6:18 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary