BELLE PLAINE CITY COUNCIL
REGULAR SESSION
JANUARY 7, 2013

1. PLEDGE OF ALLEGIANCE.

Former Mayor Tim Lies opened the meeting by leading those present in the Pledge of Allegiance.

OATH OF OFFICE.
Mayor Michael Pingalore
Councilmember Gary Trost
Councilmember Cary Coop

City Administrator Murphy administered the Oath of Office to Mayor Michael Pingalore and Councilmembers Gary Trost and Cary Coop.

Former Mayor Lies then turned the gavel over to Mayor Pingalore.

Mayor Pingalore thanked the citizens of Belle Plaine for their support.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, January 7, 2013 at 6:00 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Paul Chard present.

Also present were City Administrator David Murphy, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Zachary Schoenecker served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of December 17, 2012.
4.2. Resolution 13-001 Professional Appointments.
4.3. Resolution 13-002 Adopting Committee Appointments.
4.4. Resolution 13-003 Approving Retiree Monthly Insurance Benefit.
4.5. Resolution 13-004 Appointing Finance Director Dawn Meyer as Temporary Acting City Administrator in the Absence of the City Administrator.
4.6. Resolution 13-005 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.
4.7. Resolution 13-006 Updating Signatory on Financial Transactions with the State Bank of Belle Plaine.
4.8. Accepting Resignation of Accounting Technician Amy J. Jirik.
4.9. Authorizing Staff to Proceed with Advertising to Seek Candidates to Fill the Vacancy of the Accounting Technician Position.
4.10. Authorizing Staff to Proceed with Advertising to Fill Vacancy of Police Officer Position.
4.11. Resolution 13-007 Re-Appointing Jacqueline Hillstrom as Seasonal Pool Manager.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the consent agenda as follows: 4.1. Regular Session Minutes of December 17, 2012, 4.2. Resolution 13-001

Professional Appointments, 4.3. Resolution 13-002 Adopting Committee Appointments, 4.4. Resolution 13-003 Approving Retiree Monthly Insurance Benefit, 4.5. Resolution 13-004 Appointing Finance Director Dawn Meyer as Temporary Acting City Administrator in the Absence of the City Administrator, 4.6. Resolution 13-005 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City, 4.7. Resolution 13-006 Updating Signatory on Financial Transactions with the State Bank of Belle Plaine, 4.8. Accepting Resignation of Accounting Technician Amy J. Jirik, 4.9. Authorizing Staff to Proceed with Advertising to Seek Candidates to Fill the Vacancy of the Accounting Technician Position, 4.10. Authorizing Staff to Proceed with Advertising to Fill Vacancy of Police Officer Position, and 4.11. Resolution 13-007 Re-Appointing Jacqueline Hillstrom as Seasonal Pool Manager. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services Department.

Community Services Director Nelson Ladd was present. The Council acknowledged receipt of the Community Services Department report.

5.2. Public Works Department.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. He reported that MnDOT has just announced a new CIMS grant project that would be conducive to the CSAH 3 overpass project. The public works committee will be discussing at their upcoming meeting. The Council acknowledged receipt of the City Engineer report.

5.4. City Administration Report.

City Administrator David Murphy was present. He reported that a meeting with the Rural Fire Association has been scheduled for 10:00 a.m. on Monday, January 28th. The Council acknowledged receipt of the City Administration report.

6. PUBLIC FORUM.

Mike Finch, 210 South Linden Street, introduced himself to the Council and explained he is a pastor who recently moved to Belle Plaine from Litchfield, MN.

Jeremiah Kordner, 740 East State Street, commented on the importance of having acceptable ice at the hockey rink. He also recommended additional overhead lights.

Joe Wagner, 10820 Xanadu Avenue, Jordan, MN, Scott County Commissioner, congratulated the city officials on their successful bid in the recent election.

Kurt Laabs, 262 East Orchard Street, who was unsuccessful in his bid for council during the last election, stated he was interested in being appointed to fill the vacancy that currently exists on the city council.

MOTION by Councilmember Chard, second by Councilmember Coop, to close the public forum. ALL VOTED AYE. MOTION CARRIED.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the presentation of claims as presented. ALL VOTED AYE. MOTION CARRIED.

8.2. Ordinance 13-01, Amending Section 104.04 of the City Code Pertaining to Council Composition.

MOTION by Councilmember Coop, second by Councilmember Pingalore, to adopt Ordinance 13-01, Amending Section 104.04 of the City Code Pertaining to Council Composition, reducing the number of council seats from six to five. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.
1. Public Works, 11:00 a.m., Tuesday, Jan. 8.
2. Visioning Session, 8:00 a.m., Saturday, Jan. 12.
3. EDA, 5:00 p.m., Monday, Jan. 14.
4. Planning Commission, 7:00 p.m., Monday, Jan.14.
5. City Offices Closed, Martin Luther King Day, Monday, Jan. 21.
6. HRA, 5:00 p.m., Tuesday, Jan. 22.
7. City Council, 6:00 p.m., Tuesday, Jan. 22.
8. Park Board, 5:00 p.m., Monday, Jan. 28.

Mayor Pingalore referenced the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 6:20 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary