

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MONDAY, JANUARY 7, 2019**

OATH OF OFFICE.

Christopher G. Meyer, Mayor

City Administrator Meyer administered the Oath of Office to re-elected Mayor Christopher G. Meyer.

Paul Chard, Council Member

Renee LeMieux, Council Member

Mayor Chris Meyer administered the Oath of Office to re-elected Council Member Paul Chard and newly elected Council Member Renee LeMieux.

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, January 7, 2019 at 6:31 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Chris Meyer called the Meeting to order with Councilmembers Ben Stier, Cary Coop, Paul Chard and Renee LeMieux present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, City Attorney Vose and Police Chief Stolee. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of December 17, 2018.
- 4.2. Work Session Minutes of December 17, 2018.
- 4.3. Closed Personnel Minutes of December 17, 2018.
- 4.4. Resolution 19-001 Adopting Professional Appointments.
- 4.5. Resolution 19-002 Adopting Committee Appointments.
- 4.6. Resolution 19-003 Approving Retiree Monthly Insurance Benefit.
- 4.7. Resolution 19-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.
- 4.8. Resolution 19-005 Appointing Al Fahey as Temporary Acting City Administrator.
- 4.9. Resolution 19-006 Authorizing the Annual Recycle/Clean Up Day for April 27, 2019.
- ~~4.10. Resolution 19-007 Appointing Isabella Schulte as Seasonal Pool Manager.~~
- 4.11. Resolution 19-008 Approving the 2018 Local Water Plan.
- 4.12. Resolution 19-009 Approving Code Enforcement Policy.
- 4.13. Resolution 19-012 Authorizing City Signatories at the State Bank of Belle Plaine.
- 4.14. Approve Large Assembly Permit for the Belle Plaine Hockey Association.
- 4.15. Resolution 19-013 Accepting \$25,000.00 Donation from the Belle Plaine Friends of the Library for the Library.

Mayor Meyer moved item 4.10 Resolution 19-007 Appointing Isabella Schulte as Seasonal Pool Manager to the business portion of the meeting. Meyer inquired of Council if anyone had any further questions on the proposed Code Enforcement Policy. Council acknowledge their willingness to move forward with adoption.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the consent agenda as follows: 4.1. Regular Session Minutes of December 17, 2018; 4.2. Work Session Minutes of December 17, 2018; 4.3. Closed Personnel Minutes of December 17, 2018; 4.4. Resolution 19-001 Adopting Professional Appointments; 4.5. Resolution 19-002 Adopting Committee Appointments; 4.6. Resolution 19-003 Approving Retiree Monthly Insurance Benefit; 4.7. Resolution 19-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City; 4.8. Resolution 19-005 Appointing Al Fahey as Temporary Acting City Administrator; 4.9. Resolution 19-006 Authorizing the Annual Recycle/Clean Up Day for April 27, 2019; 4.11. Resolution 19-008 Approving the 2018 Local Water Plan; 4.12. Resolution 19-009 Approving Code Enforcement Policy; 4.13. Resolution 19-012 Authorizing City Signatories at the State Bank of Belle Plaine; 4.14. Approve Large Assembly Permit for the Belle Plaine Hockey Association and 4.15. Resolution 19-013 Accepting \$25,000.00 Donation from the Belle Plaine Friends of the Library for the Library. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Fahey was present. Fahey explained the warm weather has not been conducive for making ice at the ice rink. Fahey stated he's had questions from residents regarding the process for flooding the rink and explained the current method of tanker flooding is the most efficient way of flooding. Mayor Meyer inquired if Carver has a different base as their rink is open. Fahey confirmed Carver has a hard, light colored base.

Fahey provided a brief update for the pool citing footings are being dug and the base layer will likely be poured next week. The Council acknowledged receipt of the Public Works Report.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan provided a brief update on the North Sanitary Sewer Extension. Duncan explained the casing is completed and pipe is currently being installed into the casing. The Council acknowledged receipt of the Engineer Report.

5.3. Administration Report.

City Administrator Meyer was present. Meyer explained the denial letter for the Library Grant application on the proposed library expansion was attached to the report. Meyer also noted an attached letter from Mediacom notifying the City of an increase of service fees for residents in 2019. The Council acknowledged the City Administrators report.

6. PUBLIC HEARINGS – NONE SCHEDULED.

7. BUSINESS.

7.1. Presentation of Claims.

7.1.1. Pay Request #1 by EJM Pipe Services, Inc. for the North Interceptor Sanitary Sewer Extension.

Mayor Meyer inquired if the RBC Capital Market CD was bid out locally. Finance Director Jirik answered affirmatively.

MOTION by Councilmember LeMieux, second by Councilmember Stier, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 19-014 Accepting the Preliminary Engineer Report and Ordering Final Plans and Specifications for the South Street Sanitary Sewer Extension.

City Administrator Meyer explained the Council has held discussion regarding the South Street Sanitary Extension. On December 17, 2018, Council directed staff to order a preliminary engineering report. City Engineer Duncan has completed the report and is presented the findings. Duncan explained the proposed

extension would start at the West end of Oakwood Drive move South to South Street and then West to City limits. Service area for the extension would service sewer for current residents along South Street and allow for potential growth and development. Duncan's recommendation is to include the extension with the 2019 Street Project bidding with Council review when bids are complete.

Councilmember Coop inquired if the extension could service what is now township jurisdiction. Duncan confirmed the extension is an alternative to the West Commerce Drive service. City Administrator Meyer explained if Council moves forward with ordering plans and specifications it is also her recommendation to bid as an alternative.

MOTION by Councilmember Chard, second by Councilmember Stier to approve Resolution 19-014 Accepting the Preliminary Engineer Report and Ordering Final Plans and Specifications for the South Street Sanitary Sewer Extension. ALL VOTED AYE. MOTION CARRIED.

7.3. Resolution 19-007 Appointing Isabella Schulte as Seasonal Pool Manager.

Mayor Meyer inquired if the pool licensing will be different and if the pool manager would fit within the requirements of any new licensing. Public Works Superintendent Fahey confirmed the State has cleared the licensing and Schulte meets requirements. Meyer inquired if a pool manager would be an effective option for aggressive sales and marketing for the new aquatic center. City Administrator Meyer explained she and Fahey met with Schulte last season about the aquatic center marketing. Citing Schulte had many recommendations regarding marketing, programs and new recommendation.

MOTION by Councilmember Coop, second by Councilmember Stier to approve Resolution 19-007 Appointing Isabella Schulte as Seasonal Pool Manager. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

1. Public Safety, 4:30 PM, Tuesday, January 8.
2. Commission Interviews, 6:00 PM, Wednesday, January 9.
3. Public Works, 9:00 AM, Thursday, January 10.
4. EDA, 5:00 PM, Monday, January 14.
5. Planning, 6:30 PM, Monday, January 14.
6. City Offices Closed, Monday, January 21 in Observance of Martin Luther King Day.
7. Park Board, 5:00 PM, Tuesday, January 22.
8. City Council, 6:30 PM, Tuesday, January 22.
9. Work Session, 6:45 PM, Tuesday, January 22.

Mayor Meyer reminded the Council of the upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Stier, to adjourn the Regular Session at 6:52 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich and Bonnie Vinkemeier
Acting Recording Secretary