

**BELLE PLAINE CITY COUNCIL
MEETING
JANUARY 16, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, January 16, 2018 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Ben Stier, Cary Coop, and Theresa McDaniel present. Councilmember Paul Chard was absent.

Also present were Interim City Administrator Dawn Meyer, Community Development Director Cynthia Smith Strack, Public Works Superintendent Al Fahey, City Engineer Joe Duncan, Police Chief Tom Stolee, Ambulance Director Doug Sweeney and Fire Chief Matt Stier. Attorney Brian Laanger was present in place of Bob Vose and Dorothy Saulsbury was present in place of Mindy Chevalier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of January 2, 2018.

4.2. Work Session Minutes of January 2, 2018.

4.3. City Administrator Interview Minutes of January 8, 2018.

4.4. Commission Interview Minutes of January 10, 2018.

4.5. Resolution 18-007 Accept MN Department of Labor and Industry Grant for Fire Department SCBA project.

4.6. Resolution 18-008 Re-Appointing Lisa Fahey as a Member of the EDA.

4.7. Resolution 18-009 Re-Appointing Chris Kehr, Liann Hanson and Ryan Herrmann as a Member of the Park Board and appointing Patricia Krings as an Alternate.

4.8. Resolution 18-010 Appointing Ashley Cauley and Ryan Herrmann as a Member of the Planning Commission and Appointing Lee Peterson as an Alternate.

4.9. Resolution 18-012 Appointing Sterling Cayer as Full Time Police Officer.

4.10. Resolution 18-011 Approving Terms of a ROSE Loan to Ashley Cauley, Operating Rustic Thyme Studio, for a structure at 106/108 Meridian Street North.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to approve the consent agenda as follows: 4.1. Regular Session Minutes of January 2, 2018; 4.2. Work Session Minutes of January 2, 2018; 4.3. City Administrator Interview Minutes of January 8, 2018; 4.4. Commission Interview Minutes of January 10, 2018; 4.5. Resolution 18-007 Accept MN Department of Labor and Industry Grant for Fire Department SCBA project; 4.6. Resolution 18-008 Re-Appointing Lisa Fahey as a Member of the EDA; 4.7. Resolution 18-009 Re-Appointing Chris Kehr, Liann Hanson and Ryan Herrmann as a Member of the Park Board and appointing Patricia Krings as an Alternate; 4.8. Resolution 18-010 Appointing Ashley Cauley and Ryan Herrmann as a Member of the Planning Commission and Appointing Lee Peterson as an Alternate; 4.9. Resolution 18-012 Appointing Sterling Cayer as Full Time Police Officer; 4.10. Resolution 18-011 Approving Terms of a ROSE Loan to Ashley Cauley, Operating Rustic Thyme Studio, for a structure at 106/108 Meridian Street North. ALL VOTED AYE. MOTION CARRIED.

5. RECOGNITION OF SERVICE

5.1. Troy Otto, Fire Department Retiree.

5.2. Ronald Benck, Fire Department Retiree.

Mayor Meyer presented a plaque in recognition of service to Troy Otto for 21 years of service and Ronald Benck for 22 years of service. The Mayor gave a touching speech saying "On behalf of the City of Belle Plaine I would like to congratulate both of you on your retirement following successful careers with the Belle Plaine Fire Department. It is very fitting for me to present these awards for your recognition due to the fact that I had the pleasure and privilege of serving side by side with both of you as a firefighter and more importantly serving as your Fire Chief during part of your career. I saw firsthand the dedication that both of you brought to the community in all aspects of your career including emergency response, community education and the giving of numerous hours in the many community events and celebrations that the fire department has supported over the years of your service. Many people do not understand the commitment of not only your time and talents but also that of your sacrifices that involve your family during your time of service. So as a community we Thank you for your dedication of your time and talents to all of the Belle Plaine Fire District. Your service will forever be appreciated."

6. DEPARTMENT REPORTS.

6.1. Ambulance Department – Annual Report.

Ambulance Director Doug Sweeney was present. The council acknowledged receipt of the Ambulance Report and the Annual Report.

Mayor Meyer asked if there has been a change of service response times. Sweeney affirmed the change in response time and stated they have had a very positive response from Jordan. Interim City Administrator Meyer and Police Chief Stolee reported an upcoming meeting with the Jordan Police Chief, City Administrator and Belle Plaine Police Chief. The purpose of the upcoming meeting is to keep an open line of communication.

6.2. Fire Department.

Fire Chief Matt Stier was present. The council acknowledged receipt of the Fire Department Report.

Stier added the application process for replacements of the two retired firefighters will open back up. Mayor Meyer commented on the fire departments busy last few days and asked on the wellbeing of those dispatched firefighters. Stier stated other than the severe cold weather and a firetruck being froze up after each night of extended use the fire department has had no other issues.

6.3. Police Department.

Chief Stolee was present. The council acknowledged receipt of the Police Department Report.

Stolee reported many snow ordinance violations in the past week and revisited off street parking during snow emergencies. Stolee also reported with the hiring of Officer Cayer as a full time employee it opens up a part time position. Stolee will begin the 17 step process to fill the opening of a part-time employee.

6.4. Community Services Director

Dorthy Saulbury was present. The council acknowledged receipt of the Community Services Report.

Councilmember Coop requested more information on cricket/lacrosse and if parents would be responsible for equipment. Saulbury stated she was unsure at this time but would assume Community Services would put some money into supplies as they have in the past. Coop asked if soccer would be playing on Tatiana Fields also. Saulbury stated Belle Plaine youth will join the Minnesota Youth Soccer Association combined with Jordan creating a feeder level to build up numbers for a future upper level Soccer. Coop questioned what a Teddy Bear Family Pj party was. Saulbury explained 9 families reported to the party with teddy

bears in their pjs for a Friday night with the kids. Saulbury reported it was a great meet and great opportunity for families and a rarity to have both parents at a class as most classes require only one parent.

6.5. Community Development Department.

Community Development Director Smith Strack was present. The council acknowledged receipt of the Community Development Report.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

The presentation of claims was inadvertently left out of the packet. Adoption of claims will take place at the next council meeting.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. Design Committee, 5:15 pm, Monday, Feb. 5.
2. City Council, 6:30 pm, Monday, Feb. 5.
3. Work Session, 6:45 pm, Monday, Feb. 5.
4. Public Works, 9:00 am, Thursday, Feb. 8.
5. EDA, 5:00 pm, Monday, Feb. 12.
6. Planning Commission, 6:30 pm, Monday, Feb. 12.
7. Public Safety, 4:30 pm, Tuesday, Feb. 13.

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to adjourn the meeting at 6:52 p.m.
ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary