

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
JANUARY 17, 2017**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, January 17, 2017 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Paul Chard, Ben Stier, Cary Coop, and Theresa McDaniel present.

Also present were City Administrator Mike Votca, Finance Director Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Cynthia Smith Strack and City Engineer Joe Duncan. Police Chief Tom Stolee and City Attorney Bob Vose were not present. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Councilmember Stier requested agenda item "Schedule for Downtown Holiday Decorations" be added to the business portion of the agenda.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda with the addition of business item 8.5., Schedule for Downtown Holiday Decorations. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of January 3, 2017.

4.2. Work Session Minutes of January 3, 2017.

4.3. Closed Session Minutes of January 3, 2017.

4.4. Resolution 17-013 Authorizing City Signatories at the State Bank of Belle Plaine.

4.5. Resolution 17-015 Authorizing Transfer of Funds from the General Fund 101 to the Capital Fund 402.

4.6. Resolution 17-016 Modifying Committee Appointments by Adding Planning Commissioner Ashby Carter to the Joint Planning Board of Belle Plaine Township, Blakeley Township and St. Lawrence Township.

4.7. Resolution 17-017 Appointing Zachary Olson as Seasonal Ice Rink Attendant.

MOTION by Councilmember McDaniel, second by Councilmember Coop, to approve the consent agenda as follows: 4.1. Regular Session Minutes of January 3, 2017, 4.2. Work Session Minutes of January 3, 2017, 4.3. Closed Session Minutes of January 3, 2017, 4.4. Resolution 17-013 Authorizing City Signatories at the State Bank of Belle Plaine, 4.5. Resolution 17-015 Authorizing Transfer of Funds from the General Fund 101 to the Capital Fund 402, 4.6. Resolution 17-016 Modifying Committee Appointments by Adding Planning Commissioner Ashby Carter to the Joint Planning Board of Belle Plaine Township, Blakeley Township and St. Lawrence Township, and 4.7. Resolution 17-017 Appointing Zachary Olson as Seasonal Ice Rink Attendant. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ambulance Supervisor Ridgeview Ambulance provided a written monthly and the annual report. The Council acknowledged receipt of the Ambulance Department report.

5.2. Fire Department.

Fire Chief Matt Stier was present. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Police Chief Tom Stolee was not present. The Council acknowledged receipt of the Police Department report.

5.4. Community Development Department.

Community Development Director Cynthia Smith Strack was present. The Council acknowledged receipt of the Community Development Department report.

5.5. Administration Report.

City Administrator Mike Votca was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM.

6.1. RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the public forum.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Mayor Meyer, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Acceptance of Annual Planning Commission Report.

Community Development Director Smith Strack and Planning Commissioner Anthony Hetzel presented the Planning and Zoning Commission Annual Report as a means to reflect on business conducted over the past year and consider goals for 2017. The Power Point presentation highlighted the core initiatives and strategic direction and planning, legislative and regulatory activities of 2016. The goals of 2016 as set at the Planning Commission meeting of February 8, 2016 were listed, which included the preparation of the 2040 Comprehensive Plan.

MOTION by Councilmember Coop, second by Councilmember Stier, to accept the 2016 Annual Planning Commission report as presented. ALL VOTED AYE. MOTION CARRIED.

8.3. Acceptance of Annual Economic Development Report.

Community Development Director Smith Strack and EDA President Rick Krant presented the 2016 Annual EDA report. The PowerPoint presentation included EDA core functions, metrics for evaluating efforts, and a status report on 2016 goals. The 2017 goals were also presented.

MOTION by Councilmember Coop, second by Councilmember Chard, to accept the 2016 Annual Economic Development report. ALL VOTED AYE. MOTION CARRIED.

EDA President Rick Krant acknowledged the work of Community Development Director Smith Strack in the preparation of the detailed annual report.

8.4. Resolution 17-014 Approving Charitable Gambling Premises Permit for Vet's Club at 221 North Meridian Street.

City Administrator Votca explained the City received an application from German Days, Inc. for a premises permit to conduct lawful gambling at the Belle Plaine Vet's Club, 221 North Meridian. Currently, German Days, Inc conducts charitable gambling at Andy's Bar and Grill, 114 North Meridian Street. The permits are subject to an annual renewal.

MOTION by Councilmember Chard, second by Councilmember Coop, to approve Resolution 17-014 Approving Charitable Gambling Premises Permit for Vet's Club at 221 North Meridian Street. Councilmember McDaniel ABSTAINED. ALL OTHERS VOTED AYE. MOTION CARRIED.

8.5. Schedule for Downtown Holiday Decorations.

Councilmember Stier inquired as to the schedule for displaying holiday decorations in the downtown business district. Public Works Superintendent Fahey explained the decorations are owned by the Belle Plaine Chamber of Commerce and typically the City assists with putting up the decorations during the second week of December and are removed during the second week of January. He indicated the decorations will be removed this week and the Santa house will be removed soon with the coordination of volunteers.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. Design Committee, 5:15 pm, Monday, Feb. 6.**
- 2. City Council, 6:30 pm, Monday, Feb. 6.**
- 3. Work Session, 6:45 pm, Monday, Feb. 6.**
- 4. Public Works, 9:00 am, Thursday, Feb. 9.**
- 5. EDA, 5:00 pm, Monday, Feb. 13.**
- 6. Joint Training, League Open Meeting Law and Data Privacy, 6:00 pm, Monday, Feb. 13.**
- 7. Planning Commission, 6:30 pm, Monday, Feb. 1**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Stier, second by Councilmember Coop, to adjourn the Regular Session at 7:30 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary