

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
JANUARY 22, 2013**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, January 22, 2013 at 6:00 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Paul Chard present.

Also present were City Administrator David Murphy, Community Development Director Trisha Rosenfeld, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, Police Chief Tom Stolee and City Engineer Joe Duncan. Zachary Schoenecker served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of January 7, 2013.

4.2. Resolution 13-008 Appointing Mike Jacobs to the Belle Plaine EDA, Re-Appointing Dan Gardner and Rachel Kelm to the Park Board, Re-Appointing Kathy Joerg and Rick Krant to the Design Committee, Appointing Ashby Carter as an Alternate and Re-Appointing Ashton Pankonin to the Planning Commission.

4.3. Resolution 13-009 Appointing Jamey Retzer as a Part-Time Police Officer with the Belle Plaine Police Department.

4.4. Resolution 13-010 Awarding Quote to Waste Management for Refuse Hauling for City-Owned Properties.

4.5. Calling for a Public Hearing to Consider Zoning Ordinance Amendments Pertaining to Accessory Structure Height, Certificate of Survey, and Signage.

4.6. Resolution 13-012 Authorizing the 24th Annual Recycle/Clean Up Day for Saturday, April 27, 2013.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the consent agenda as follows: 4.1. Regular Session Minutes of January 7, 2013, 4.2. Resolution 13-008 Appointing Mike Jacobs to the Belle Plaine EDA, Re-Appointing Dan Gardner and Rachel Kelm to the Park Board, Re-Appointing Kathy Joerg and Rick Krant to the Design Committee, Appointing Ashby Carter as an Alternate and Re-Appointing Ashton Pankonin to the Planning Commission, 4.3. Resolution 13-009 Appointing Jamey Retzer as a Part-Time Police Officer with the Belle Plaine Police Department, 4.4. Resolution 13-010 Awarding Quote to Waste Management for Refuse Hauling for City-Owned Properties, 4.5. Calling for a Public Hearing to Consider Zoning Ordinance Amendments Pertaining to Accessory Structure Height, Certificate of Survey, and Signage and 4.6. Resolution 13-012 Authorizing the 24th Annual Recycle/Clean Up Day for Saturday, April 27, 2013. ALL VOTED AYE. MOTION CARRIED.

Mayor Pingalore and Council welcomed Jamey Retzer as a part-time police officer with the Belle Plaine Police Department.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ridgeview Ambulance Manager Doug Sweeney was not present. The Council acknowledged receipt of the monthly and annual Ambulance Department report.

5.2. Fire Department.

Fire Chief Todd Otto was present. He reported that LeSueur and Sibley counties are now upgraded to the 800 megahertz wireless transmission for improved communication. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Police Chief Tom Stolee was present. He commented on the success of the recent seminar sponsored in part by the Belle Plaine Police Department for prevention of school violence. The Council acknowledged receipt of the monthly and annual Police Department report.

5.4. Community Development Department.

Community Development Director Trisha Rosenfeld was present. The Council acknowledged receipt of the Community Development Department report.

5.5. City Administration Report.

City Administrator David Murphy was present. He invited the council to the MnDOT sponsored Transportation Day at the State Capitol on February 7th. There will be a final draft report distributed to the council resulting from the Don Salverdo visioning session held on January 12, 2013. The Council acknowledged receipt of the City Administration report.

6. PUBLIC FORUM.

No one spoke at the public forum.

CERTIFICATE OF APPRECIATION.

Randy Koepp, Fire Chief and Member of the Belle Plaine Fire Department, 21 Years.

Mayor Pingalore presented a certificate of appreciation to Randy Koepp for his 21 years of service to the Belle Plaine Fire Department, including five years as fire chief.

VISITOR

Jim Lange, German Days Committee.

Mayor Pingalore welcomed Jim Lange.

Mr. Lange asked for council consideration of approving a charitable gambling premises permit at Andy's Bar and Grill as sought by the German Days Committee. He said the German Days Committee is a great promoter of the city.

This issue will be presented to the city council at their next meeting on February 4, 2013.

7. PUBLIC HEARINGS- None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the Presentation of Claims as presented. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 13-011 Accepting Final Plans and Specifications for the 2013 Street Improvement Project and Authorizing Advertisement for Bids.

Mayor Pingalore referenced a memo dated January 22, 2013 from City Administrator Murphy regarding the 2013 street improvement project.

City Administrator Murphy explained that on June 18, 2012 the City Council approved Resolution 12-078 Ordering Preparation of a Feasibility Report for the 2013 project. On August 6, 2012 the City Council passed Resolution 12-096 Receiving Report and Calling for Public Hearing on 2013 project. The public hearing was held on September 4, 2012 and Resolution 12-112 Ordering Improvement and Directing Preparation of Final Plans and Specifications for the 2013 project was approved. The final plans and specifications have been prepared and the next step is for the council to accept the final plans and specifications and authorize the advertisement for bids. Advertisement for bids will begin the week of January 28, 2013 with bid opening on February 21, 2013 at 11:00 a.m. at City Hall.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 13-011 Accepting Final Plans and Specifications for the 2013 Street Improvement Project and Authorizing Advertisement for Bids. ALL VOTED AYE. MOTION CARRIED.

8.3. Authorizing Purchase Fire Chief's Vehicle.

Mayor Pingalore referenced a memo dated January 22, 2013 from Fire Chief Todd Otto regarding the purchase of a vehicle.

Fire Chief Otto explained the fire department is in need of a pickup truck to replace the 1984 pickup. The current pickup is unreliable and needs many costly repairs and is recommended to be sold at an auction. The research committee recommends the purchase of a 1/2 ton Chevy pickup at the state bid price of \$31,595. The additional equipment cost is \$4,054 for the trailer package. The dealer discount is \$11,790 which calculates to a vehicle cost at \$23,859. Vehicle setup for radio, graphics and lighting is approximately \$4,700. The total cost estimate for the fire chief's vehicle is \$28,559.00, plus tax and licensing. This vehicle is part of the fire department's capital improvement plan and is included in the budget.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the purchase of a Chevrolet 1/2 ton pickup truck for the fire department at a vehicle cost of \$23,859, plus tax and license; plus approximately \$4,700 for vehicle setup such as radio, graphics and lighting. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. Episcopal Church Restoration, 4:30 p.m., Monday, Jan. 28.
2. Park Board, 5:00 p.m. Monday, Jan. 28.
3. City Council, 6:00 p.m., Monday, Feb. 4.
4. Public Works, 11:00 a.m., Tuesday, Feb. 5.
5. Public Safety, 4:00 p.m., Wednesday, Feb. 6.
6. EDA, 5:00 p.m., Monday, Feb. 11.
7. Planning Commission, 7:00 p.m., Monday, Feb. 11.
8. City Offices Closed, Presidents Day, Monday, Feb. 18.

The council was reminded of the upcoming meetings as listed.

Mayor Pingalore stated his intent to begin a "Chat with the Mayor" forum at local businesses with the date, time and location varying each month. He also announced participation by Chief Stolee and Councilmember Coop in the upcoming polar plunge fundraiser in St. Peter, MN for the Special Olympics.

10. ADJOURN.

MOTION by Councilmember Trost, second by Councilmember Coop, to adjourn at 6:32 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary