

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
FEBRUARY 1, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, February 1, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Paul Chard and Henry Pressley, Jr., present.

Also present were City Administrator Holly Kreft, Finance Director Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Cynthia Smith Strack, City Engineer Joe Duncan and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of January 19, 2016.

4.2. Resolution 16-018 Approving State of Minnesota Joint Powers Agreement and Court Services Amendment with the Bureau of Criminal Apprehension.

4.3. Resolution 16-019 Tyler O'Brien as Ice Rink Attendant.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the consent agenda as follows: 4.1. Regular Session Minutes of January 19, 2016, 4.2. Resolution 16-018 Approving State of Minnesota Joint Powers Agreement and Court Services Amendment with the Bureau of Criminal Apprehension, and 4.3. Resolution 16-019 Tyler O'Brien as Ice Rink Attendant. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

5.2. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.3. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM.

6.1. CERTIFICATE OF APPRECIATION.

1. Former Council Member Scott Schneider.

Mayor Pingalore presented former Council Member Scott Schneider with an appreciation plaque for his five years of service on the City Council, EDA, Planning Commission and Design Committee.

6.2. RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the public forum.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 16-017 Approving Plans and Specifications and Authorize Bid Advertisement for the 2016 Street Improvement Project.

Mayor Pingalore referenced a memo dated February 1, 2016 from City Administrator Kreft regarding the 2016 street improvement project.

City Administrator Kreft explained that at the July 20, 2015 meeting, the City Council accepted the preliminary engineering report and called for the public hearing for the 2016 street improvement project. The hearing was held on August 17, 2015. The project consists of Forest Street East, one block of Oak Street North and two blocks of Court Street East. Notices were mailed to a total of 57 property owners. At the public hearing, property owners noted concerns with storm water drainage at the intersection of Forest and Oak Streets, the implementation of sidewalks, and also the visibility due to the retaining wall on Walnut Street/Highway 25. Since that time, the Public Works Committee reviewed items relative to these issues numerous times. At the January 19, 2016 Council meeting, the recommendations of the Public Works Committee were presented to the City Council. The Council concurred with the recommendations including a sidewalk on the south side of Forest Street and upgrades to the storm sewer system. The final plans and specifications have been prepared for approval by the Council. Advertisement for bids will begin this week with the bid opening on Thursday, March 3rd at 11:00 a.m. at City Hall.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve Resolution 16-017 Approving Plans and Specifications and Authorize Bid Advertisement for the 2016 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. Public Safety, TBD.**
- 2. Special Park Board, 5:00 pm, Monday, February 8.**
- 3. EDA, 5:00 pm, Monday, February 8.**
- 4. Planning Commission, 6:30 pm, Monday, February 8.**
- 5. Public Works, 11:00 am, Wednesday, February 10.**
- 6. City Offices Closed, Presidents' Day, Monday, February 15.**
- 7. Park Board, 5:00 pm, Tuesday, February 16.**
- 8. City Council, 6:30 pm, Tuesday, February 16.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Pressley, to adjourn at 6:39 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary