

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
FEBRUARY 7, 2022**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, February 7, 2022 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Paul Chard, Renee LeMieux and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan and Public Works Superintendent Otto.

3. APPROVAL OF AGENDA.

Councilmember Coop added Resolution 21-017 to the consent agenda item 4.8. and moved item 4.4 Resolution 22-015 to the Business agenda item 8.3.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda with the adjustments as listed. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of January 18, 2022.
- 4.2. Special Session Minutes of January 27, 2022.
- 4.3. Approving the Large Assembly Permit for St. Patrick's Day Saturday, March 12, 2022.
- 4.4. ~~Resolution 22-015 Adopting a Resolution Supporting Scott County's Continuation of the Transportation Sales Tax.~~
- 4.5. Accept Resignation of Brittany Wright Staff Accountant and Authorize Advertising to Seek Candidates to Fill the Staff Accountant Position.
- 4.6. Resolution 22-016 Terminating the Employment of Timothy Underwood from the City of Belle Plaine.
- 4.7. Approving Temporary On-Sale Liquor License for an Annual Fundraising event for Our Lady of the Prairie Church on April 23, 2022.
- 4.8. Resolution 22-017 Supporting Local Land Use Decision-Making Authority and Local Means of Addressing Local Housing Needs, Choices, and Conditions Thereby Supporting Local Residents, Businesses, and Economic Development.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Regular Session Minutes of January 18, 2022; 4.2. Special Session Minutes of January 27, 2022; 4.3. Approving the Large Assembly Permit for St. Patrick's Day Saturday, March 12, 2022; 4.5. Accept Resignation of Brittany Wright Staff Accountant and Authorize Advertising to Seek Candidates to Fill the Staff Accountant Position; 4.6. Resolution 22-016 Terminating the Employment of Timothy Underwood from the City of Belle Plaine; 4.7. Approving Temporary On-Sale Liquor License for an Annual Fundraising event for Our Lady of the Prairie Church on April 23, 2022 and 4.8. Resolution 22-017 Supporting Local Land Use Decision-Making Authority and Local Means of Addressing Local Housing Needs, Choices, and Conditions Thereby Supporting Local Residents, Businesses, and Economic Development. ALL VOTED AYE. MOTION CARRIED.

RECOGNITION OF SERVICE

Linda Lawler – Design 2019 – 2022

Linda Lawler was not in attendance. Mayor Meyer recognized Ms. Lawler's service to the Design Committee.

5. VISITOR'S REQUEST.

Property Owner at 761 E. Forest Street

The visitor was not in attendance.

6. DEPARTMENT REPORTS.

6.1. Public Works Report.

Public Works Superintendent Otto was present. Otto highlighted the Public Works Department Report and noted upcoming the upcoming cardboard sled racing event along with the Cosmic Sledding event with a Firefighter on the 23rd.

Mayor Meyer inquired on the Zamboni. Public Works Superintendent Otto explained the Zamboni is working well.

6.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer Report and noted the final design for Energy Drive has been submitted Duncan explained a February 17 letting date with Council review at the second meeting in February.

Mayor Meyer inquired if the final design for the Downtown Project will need to be reviewed before it gets let. City Administrator Meyer explained the final design will come forward in March for Council review and authorization.

6.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration Report.

Councilmember LeMieux inquired if the Council can do anything else to help with the bonding request. City Administrator Meyer explained staff have talking points for Council or businesses if they are interested. Meyer explained reaching out to our representatives along with other members of the bonding committees could help.

Mayor Meyer inquired if the City will be asked to give a presentation when the request is reviewed. City Administrator Meyer explained the City could be invited to speak on the project but that is unknown at this time. Meyer explained staff have reached out to someone who has recently been through this process for assistance along with looking for additional outside help.

Councilmember Krings inquired on the website. City Administrator Meyer explained the Community Development Department has been researching and reviewing the options. Meyer noted the City's current host and platform would no longer exist resulting in a move for the City. Meyer explained two major players have been discovered. Meyer explained staff are looking for a user-friendly platform, which allows staff to update information and make changes. Meyer noted staff will bring forward a presentation to Council work session for recommendation of Council action.

7. PUBLIC HEARINGS. None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Acceptance of Annual Economic Development Report.

Community Development Director Smith Strack reviewed the Annual Economic Development Report. Smith Strack reviewed the EDA Purpose, core functions, membership, metrics, commercial permit value, historic tax composition, unemployment, establishments and wages, housing starts, new business filings, sales and use data and noted the 2021 wins and accomplishments.

Mayor Meyer noted he is fortunate to sit on the Economic Development Authority board and be a part of the community efforts.

Councilmember Krings inquired on the changes in business filings. Community Development Director Smith Strack explained the business filings are not all necessarily in City limits but rather filled under the 56011 zip code with the Minnesota Secretary of State.

MOTION by Councilmember Coop, Second by Councilmember LeMieux to accept the Annual Economic Development Report. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 22-015 Adopting a Resolution Supporting Scott County's Continuation of the Transportation Sales Tax.

Councilmember Coop explained while reviewing the report on the Scott County Transportation tax, it appears the tax generates approximately ten million dollars per year for Scott County. Coop noted the City of Belle Plaine contributes approximately \$500,000 per year. Coop explained despite the City's contribution he sees no proposed projects in the Belle Plaine area until about 2030. Coop question if the City should continue supporting a tax that seems to not be benefiting the City. Coop also questioned the transit programs.

Mayor Meyer inquired if the City has received funding from Scott County for a major project. City Engineer Duncan explained the Enterprise Drive overpass was partially funded by Scott County. City Administrator Meyer confirmed over \$700,000.00 of Transportation Sales Tax dollars were used for Enterprise Drive overpass.

City Administrator Meyer explained while the City may not look directly affected by funding, the City is being affected by regional projects on 169 which affects travel. Meyer also noted the importance of the County Road 8 which will provide a direct connection to 35W.

MOTION by Councilmember LeMieux, second by Councilmember Krings to approve Resolution 22-015 Adopting a Resolution Supporting Scott County's Continuation of Transportation Sales Tax. Councilmembers LeMieux, Krings, Chard and Meyer VOTED AYE. Councilmember Coop VOTED NAY. MOTION CARRIED. 4-1.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Public Safety, 6:00 PM, Tuesday, February 8.
2. Public Works, 2:30 PM, Thursday, February 10.
3. ~~EDA, 5:00 PM, Monday, February 14.~~
4. Planning, 6:30 PM, Monday, February 14.
5. City Offices Closed in Observance of Presidents Day, Monday, February 21.
6. Parks Commission, 5:00 PM, Monday, February 22.
7. City Council, 6:30 PM, Monday, February 22.

8. Work Session, 6:45 PM, Monday, February 22.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to adjourn the regular session at 7:04 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary