

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
FEBRUARY 16, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, February 16, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Paul Chard and Henry Pressley, Jr., present.

Also present were City Administrator Holly Kreft, Finance Director Dawn Meyer, and City Attorney Peter Mikhail filling in for Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of February 1, 2016.

4.2. Approving Large Assembly Permit for Belle Plaine High School Cross Country Team for Event on June 18, 2016.

4.3. Resolution 16-020 Authorizing the City of Belle Plaine to Participate in the Minnesota GreenStep Cities Program.

4.4. Resolution 16-021 Authorizing Submittal of the 2016 DNR Public Archery Range Grant.

4.5. Annual Safe Assure Contract and Safety Committee Recommendations.

4.6. Resolution 16-022 Authorizing the 27th Annual Recycle/Clean Up Day for Saturday, April 30, 2016.

4.7. Call for Public Hearing on Proposed Ordinance Amendments Pertaining to Large Assembly, Trapping, and ATV's.

4.8. Resolution 16-023 Closing the 2007A Bond Fund (532) and Transfer Cash Balance to Sewer Fund (203) and Transfer Outstanding Special Assessments to 2015A Improvement and Refunding Bond Fund (541).

4.9. Authorizing Fire Department Building Upgrades – Flooring and Furniture.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the consent agenda as follows: 4.1. Regular Session Minutes of February 1, 2016, 4.2. Approving Large Assembly Permit for Belle Plaine High School Cross Country Team for Event on June 18, 2016, 4.3. Resolution 16-020 Authorizing the City of Belle Plaine to Participate in the Minnesota GreenStep Cities Program, 4.4. Resolution 16-021 Authorizing Submittal of the 2016 DNR Public Archery Range Grant, 4.5. Annual Safe Assure Contract and Safety Committee Recommendations, 4.6. Resolution 16-022 Authorizing the 27th Annual Recycle/Clean Up Day for Saturday, April 30, 2016, 4.7. Call for Public Hearing on Proposed Ordinance Amendments Pertaining to Large Assembly, Trapping, and ATV's, 4.8. Resolution 16-023 Closing the 2007A Bond Fund (532) and Transfer Cash Balance to Sewer Fund (203) and Transfer Outstanding Special Assessments to 2015A Improvement and Refunding Bond Fund (541), and 4.9. Authorizing Fire Department Building Upgrades – Flooring and Furniture. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services.

Activities and Recreation Director Chad Eischens was not present. The Council acknowledged receipt of the Community Services report.

5.2. Ambulance Department.

Doug Sweeney, Supervisor, Ridgeview Ambulance, was not present. The Council acknowledged receipt of the Ambulance Department report.

5.3. Fire Department.

Fire Chief Matt Stier was present. The Council acknowledged receipt of the Fire Department report.

5.4. Police Department.

Police Chief Tom Stolee was present. The Council acknowledged receipt of the Police Department report. The Mayor presented Chief Stolee with a certificate from SafeWise acknowledging Belle Plaine as the 19th safest community in Minnesota based on a recent ranking.

5.5. Community Development Department.

Community Development Director Cynthia Smith Strack was not present. The Council acknowledged receipt of the Community Development Department report.

5.6. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM.

6.0. RECOGNITION OF INVOLVED CITIZENS.

6.1. Mark Bartusek, Candidate for State Senate.

Mr. Bartusek asked for community support in his bid for State Senate.

6.2. MnDOT – Highway 169 Access Management Plan – Diane Langenbach and Tod Sherman.

1. Resolution 16-024 Authorizing the Mayor and City Administrator to Execute the US 169 From South of Jordan to MN19 (280th St. W.) Access Management Plan Memorandum of Understanding.

City Administrator Kreft explained that MnDOT has been hosting meetings in regards to an access management plan for the US Hwy 169 corridor and split the area into two sections – one between Jordan and north to Hwy 41 and then one south from Jordan to Hwy 19. The primary focus has been on strategies to increase safety along the corridor through access reductions and realignments.

Mayor Pingalore welcomed MnDOT representatives Diane Langenbach, South Area Engineer and Tod Sherman, Planning Supervisor.

Mr. Sherman and Ms. Langenbach provided a PowerPoint presentation on the proposed Access Management Plan for the Highway 169 corridor consisting of approximately seven miles in either direction from Belle Plaine. The Plan serves as a guide for cities, counties, townships, MnDOT, landowners and developers regarding access changes and safety improvements. The MnDOT staff displayed maps with recommended improvements for the reconfiguration of medians and intersections, and the addition of deceleration lanes. No changes are proposed for TH169 located within the City of Belle Plaine limits. Ms. Langenbach reported the northern 5.7 mile segment from Highway 282 to Belle Plaine, is slated for 2018 and the southern 7.1 mile segment to Highway 19 is slated for 2019. The construction projects could be moved up if new funding sources become available. According to Langenbach, the improvement costs for each segment is estimated at \$18 million. Regarding the City's Enterprise Drive Overpass, Mr. Tod Sherman was quoted: "I love this design and was very impressed. Very low cost and very smart (design)."

Councilmember Trost reported the difficulty with school buses maneuvering onto TH 169 from CSAH 3 and asked for consideration of acceleration lanes. Mr. Sherman stated he would review this request due to the importance of public safety.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve Resolution 16-024 Authorizing the Mayor and City Administrator to Execute the US 169 From South of Jordan to MN19 (280th St. W.) Access Management Plan Memorandum of Understanding. ALL VOTED AYE. MOTION CARRIED.

7. PUBLIC HEARINGS –NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Acceptance of 2016 Pay Equity Report.

Mayor Pingalore referenced a memo dated February 16, 2016 from City Administrator Kreft regarding the 2015 Pay Equity Implementation Report.

City Administrator Kreft explained the City is required to submit a pay equity report to the State every three years. The last report was submitted in 2013, but not accepted by the City Council. The last report accepted by the City Council was in 2010. Based on the information submitted, the City complied with pay equity requirement. The City contracted with Ann Antonsen from Springsted to complete the report. Ms. Antonsen has indicated the City is out of compliance with the Exceptional Service Test according to the Pay Equity Report. Because all LELS (police) union employees were occupied by males in 2015, the City does not meet this test. There are two options to meet compliance – negotiate with the unions to reopen recently approved contracts and remove this benefit or provide longevity pay to non-union employees at the same rate as the union.

City Administrator Kreft further explained there are currently eight non-union employees that would meet the qualification for longevity benefits and five of those are occupied by females and three by males. The next steps to occur include: 1) Submittal of the report with the State – January 29, 2016 to meet the deadline; 2) Notification from the State regarding the non-compliance – 3 to 9 months from submittal; and 3) City resubmits report showing compliance with all four tests - 90 days from formal notice. The impact to the 2016 budget will be largely dependent on when notification from the State is received. At the earliest, the City will need to come into compliance around August 1, 2016. The latest potential date would be in 2017 and the adjustment would need to be included in the 2017 budget. Based on the 2016 pay scale, the impact is approximately \$9,000 for the entire year, so the amount will be prorated based on when

compliance is required. If the City were to not come into compliance within the 90 days, the penalty is withholding 5% of Local Government Aid or \$100 per day as of January 1, 2016, whichever is greater.

It was the consensus of the Council to accept the report as received.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. HRA, 5:00 pm, Monday, February 29.**
- 2. Public Safety, TBD.**
- 3. Design Committee, 5:15 pm, Monday, March 7.**
- 4. City Council, 6:30 pm, Monday, March 7.**
- 5. Work Session, 6:45 pm, Monday, March 7.**
- 6. Public Works, 11:00 am, Tuesday, March 8.**
- 7. Meet & Greet – Boards and Commissions, 6:00 pm, Wednesday, March 9.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Pressley, to adjourn at 7:20 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary