

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
FEBRUARY 18, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, February 18, 2025 at 6:03 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, and Brady Hartmann present. Councilmember Rex Stacey joined via video conference.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, Public Works Superintendent Otto, Police Sergeant Vycital, Fire Chief Otto and City Engineer Duncan. Bonnie Vinkemeier served as Alternate Recording Secretary. City Attorney Bob Vose was not present. Police Chief Stier arrived to the meeting at 6:15 PM and Police Sergeant Vycital departed meeting.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Evans second by Councilmember Hartmann, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of February 3, 2025.
- 5.2. Work Session Minutes of February 3, 2025.
- 5.3. Resolution 25-017 A Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Principal Bond Payment.
- 5.4. Approve Temporary On Sale Liquor License for an Event on April 26, 2025 for Our Lady of the Prairie Church at 200 E. Church Street.

Motion by Councilmember Hartmann, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of February 3, 2025; 5.2. Work Session Minutes of February 3, 2025; 5.3. 5.3. Resolution 25-017 A Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Principal Bond Payment and 5.4. Approve Temporary On Sale Liquor License for and Event of April 26, 2025 for Our Lady of the Prairie Church at 200 E Church Street. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Community Services Department. (Report Only)

Community Services Director Koller was not present. The Council acknowledged the Community Services Report.

6.2. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged the Ambulance Report.

6.3. Police Department.

Police Sergeant Vycital was present. Vycital highlighted the Police Report.

6.4. Fire Department.

Fire Chief Otto was present. Otto highlighted the Fire Report.

6.5. Community Development Department.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.

None scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 7, Project One Construction for the Fire Department Addition Project..

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the reviewed claims as presented in the amount of \$481,519.34. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-018, Review and Approve 2025 Equity Report.

Finance Director Jirik review the 2025 Equity Report and the City is in compliance.

MOTION by Councilmember Hartmann, second by Councilmember Evans, to approve Resolution 25-018, Resolution Approving the 2025 Equity Report. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 25-019 Approving Plans and Specifications and Authorizing Advertisement for Bids for the 2025 Improvement Project.

Administrator Meyer and City Engineer Duncan reviewed the proposed project details and timeline.

The project consists of these items:

- A. Reconstruction portions of Park Street from Meridian Street to Linden Street and the 300 Blocks of Walnut, Elm and Linden Streets;
- B. Full Depth Reclamation of Park Knoll (Deer Creek Parkway, Park Drive, Park Lane, Creekview Lane and a segment of State Street)
- C. Construction of the remaining segment of Haralson Drive, and a minor realignment of Haralson Drive along the west side of Heritage Square Park.

Council held discussion.

Motion by Councilmember Ladd to approve portions of the project, which include items A. Reconstruction portions of Park Street from Meridian Street to Linden Street and the 300 Blocks of Walnut, Elm and Linden Streets; Sidewalks being bid as alternate.

B. Full Depth Reclamation of Park Knoll (Deer Creek Parkway, Park Drive, Park Lane, Creekview Lane and a segment of State Street), second by Councilmember Hartmann. ALL VOTED AYE. MOTION CARRIED.

Police Chief Stier arrived to the meeting at 6:15 PM and Police Sergeant Vycital departed meeting.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Design, Monday, February 5, 5:00 PM
2. City Council, Monday, February 5, 6:00 PM
3. Work Session, Monday, February 5, 6:15 PM

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Hartmann, second by Councilmember Evans, to adjourn the Regular Session at 6:30 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Bonnie Vinkemeier
Acting Recording Secretary