

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MARCH 18, 2024**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, March 18, 2024 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmember Cary Coop, James Evans and Patricia Krings present. Councilmember Ryan Ladd was absent.

Also present were Community Development Director Smith Strack, Finance Director Jirik, Fire Chief Otto, Sergeant Vycital, Ambulance Director Burton and Assistant Public Works Superintendent Meyenburg. Wanda Savage served as the video recording operator. City Administrator Meyer, City Attorney Vose and City Engineer Duncan were present on zoom video call.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of March 4, 2024.
- 5.2. Work Session Minutes of March 4, 2024.
- 5.3. Accept Resignation of Marcus Marispini effective March 15, 2024.
- 5.4. Resolution 24-039 Resolution Approving Terms of a ROSE Program Loan to JJL Landholdings LLC, Paul and Sherry Miller, dba Prairie Grille and Bowl 235 Ash Street South.
- 5.5. Resolution 24-041 Accepting the Donation \$8,434.95 from the Belle Plaine Fire Relief Association for New Radio Headsets.
- 5.6. Resolution 24-042 Authorizing the Purchase and Installation of Six New Radio Headsets for the Belle Plaine Fire Department Engine 26.
- 5.7. Resolution 24-043 Establishing Wage Increase for Lifeguards, Water Safety Instructors, Aquatic Staff and Lead Guards effective April 1, 2024
- 5.8. Resolution 24-044 Appointing Sterling Cayer to the Sergeant position effective of March 21, 2024.
- 5.9. Authorize Staff to Advertise to Seek Bids for the 2024 Pavement Maintenance Project.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of March 4, 2024; 5.2. Work Session Minutes of March 4, 2024; 5.3. Accept Resignation of Marcus Marispini effective March 15, 2024; 5.4. Resolution 24-039 Resolution Approving Terms of a ROSE Program Loan to JJL Landholdings LLC, Paul and Sherry Miller, dba Prairie Grille and Bowl 235 Ash Street South; 5.5. Resolution 24-041 Accepting the Donation \$8,434.95 from the Belle Plaine Fire Relief Association for New Radio Headsets; 5.6. Resolution 24-042 Authorizing the Purchase and Installation of Six New Radio Headsets for the Belle Plaine Fire Department Engine 26; 5.7. Resolution 24-043 Establishing Wage Increase for Lifeguards, Water Safety Instructors, Aquatic Staff and Lead Guards effective April 1, 2024; 5.8. Resolution 24-044 Appointing Sterling Cayer to the Sergeant position effective of March 21, 2024 and 5.9. Authorize Staff to Advertise to Seek Bids for the 2024 Pavement Maintenance Project. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Ambulance Department.

Ambulance Director Burton was present. Burton highlighted the Ambulance Report.

6.2. Fire Department.

Fire Chief Otto was present. Otto highlighted the Fire Department Report.

6.3. Police Department.

Sergeant Vycital was present. Vycital highlighted the Police Department Report.

6.4. Community Service.

Council acknowledged the Community Services Report.

6.5. Community Development Department.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve the reviewed claims as presented in the amount of \$336,325.80. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 24-040 A Resolution Consenting to the Process for the Creation of a Housing Tax Increment Financing District in Support of A Proposed 56-Unit Rental Townhome Development "Brecken Place Second Addition"

Community Development Director Smith Strack reviewed the process for creating a Housing Tax Increment Financing District for Brecken Place Second Addition.

Todd Hagen of Ehlers reviewed Tax Increment Financing.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve Resolution 24-040 A Resolution Consenting to the Process for the Creation of a Housing Tax Increment Financing District in Support of A Proposed 56-Unit Rental Townhome Development "Brecken Place Second Addition". ROLL CALL VOTE. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. 2024 Improvement Project Open House, Tuesday, March 26, 5:00 – 7:00 PM.
2. Design, Monday, April 1, 5:00 PM
3. City Council, Monday, April 1, 6:00 PM
4. Work Session, Monday, April 1, 6:15 PM

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Krings, to adjourn the regular session at 6:41 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,
Renee Eyrich
Recording Secretary