

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING AND AGENDA
APRIL 1, 2019**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 1, 2019 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Ben Stier, Cary Coop, Renee Lemieux and Paul Chard present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, City Attorney Vose and Police Chief Stolee. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA. Exceeds

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of March 18, 2019.
- 4.2. Work Session Minutes of March 18, 2019.
- 4.3. Call for Public Hearing for the Annual Renewal of Liquor Licenses.
- 4.4. Resolution 19-052 Appointing Seasonal Life Guards and Water Safety Instructors to the 2019 Belle Plaine Aquatic Center Season.
- 4.5. Resolution 19-054 Well No. 3 Rehabilitation Project and Ordering Advertisement for Bids.
- 4.6. Authorize Staff to Advertise to Seek Bids for the 2019 Seal Coat Project.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the consent agenda as follows: 4.1. Regular Session Minutes of March 18, 2019; 4.2. Work Session Minutes of March 18, 2019; 4.3. Call for Public Hearing for the Annual Renewal of Liquor Licenses; 4.4. Resolution 19-052 Appointing Seasonal Life Guards and Water Safety Instructors to the 2019 Belle Plaine Aquatic Center Season; 4.5. Resolution 19-054 Well No. 3 Rehabilitation Project and Ordering Advertisement for Bids and 4.6. Authorize Staff to Advertise to Seek Bids for the 2019 Seal Coat Project. ALL VOTED AYE. MOTION CARRIED.

Arbor Day Proclamation.

Mayor Meyer read the Arbor Day Proclamation.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. Fahey explained the Minnesota River is set to crest for the second time this Friday and Saturday noting there has not been a breach to the waste water plant. Fahey provided an update on the Aquatic Center explaining progress continues to move forward noting pouring of cement is slow due to road restrictions this Spring. The Council acknowledged the Public Works Report.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the Engineers report noting the 2019 Street Project bid was awarded to OMG Midwest dba Chard. Duncan explained due to some changes within the parent company, staff are working with OMG Midwest to ensure stipulations of the contract are met prior to execution of the contract.

Mayor Meyer inquired on the contract requirements and being a general contractor. City Engineer Duncan covered the requirements for being the prime contractor. Councilmember Coop inquired if OMG Midwest was able to fulfill the contract at the time of the bid. Duncan confirmed staff understand that at the time of bidding the company was able to fulfill the contract. Coop inquired on the secondary bidder and if OMG Midwest will cover the difference in the bid. Duncan explained the next closest bid is an approximate increase of \$160,000.00. Duncan noted if OMG Midwest is unable to fulfill the contract, the City has the right to pull the bid bond of \$85,000.00. The Council acknowledged the City Engineer's report.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administrators report noting staff are working on the Episcopalian Church Grant and waiting to hear from the state on the denial of the library grant.

Mayor Meyer inquired if any issues have been noted due to the flooding and installation of the lights at Highway 25 and Main Street. Chief Stolee explained the intersection is running smoothly.

6. PUBLIC HEARING. NONE SCHEDULED.

7. BUSINESS.

7.1. Presentation of Claims.

Mayor Meyer inquired on the consulting fees on page five. City Administrator Meyer explained the fees are from Granicus, explaining Granicus is the program the City uses for recording and storage of the City Council meetings and minutes. Meyer noted recent complaints regarding the audio during City Council meetings. Meyer explained the audio issue is coming from the Mediacom source noting upgrades of the audio and video are planned with the building remodel. Councilmember Chard inquired on the work fees from Bolton and Menk on Jane Properties and the Roundabout. Finance Director Jirik explained the fees incurred from Jane Properties will be reimbursed by the escrow. City Administrator Meyer explained the cost incurred from the roundabout will be assigned from the transportation budget.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Acceptance of 2018 Audit Report – Brad Falteysek, Abdo, Erick & Meyers, LLC.

Brad Falteysek of Abdo, Erick and Meyers, LLC presented the 2018 Audit Report findings. Falteysek reported an overall good financial year for the City.

Mayor Meyer inquired if the Volunteer Relief Association debt is the sold liability of the City of Belle Plaine. City Administrator Meyer confirmed.

MOTION by Councilmember Coop, second by Councilmember LeMieux to accept the 2018 Audit Report. ALL VOTED AYE. MOTION CARRIED.

7.3. Motion Appointing a Councilmember to the SCALE Steering Committee.

City Administrator Meyer explained SCALE is reestablishing the steering committee and has asked each City to appoint an elected official to the committee. Meyer explained dates and times of the meetings will be determined once the committee is assembled. Councilmember Coop volunteered for the committee.

MOTION by Councilmember LeMieux, second by Councilmember Chard, to appoint Councilmember Coop to the Steering Committee. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

1. Finance Ways & Means Committee, 4:30 PM, Thursday, April 4.
2. EDA, 5:00 PM, Monday, April 8.
3. Planning, 6:30 PM. Monday, April 8.
4. Public Safety, 4:30 PM, Tuesday, April 9.
5. Public Works, 8:00 AM, Thursday, April 11.
6. Cricket for Cancer Benefit, Oak Crest, 1:00 PM, Sunday, April 14.
7. Park Board, 5:00 PM, Monday, April 15.
8. City Council, 6:30 PM, Monday, April 15.
9. Work Session, 6:45 PM, Monday, April 15.

Mayor Meyer reminded the Council of upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Stier, to adjourn the Regular Session at 7:08 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary