

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
APRIL 2, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 2, 2018 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Paul Chard, Ben Stier, Theresa McDaniel and Cary Coop present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan and City Attorney Vose. Finance Office Assistant Bonnie Vinkemeier served as assistant recording secretary and Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of March 19, 2018.

4.2. Work Session Minutes of March 19, 2018.

4.3. Approving Large Assembly Permit for German Days Friday, June 15, 2018

4.4. Authorizing use of Logo Shield.

4.5. Resolution 18-040 A Resolution Supporting Local Decision-Making Authority

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the consent agenda as follows: 4.1. Regular Session Minutes of March 19, 2018; 4.2. Work Session Minutes of March 19, 2018; 4.3. Approving Large Assembly Permit for German Days Friday, June 15, 2018; 4.4. Authorizing use of Logo Shield; 4.5. Resolution 18-040 A Resolution Supporting Local Decision-Making Authority. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works report.

Fahey apprised the City Council of the construction plans being secured for the City Hall security updates.

5.2. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

Duncan reported the 2018 Seal Coat project is going back to the Public Works Committee for cost estimating and will be on the April 16th Council agenda for approval. Mayor Meyer inquired on when the NSI design project will come to council for approval. City Administrator Meyer explained the design approval for the NSI project will be on the April 16th agenda.

5.3. Administration Report

City Administrator Dawn Meyer was present. The council acknowledged receipt of the Administration report.

Meyer noted the MnDOT 169 Open House was held on March 21st at City Hall with the projected start date of April 2018, more information can be found on the City website and Facebook pages. Meyer explained the requested quotes for legal notices have been received and were attached to the administration report for Council review. Mayor Meyer noted the price difference and requested recommendations from staff acknowledging the local, taxpaying business verses an out of town paper. City Administrator Meyer stated staff will follow City Council's wishes explaining the Belle Plaine Herald is the cities official newspaper at this time, negotiations could be opened up now if directed or a review can take place next year when appointment is made in January. Mayor Meyer suggested staff have a discussion with the Herald. Councilmember Coop inquired on getting quotes from similar contracts firms. City Administrator Meyer explained the process of getting quotes for professional services in an alphabetical order. Meyer noted the lowest professional bid is not always the service contracted as staff look at the big picture of price, offerings and long term cost savings.

6. PUBLIC HEARINGS. NONE.

7. BUSINESS.

7.1. Presentation of Claims.

MOTION by Councilmember Chard, second by Councilmember Coop, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Acceptance of 2017 Audit Report – Brad Falteysek, Abdo, Erick & Meyers, LLC

Brad Falteysek from Falteysek, Abdo, Erick & Meyers, LLC was present and presented an overview on the 2017 Audit Report.

Mayor Meyer thanked City Administrator Meyer, Accountant Jirik, Finance Office Assistant Vinkemeier and City Council for an excellent job on maintaining the budget.

MOTION by Councilmember Coop, second by Councilmember Chard, to accept the 2017 Audit Report. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

- 1. EDA, 5:00 PM, Monday, April 9.**
- 2. Planning, 6:30 PM Monday, April 9.**
- 3. Public Safety, 4:30 PM Tuesday, April 10.**
- 4. Public Works, 9:00 AM, Thursday, April 12.**
- 5. Park Board, 5 PM, Monday, April 16.**
- 6. City Council, 6:30 PM, Monday, April 16.**
- 7. Work Session, 6:45 PM, Monday, April 16.**
- 8. EDA – Meet with Realtors, 5 PM, Wednesday, April 18.**
- 9. City Offices Closed – Staff Training, 11:30-1:30, Wednesday, April 25.**
- 10. Annual Recycle/Cleanup Day, Saturday April 28, 8 AM-12 PM**

The Council was reminded of the upcoming meetings as listed and announced the Pool Open house being held on April 7th from 9 AM-11 AM at City Hall.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Stier, to adjourn the meeting at 6:54 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Belle Plaine City Council
Regular Meeting
April 4, 2018
APPROVED

PAGE 3 OF 2

Renee Eyrich
Recording Secretary