

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
APRIL 4, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 4, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Paul Chard and Henry Pressley, Jr., present.

Also present were City Administrator Holly Kreft, Finance Director Dawn Meyer, Community Development Director Cynthia Smith Strack, City Engineer Joe Duncan, Police Chief Tom Stolee and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of March 21, 2016.

4.2. Resolution 16-033 Authorizing Private Use Agreement with Belle Plaine Girl Scouts for Lending Library at Heritage Square.

4.3. Resolution 16-034 Authorizing Private Use Agreement with Belle Plaine Girl Scouts for Lending Library at Court Square.

4.4. Resolution 16-035 Authorizing Landscaping by Project Evergreen at Court Square.

4.5. Call for Public Hearing on Annual Renewal of Liquor Licenses.

4.6. Authorize Staff to Submit an Application for the 2016 City of Excellence Award in Creative Programs in Public Safety Services for the Tiger Watch Program.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the consent agenda as follows: 4.1. Regular Session Minutes of March 21, 2016, 4.2. Resolution 16-033 Authorizing Private Use Agreement with Belle Plaine Girl Scouts for Lending Library at Heritage Square, 4.3. Resolution 16-034 Authorizing Private Use Agreement with Belle Plaine Girl Scouts for Lending Library at Court Square, 4.4. Resolution 16-035 Authorizing Landscaping by Project Evergreen at Court Square., 4.5. Call for Public Hearing on Annual Renewal of Liquor Licenses, and 4.6. Authorize Staff to Submit an Application for the 2016 City of Excellence Award in Creative Programs in Public Safety Services for the Tiger Watch Program. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Al Fahey was not present. The Council acknowledged receipt of the Public Works Department report.

5.2. City Engineer Report.

City Engineer Joe Duncan was present. Councilmembers Trost and Chard had questions regarding the cost responsibility for the water and sewer mains currently being installed along West Commerce Drive. Staff provided an explanation. The Council acknowledged receipt of the City Engineer report.

5.3. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6.0. PUBLIC FORUM.

6.1. RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the public forum.

6.2. VISITOR'S PRESENTATION.

1. Acceptance of 2015 Audit Report - Brad Falteysek, Abdo, Eick & Meyers, LLC.

Brad Falteysek and Justin Nilson of Abdo, Eick & Meyers, LLC presented the 2015 Audit Report and Management Letter.

MOTION by Councilmember Trost, second by Councilmember Chard, to accept the 2015 Audit Report and Management Letter as presented by Abdo, Eick & Meyers, LLC. ALL VOTED AYE. MOTION CARRIED.

6.3. Arbor Day Proclamation.

Mayor Pingalore read the Proclamation for Arbor Day event scheduled for April 18, 2016 at Heritage Square.

7. PUBLIC HEARINGS.

7.1. Continued Public Hearing on Ordinance 16-03 All Terrain Vehicles. The City Council will consider public comment on Ordinance 16-03, An Ordinance Adding Section 508.00 All Terrain Vehicles, to Chapter 5 of the City Code.

City Administrator Kreft explained that City Attorney Vose has reviewed the language and has some areas of clarification to discuss with Chief Stolee. In order to allow time for that additional review, staff recommends continuing the public hearing until the May 2, 2016 Council meeting.

MOTION by Councilmember Coop, second by Councilmember Pressley, to table action and continue the public hearing until May 2, 2016 to allow time for further research by Staff. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

- 1. Pay Request No. 1 by Chard Tiling for \$31,703.40 for the 2016 Street Improvement Project.**

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the Presentation of Claims and Pay Request No. 1 by Chard Tiling for \$31,703.40 for the 2016 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. Canceled: Public Works -Tuesday, April 5.**
- 2. Public Safety, TBD.**
- 3. EDA, 5:00 pm, Monday, April 11.**
- 4. Planning Commission, 6:30 pm, Monday, April 11.**
- 5. Park Board, 5:00 pm, Monday, April 18.**
- 6. City Council, 6:30 pm, Monday, April 18.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Pressley, to adjourn at 7:05 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary