

**BELLE PLAINE CITY COUNCIL  
REGULAR MEETING  
APRIL 4, 2022**

**1. PLEDGE OF ALLEGIANCE.**

Vice-Meyer Chard led those present in the Pledge of Allegiance.

**2. CALL TO ORDER. 2.1. Roll Call.**

The Belle Plaine City Council met in Regular Session on Monday, April 4, 2022 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Vice Mayor Chard called the meeting to order with Councilmembers Cary Coop, Renee LeMieux and Patricia Krings present. Mayor Meyer was absent.

Also present were City Administrator Meyer, Sergeant Vycital, City Engineer Duncan, Public Works Superintendent Otto and Finance Director Jirik. Wanda Savage served as the video recording operator.

**3. APPROVAL OF AGENDA.**

Councilmember Coop requested the proclamation be moved to the April 18 City Council Meeting.

MOTION by Councilmember Coop, Second by Councilmember LeMieux, to approve the agenda with the change. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF CONSENT AGENDA.**

- 4.1. Regular Session Minutes of March 21, 2022.
- 4.2. Call for Public Hearing for the Annual Renewal of Liquor Licenses.
- 4.3. Accept Resignation of Planning and Zoning Commissioner Ryan Herrmann.
- 4.4. Resolution 22-044 Appointing Brian Romness as a regular member of the Planning and Zoning Commission and Authorizing Staff to Advertise to Seek an Alternate Planning and Zoning Member.
- 4.5. Authorize and Direct Release of Developers Agreement Chatfield On The Green First Addition.
- 4.6. Approve Three Temporary On-Sale Liquor Licenses for the Belle Plaine Baseball Association at Tiger Park.
- 4.7. Resolution 22-045 Re-Appointing Seasonal Life Guards, Water Safety Instructors and Aquatic Staff for the 2022 Belle Plaine Aquatic Center Season.
- 4.8. Resolution 22-046 Authorizing Mayor to Execute Environmental and Request For Fund Release Documents Small Cities Development Program Grant.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the Consent Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**PROCLAMATION**

Arbor Day Proclamation – April 29, 2022.

Moved to the April 18, 2022 City Council meeting.

**5. DEPARTMENT REPORTS.**

**5.1. Public Works Report.**

Public Works Superintendent Otto was present. Otto highlighted the Public Works Department Report and noted the spring season is upon us. Otto explained street sweeping has started both downtown and throughout the City, Public Works staff are working on reopening parks as soon as weather permits. Otto explained the City received a Certificate of Commendation for operations at the Wastewater Treatment Facility.

Councilmember Coop inquired if the leak was fixed at the Library. Public Works Superintendent Otto confirmed the roof leak has been fixed.

Councilmember Chard inquired on the curb stop at the softball park. Public Works Superintendent Otto confirmed sometimes over the winter a curb stop can shift, it has been addressed and there is no damage.

City Administrator Meyer explained attached to the Public Works report is a memo to update the Council with the findings from the Public Works Committee on the Kechely property located at 761 E. Forest Street. Meyer explained no action was recommended.

## **5.2. City Engineer Report.**

City Engineer Duncan was present. Duncan highlighted the City Engineer Report and noted work will be on the Main Street Parking Lot on April 11 with completion expected by the end of June.

## **5.3. Administration Report.**

City Administrator Meyer was present. Meyer highlighted the Administration report and noted staff have continued working on State funding as a focus with Community Development Director Smith Strack taking a large role in the process. Meyer noted Events Coordinator/Aquatic Center Manager Wadsley had some fun events planned for the spring for both kids and adults to partake. Meyer explained interviews for the Staff Accountant and Public Works I positions will be taking place in the coming weeks.

Councilmember Krings inquired on the food trucks downtown. City Administrator Meyer explained if the plaza is not available due to construction, the events will happen in the Main Street Parking Lot.

## **6. PUBLIC HEARINGS. None Scheduled.**

## **7. BUSINESS.**

### **7.1. Presentation of Claims.**

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the presentation of claims as presented. ALL VOTED AYE. MOTION CARRIED.

## **8. ADMINISTRATION.**

### **8.1. Upcoming Tentative Meetings.**

1. EDA, 5:00 PM, Monday, April 11.
2. Planning, 6:30 PM, Monday, April 11.
3. Public Safety, 7:30 AM, Tuesday, April 12.
4. *Scott County Redistricting Meeting, 5:30 PM, Wednesday, April 13*
5. Public Works, 9:00 AM, Thursday, April 14.
6. City Council Retreat, 1:00 PM, Thursday, April 14.
7. Arbor Day Tree Planting, 4:55 PM, Monday, April 18.
8. Parks Commission, 5:00 PM, Monday, April 18.
9. City Council, 6:30 PM, Monday, April 18.
10. Work Session, 6:45 PM, Monday, April 18.

Council was advised of upcoming tentative meetings as listed.

## **9. ADJOURN.**

MOTION by Councilmember Krings, second by Councilmember LeMieux, to adjourn the regular session at 6:39 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich  
Recording Secretary