BELLE PLAINE CITY COUNCIL
REGULAR SESSION
APRIL 6, 2015

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 6, 2015 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Paul Chard and Scott Schneider present.

Also present were City Administrator Holly Kreft, Public Works Superintendent Al Fahey, Community Development Director Chelsea Alger, City Engineer Joe Duncan and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of March 23, 3015.
4.2. Joint Session Minutes of March 23, 2015.
4.3. Closed Session Minutes of March 23, 2015.
4.4. Approving Large Assembly Permit for the Annual Belle Plaine River Fishing Contest for August 15, 2015.
4.5. Approving Temporary On-Sale 3.2% Liquor License for the Belle Plaine River Fishing Contest.
4.6. Authorize the Submittal of Application for the 2015 City of Excellence Award in Parks Recreation Programs and Project.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the consent agenda as follows: 4.1. Regular Session Minutes of March 23, 3015, 4.2. Joint Session Minutes of March 23, 2015. 4.3. Closed Session Minutes of March 23, 2015, 4.4. Approving Large Assembly Permit for the Annual Belle Plaine River Fishing Contest for August 15, 2015, 4.5. Approving Temporary On-Sale 3.2% Liquor License for the Belle Plaine River Fishing Contest, and 4.6. Authorize the Submittal of Application for the 2015 City of Excellence Award in Parks Recreation Programs and Project. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services Department.

Community Services Director Nelson Ladd was present. The Council acknowledged receipt of the Community Services Department report.

5.2. Public Works Department.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.4. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM.

6. 1. RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the public forum.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 15-041 Authorizing the Purchase of Fire Truck.

Mayor Pingalore referenced a memo dated April 6, 2015 from City Administrator Kreft regarding the purchase of a fire truck.

City Administrator Kreft explained the Fire Truck Committee of the Belle Plaine Fire Department has been meeting since March of 2014 to review options and prepare bids and specifications for a replacement pumper truck. The City currently has three engines in inventory ranging in age of 26 years to 10 years. The Committee reviewed trucks from three vendors – Pierce, Rosenbauer, and Custom. They reviewed the pros and cons of each truck and scored them based on the features. An on-site meeting was hosted at the Fire Hall on February 10, 2015 with review of the existing trucks. The committee recommended that Engine 20 (1990 Custom) be sold and the proceeds be used towards the purchase of the new truck.

A joint workshop was held on March 23, 2015 with the City Council and Rural Fire Association to review the Fire Truck Committee’s recommendation. The Committee recommended the purchase of a Rosenbauer engine based on the scoring. The group discussed the financing options and it was noted that the City has the cash available for the purchase with 51% of the purchase reimbursed by Rural Fire based on the current formula. The members of the Rural Fire Association present indicated their preference was to pre-pay for the chassis and pay the reminder at the time of delivery. The Rural Fire Protection Association submitted a letter indicating their intent to participate in the purchase. The cost for the truck is $593,545.00 and the construction time is approximately 12-14 months.

MOTION by Councilmember Schneider, second by Councilmember Coop, to approve Resolution 15-041 Authorizing the Purchase of Fire Truck from Rosenbauer at a cost of $593,545, with 51% of the cost reimbursed by the Rural Fire Association. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 15-035 Approving Amendments to the EDA Revolving Loan Fund Policy.

Mayor Pingalore referenced a memo dated April 6, 2015 from Community Development Director Alger regarding amendments to the RLF Policy.

Community Development Director Alger explained that during the annual review of the Revolving Loan Fund (RLF) Program, the EDA had recommended amendments. The proposed amendments were identified in Community Development Director Alger's memo.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 15-035 Approving Amendments to the EDA Revolving Loan Fund Policy. ALL VOTED AYE. MOTION CARRIED.

8.4. Ordinance 15-02, Amending Chapter 1, Section 108, by Amending the City's Fee Schedule Pertaining to Revolving Loan Origination Fee.

Mayor Pingalore referenced a memo dated April 6, 2015 from Community Development Director Alger regarding amending the City's fee schedule.

Community Development Director Alger explained that during the annual review of the Revolving Loan Fund Policy, the EDA has recommended to increase the application fee, from $100 or 1% of the loan amount; to $300 or 1.5% of the loan amount. Because this fee is adopted as part of the City's Annual Fee Schedule it will be necessary to adopt Ordinance 15-02 to implement this change. Amendment to this fee does not require the City to conduct a public hearing; and the Ordinance may be considered and adopted without one.

MOTION by Councilmember Coop, second by Councilmember Schneider, to adopt Ordinance 15-02, Amending Chapter 1, Section 108, by Amending the City's Fee Schedule Pertaining to Revolving Loan Origination Fee. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.
1. Public Works, 11:00 am, Tuesday, April 7.
2. EDA, 5:00 pm, Monday, April 13.
3. Planning Commission, 6:30 pm, Monday, April 13.
4. Park Board, 5:00 pm, Monday, April 20.
5. City Council, 6:30 pm, Monday, April 20.

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Schneider, to adjourn at 6:43 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary