

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
APRIL 7, 2014**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 7, 2014 at 6:00 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Paul Chard present.

Also present were Interim City Administrator Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Chelsea Alger, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Zachery Schoenecker served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Pingalore requested the addition of consent agenda item 4.10., Accept Resignation of Police Administrative Assistant Cheryl Bryce and Authorize Advertising to Seek Candidates for the Vacancy.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda with the addition of consent agenda item 4.10., Accept Resignation of Police Administrative Assistant Cheryl Bryce and Authorize Advertising to Seek Candidates for the Vacancy. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of March 17, 2014.

4.2. Resolution 14-034 Authorizing Staff to Advertise to Seek Bids for the 2014 Seal Coat Project.

4.3. Calling for Public Hearing for Annual Renewal of Liquor Licenses.

4.4. Resolution 14-038 Awarding Quote for the Purchase of Disk Golf Baskets for Court Square.

4.5. Resolution 14-035 Establishing Municipal State Aid Streets in the City.

4.6. Resolution 14-036 Revoking Municipal State Aid Streets in the City.

4.7. Resolution 14-037 Appointing Brenda Miller as a Part-Time Police Officer with the Belle Plaine Police Department.

4.8. Approving Temporary On-Sale 3.2% Intoxicating Liquor License for the Belle Plaine Softball Association.

4.9. Resolution 14-039 Accepting Donation of \$11,000 from the Belle Plaine Baseball Association for Cost Participation in the Tiger Park Scoreboard.

4.10. Accept Resignation of Police Administrative Assistant Cheryl Bryce and Authorize Advertising to Seek Candidates for the Vacancy.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the consent agenda as follows: 4.1. Regular Session Minutes of March 17, 2014, 4.2. Resolution 14-034 Authorizing Staff to Advertise to Seek Bids for the 2014 Seal Coat Project, 4.3. Calling for Public Hearing for Annual Renewal of Liquor Licenses, 4.4. Resolution 14-038 Awarding Quote for the Purchase of Disk Golf Baskets for Court Square, 4.5. Resolution 14-035 Establishing Municipal State Aid Streets in the City, 4.6. Resolution 14-036 Revoking Municipal State Aid Streets in the City, 4.7. Resolution 14-037 Appointing Brenda Miller as a Part-Time Police Officer with the Belle Plaine Police Department, 4.8. Approving Temporary On-Sale 3.2% Intoxicating Liquor License for the Belle Plaine Softball Association, 4.9. Resolution 14-039 Accepting Donation of \$11,000 from the Belle Plaine Baseball Association for Cost Participation in the Tiger Park Scoreboard, and 4.10. Accept Resignation of Police Administrative Assistant Cheryl Bryce and Authorize Advertising to Seek Candidates for the Vacancy. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services Department.

Community Services Director Nelson Ladd was present. The Council acknowledged receipt of the Community Services Department report.

5.2. Public Works Department.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.4. Administration Report.

Interim City Administrator Dawn Meyer was present. The Council acknowledged receipt of the Administration report.

6. RECOGNITION OF INVOLVED CITIZENS.

6.1. Certificate of Appreciation – Cash Donation from the Belle Plaine Baseball Association.

Mayor Pingalore presented a certificate of appreciation to Gerry Meyer, on behalf of the Belle Plaine Baseball Association, for the cash donation of \$11,000 for the Tiger Park scoreboard. Gerry Meyer in turn thanked the local businesses and organizations for the donations toward the project.

6.2. Water Bill Dispute, Pat Ediger, 125 South Ash Street.

Mr. Pat Ediger addressed the city council regarding his utility bill. He requested consideration of a reduction in his utility bill due to a frozen utility line and his subsequent running of water to prevent further frozen lines.

Mayor Pingalore explained there are approximately 35 residents who have registered with the city regarding frozen utility lines and recommended this issue be placed on the work session agenda. It was the consensus of the council to add discussion on the frozen utility lines to the work session immediately following tonight's regular session.

6.3. Doug Schoenecker, Scott Soil and Water Conservation District, Program Update.

Doug Schoenecker, Scott Soil and Water Conservation District, distributed information on the programs that are available to the City and residents.

Mayor Pingalore thanked Mr. Schoenecker for his presentation.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the Presentation of Claims as presented. ALL VOTED AYE. MOTION CARRIED.

8.2. Follow Up on Water Bill Dispute at 245 South Walnut Street.

Glenn Crawley, 245 South Walnut Street, was present.

Public Works Superintendent Fahey explained that Mr. Crawley has claimed the water meter installed at his residence was faulty. Public Works Superintendent Fahey provided a demonstration by measuring the water moving through the Crawley meter, which indicated an accurate reading. Public Works Superintendent Fahey also presented documentation on the correspondence and conversations with Mr. Crawley by the Public Works Department.

Mr. Crawley stated that he believes the water meter read incorrectly and there has been an over-calculation of water usage due to the high force of water during the cycling of his water softener.

It was the consensus to affirm the Crawley utility bill as is, with no reduction.

8.3. Authorize Advertising for Bids for the Union Square Restroom Upgrade.

Mayor Pingalore read a memo dated April 7, 2014 by Public Works Superintendent Fahey regarding the Union Square restroom upgrade.

Public Works Superintendent Fahey explained the final plans have been completed for the remodel of the restrooms at Union Square Park. There were a number of changes made to ensure the City is compliant with State building codes. The building will be more efficient with automatic lights, vent fans and high efficiency lavatory fixtures. The Public Works Department will be removing all existing fixtures and the concrete flooring to allow for a reduction in the overall cost of the remodeling project. The substantial completion will be July 11, 2014.

MOTION by Councilmember Trost, second by Councilmember Coop, to authorize staff to proceed with advertising to seek bids for upgrades to the Union Square restroom facility. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. Public Works, 11:00 a.m., Tuesday, April 8.**
- 2. EDA, 5:00 p.m., Monday, April 14.**
- 3. Design Committee, 6:30 p.m., Monday, April 14.**
- 4. Planning Commission, 7:00 p.m., Monday, April 14.**
- 5. Park Board, 4:30 p.m., Monday, April 21.**
- 6. Board of Appeal and Equalization, 5:30 p.m., Monday, April 21.**
- 7. City Council, 6:00 p.m., Monday, April 21.**

Mayor Pingalore reminded the Council of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 6:42 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary