

**BELLE PLAINE CITY COUNCIL  
REGULAR MEETING  
APRIL 7, 2025**

**1. PLEDGE OF ALLEGIANCE.**

Mayor Ladd led those present in the Pledge of Allegiance.

**2. CALL TO ORDER. 2.1. Roll Call.**

The Belle Plaine City council met in Regular Session on Monday, April 7, 2025 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Public Works Superintendent Otto and City Attorney Vose. Wanda Savage served as the video recording operator.

**3. APPROVAL OF AGENDA.**

MOTION by Councilmember Evans, second by Councilmember Otto, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**4. PUBLIC FORUM.**

*\*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

**4.1. PROCLAMATION.**

**Arbor Day Proclamation**

Mayor Ladd read the Arbor Day Proclamation.

**5. APPROVAL OF CONSENT AGENDA.**

5.1. Regular Session Minutes of March 17, 2025.

5.2. Work Session Minutes of March 17, 2025.

5.3. Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays May 28, June 4,11, 18, 25, July 2, 9, 23, 30, August 6, 13, 20 and 27, 2025.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve the consent agenda as follows: 5.1. Regular Session Minutes of March 17, 2025; 5.2. Work Session Minutes of March 17, 2025 and 5.3. Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays May 28, June 4,11, 18, 25, July 2, 9, 23, 30, August 6, 13, 20 and 27, 2025. ALL VOTED AYE. MOTION CARRIED.

**6. DEPARTMENT REPORTS.**

**6.1. Public Works Department.**

Public Works Superintendent Otto highlighted the Public Works Report

**6.2. City Engineer Report.**

City Engineer Duncan highlighted the Engineer Report.

**6.3. Administration Report.**

City Administrator Meyer highlighted the Administration Report.

**7. PUBLIC HEARINGS. None.**

**8. BUSINESS.**

**8.1. Presentation of Claims.**

8.1.1. Pay Request No. 9, Project One Construction, Inc. for the Fire Department Addition Project.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the reviewed claims as presented in the amount of \$718,249.35. ALL VOTED AYE. MOTION CARRIED.

**8.2. Resolution 25-032 Award Bid for the 2025 Improvement Project.**

City Engineer Duncan reviewed the 2025 Improvement Project bid.

MOTION by Councilmember Ladd, second by Councilmember Evans to approve the Base Bid Area A and Base Bid Area B only. Councilmembers Ladd, Evans, Otto and Hartmann VOTED AYE. Councilmember Stacey VOTED NAY. MOTION CARRIED 4-1.

**8.3. Resolution 25-033 Accept Bray Architects Proposal and Authorizing Conceptual Planning and Costs.**

City Administrator Meyer reviewed the Bray Architects proposal.

The Council held discussion. After discussion the Council directed staff to request a structural analysis, clarify the structural code review timeline and cost, request a roadmap for future phases and rough budget for this process, set expectations around the community and staff involvement in the planning who is going to be at the meetings, consider the legal review of the AI contract review.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to table Resolution 25-033. ALL VOTED AYE. MOTION CARRIED.

**9. ADMINISTRATION.**

**9.1. Upcoming Tentative Meetings.**

1. Public Safety, Tuesday, April 8, 7:00 AM.
2. Public Works, Wednesday, April 9, 7:00 AM.
3. EDA, Monday, April 14, 5:00 PM.
4. Planning, Monday, April 14, 6:00 PM.
5. Parks Commission, Monday, April 21, 5:00 PM.
6. City Council, Monday, April 21, 6:00 PM.
7. Work Session, Monday, April 21, 6:15 PM.

Mayor Ladd reviewed the upcoming meetings as listed.

**10. ADJOURN.**

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the meeting at 6:21 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich  
Recording Secretary