

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
APRIL 16, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 16, 2018 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Ben Stier, Cary Coop, Paul Chard and Theresa McDaniel present.

Also present were City Administrator Dawn Meyer, Community Development Director Cynthia Smith Strack, Public Works Superintendent Al Fahey, City Engineer Joe Duncan, City Attorney Bob Vose, Police Chief Tom Stolee, Ambulance Director Doug Sweeney, Fire Chief Matt Stier and Community Services Director Mindy Chevalier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Mayor Meyer to move 4.4 Resolution 18-042 Authorize Purchase of Seven Radios to the business portion of the meeting.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda with 4.4 Resolution 18-042 Authorize Purchase of Seven Radios moved to business 7.3. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of April 2, 2018.
- 4.2. Authorizing Advertising to Seek Bids for the 2018 Seal Coat Project.
- 4.3. Resolution 18-041 Authorize Refurbishing of Rescue Van 10.
- ~~4.4. Resolution 18-042 Authorize Purchase of Seven Radios.~~
- 4.5. Resolution 18-043 Modifying Committee Appointments.
- 4.6. Accepting the resignation of a Belle Plaine Pool Manager Derek Guscette.
- 4.7. Appointing Isabella Schulte as Pool Manager.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to approve the consent agenda as follows: 4.1. Regular Session Minutes of April 2, 2018; 4.2. Authorizing Advertising to Seek Bids for the 2018 Seal Coat Project; 4.3. Resolution 18-041 Authorize Refurbishing of Rescue Van 10; 4.5. Resolution 18-043 Modifying Committee Appointments; 4.6. Accepting the resignation of a Belle Plaine Pool Manager Derek Guscette; 4.7. Appointing Isabella Schulte as Pool Manager. ALL VOTED AYE. MOTION CARRIED.

ARBOR DAY PROCLAMTION

Mayor Meyer read the Arbor Day Proclamation declaring April 30th, 2018 the City of Belle Plaine's annual Arbor Day.

5. DEPARTMENT REPORTS.

5.1. Ambulance Report.

Ambulance Director Doug Sweeney was present. Sweeney noted the ambulance department will be participating in the mock crash in Jordan on April 20th. Sweeney also notified the Council of Ridgeview's

recent purchase of a new Ambulance for the City. Sweeney will have the ambulance available for Council to tour at the May 7th Council meeting.

The council acknowledged receipt of the Ambulance Report and the Annual Report.

5.2. Fire Report.

Fire Chief Matt Stier was present. Stier stated the 1940 Laverne will be set for sale shortly consisting of a sealed bid process reserving the right to refuse all bids.

The council acknowledged receipt of the Fire Department Report.

5.3. Community Services Report.

Mindy Chevalier was present. The council acknowledged receipt of the Community Services Report.

5.4. Police Report.

Chief Stolee was present. Stolee notified the Council of a potential change in Legislation with the forfeiture law ear marking all proceeds to the State Department.

The council acknowledged receipt of the Police Department Report.

5.5. Community Development Report.

Community Development Director Smith Strack was present. Smith Strack noted the EDA meeting with Realtors and Developers on Wednesday, April 18.

The council acknowledged receipt of the Community Development Report.

6. PUBLIC HEARINGS.

6.1. Preliminary and Final Plat: Valley Business Park 3rd Addition. The City Council will consider public comment on a request by the City of Belle Plaine for Preliminary Plat approval for Valley Business Park 3rd Addition a resubdivision of previously platted property near South Street, Laredo Street, Maple Street, and Diversified Drive. The Council will act on proposed preliminary and final plats concurrently.

1. Resolution 18-029, A Resolution Conditionally Approving Preliminary and Final Plats for Valley Business Park 3rd Addition.

Mayor Meyer explained a public hearing has been scheduled and the City Council will accept public comment on Resolution 18-029, A Resolution Conditionally Approving Preliminary and Final Plats for Valley Business Park 3rd Addition.

Mayor Meyer opened the public hearing at 6:44 PM and asked for public comment. There was no public comment.

MOTION by Councilmember Coop, second by Councilmember Chard, to CONTINUE the public hearing until the May 21st City Council Meeting to allow additional time to set purchase agreement parameters. ALL VOTED AYE. MOTION CARRIED.

6.2. Ordinance 18-03 Outdoor Storage. The City Council will hear public comment on proposed Ordinance 18-03, An Ordinance Amending Section 1107.08 of the City Code Pertaining to Outside Storage. If approved, Ordinance 18-03 will clarify what types of items may be stored outside, the volume of said items, and standards for parking areas used for outside storage.

Community Development Director Smith Strack explained staff's recommendation of denial of Ordinance 18-03 Outdoor Storage siting the need for further review at department head level.

Mayor Meyer explained a public hearing has been scheduled and the City Council will accept public comment on Ordinance 18-03, An Ordinance Amending Section 1107.08 of the City Code Pertaining to Outside Storage. If approved, Ordinance 18-03 will clarify what types of items may be stored outside, the volume of said items, and standards for parking areas used for outside storage.

Mayor Meyer opened the public hearing at 6:46 PM and asked for public comment. There was no public comment.

MOTION by Councilmember Coop, second by Councilmember Chard, to CLOSE the public hearing at 6:46 PM. ALL VOTED AYE. MOTION CARRIED.

MOTION by Councilmember Coop, second by Councilmember Stier to approve Ordinance 18-03 Outdoor Storage. Councilmember Chard VOTED AYE. Councilmembers Meyer, Coop, Stier and McDaniel VOTED NAY. MOTION FAILED.

Resolution 18-030, Recommending Approval of Ordinance 18-03 was removed due to recommended denial of Ordinance.

6.3. Ordinance 18-04 Off-Street Parking. The City Council will hear public comment on proposed Ordinance 18-04, An Ordinance Amending Section 1107.12, Subd. (4)(6); Section 1107.12, Subd. 4(8)(E), and Section 1107.12, Subd. 4(8)(G) of the City Code Pertaining to Off-Street Parking. The draft code amendment clarifies where vehicles may be parked and associated surfaces for parking.

Community Development Director Smith Strack explained staff's recommendation of denial of Ordinance 18-04 Off-street Parking siting need for further review at department head level.

Mayor Meyer explained a public hearing has been scheduled and the City Council will accept public comment on Ordinance 18-04, An Ordinance Amending Section 1107.12, Subd. (4)(6); Section 1107.12, Subd. 4(8)(E), and Section 1107.12, Subd. 4(8)(G) of the City Code Pertaining to Off-Street Parking. The draft code amendment clarifies where vehicles may be parked and associated surfaces for parking.

Mayor Meyer opened the public hearing at 6:48 PM and asked for public comment. There was no public comment.

MOTION by Councilmember Coop, second by Councilmember Chard, to CLOSE the public hearing at 6:48 PM. ALL VOTED AYE. MOTION CARRIED.

MOTION by Councilmember Coop, second by Councilmember Stier to approve Ordinance 18-04 Off-street Parking. Councilmembers Meyer, Coop, Stier, McDaniel and Chard VOTED NAY. MOTION FAILED.

Resolution 18-0301, Recommending Approval of Ordinance 18-04 was removed due to recommended denial of Ordinance.

7. BUSINESS.

7.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED

7.2. Authorizing North Sanitary Interceptor Lateral and Extension Design, Plans and Specifications.

City Administrator Meyer explained to continue on schedule with the NSI project staff proposed the City Council authorize design, plans and specifications of the NSI lateral and extension on the south eastern side of 169 contingent upon the signed agreement with the property owner. Meyer noted in order for the lateral and extension to be included in the bidding process a signed agreement from the property owner is due by April 27, 2018.

Councilmember Chard wanted to clarify that everything in the North Sanitary Interceptor Lateral and Extension was on the east side of 169. City Engineer Duncan confirmed adding the costs are relatively split equal with a cost estimate of \$120,000 total construction, approximately \$60,000 for the City to pay the lateral getting the south line and approximately \$60,000 to get the sewer to the east side of the property owner line. Essentially the north side of Main street will be served by the NSI and the south side of Main street will be served by the SSI. City Administrator Meyer explained per the proposed agreement the City is paying for the construction of the lateral and the property owner will pay for the extension through their property. Mayor Meyer inquired if the property owner does not sign the agreement will the staff continue with the project. Administrator Meyer confirmed if the property owner does not sign the City will continue on with their lateral extension only. Chard questioned Engineer Duncan if there was still possible room for a change order if there becomes a hiccup in the project. Engineer Duncan confirmed that a change order would be possible.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

- 1. EDA – Meet with Realtors, 5 PM, Wednesday, April 18.**
- 2. City Offices Closed – Staff Training, 11:30-1:30 PM, Wednesday, April 25.**
- 3. Clean Up/Recycle Day, 8 AM – 12 PM, Saturday, April 28.**
- 4. Annual Arbor Day Celebration/Dog Park Grand Opening, 5 PM, Monday, April 30**
- 5. Design Committee, 5:15 PM, Monday, May 7.**
- 6. City Council, 6:30 PM, Monday, May 7.**
- 7. Work Session, 6:45 PM, Monday, May 7.**

The Council was reminded of the upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to adjourn the meeting at 6:52 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary