

**BELLE PLAINE CITY COUNCIL  
REGULAR SESSION  
APRIL 17, 2017**

**1. PLEDGE OF ALLEGIANCE.**

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

**2. CALL TO ORDER. 2.1. Roll Call.**

The Belle Plaine City Council met in Regular Session on Monday, April 17, 2017 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Paul Chard, Ben Stier, Cary Coop, and Theresa McDaniel present.

Also present were City Administrator Mike Votca, Finance Director Dawn Meyer, Community Development Director Cynthia Smith Strack, Public Works Superintendent Al Fahey, City Engineer Joe Duncan, Police Chief Tom Stolee and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

**3. APPROVAL OF AGENDA.**

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF CONSENT AGENDA.**

**4.1. Regular Session Minutes of April 3, 2017.**

**4.2. Work Session Minutes of April 3, 2017.**

**4.3. Resolution 17-042 Modifying the City's 2017 Fee Schedule by Adding Tree Trimming License Fee and Veterans Park Limited Public Forum Display Fee.**

**4.4. Resolution 17-043 Awarding Bid for the 2017 Seal Coat Project.**

**4.5. Resolution 17-048 Modifying Committee Appointments by Adding Community Center Research Committee.**

**4.6. Approving Large Assembly Permit for German Days Event on June 16, 2017.**

**4.7. Approving Large Assembly Permit for Belle Plaine High School Cross Country Fundraising Event on June 16, 2017 (in conjunction with German Days).**

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the consent agenda as follows: 4.1. Regular Session Minutes of April 3, 2017, 4.2. Work Session Minutes of April 3, 2017, 4.3. Resolution 17-042 Modifying the City's 2017 Fee Schedule by Adding Tree Trimming License Fee and Veterans Park Limited Public Forum Display Fee, 4.4. Resolution 17-043 Awarding Bid for the 2017 Seal Coat Project, 4.5. Resolution 17-048 Modifying Committee Appointments by Adding Community Center Research Committee, 4.6. Approving Large Assembly Permit for German Days Event on June 16 and 17, 2017, and 4.7. Approving Large Assembly Permit for Belle Plaine High School Cross Country Fundraising Event on June 16, 2017 (in conjunction with German Days). ALL VOTED AYE. MOTION CARRIED.

**5. DEPARTMENT REPORTS.**

**5.1. Ambulance Department.**

Doug Sweeney, Supervisor, Ridgeview Ambulance was present. The Council acknowledged receipt of the Ambulance Department report.

**5.2. Fire Department.**

Fire Chief Matt Stier was present. The Council acknowledged receipt of the Fire Department report.

**5.3. Police Department.**

Police Chief Tom Stolee was present. The Council acknowledged receipt of the Police Department report.

#### **5.4. Community Development Department.**

Community Development Director Cynthia Smith Strack was present. The Council acknowledged receipt of the Community Development Department report.

#### **5.5. Administration Report.**

City Administrator Mike Votca was present. The Council acknowledged receipt of the Administration report.

#### **6. PUBLIC HEARINGS –NONE SCHEDULED.**

#### **7. BUSINESS.**

##### **7.1. Presentation of Claims.**

MOTION by Councilmember Coop, second by Councilmember McDaniel, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

##### **7.2. Resolution 17-049 Award Quotes for Downtown Uplighting Project.**

City Administrator Votca explained that during the February 21, 2017 meeting the City Council approved Resolution 17-023 Directing Final Plans and Specifications and Authorizing Advertisement for Quotes for the Downtown Uplighting Project. Plans and specifications were developed by Joe Duncan, City Engineer, of Bolton-Menk. One quote was received for concrete work and two quotes for electrical work. The City received one quote for the light fixtures and DMX Controller for \$37,870.00. Staff is seeking additional quotes.

MOTION by Councilmember Coop, second by Mayor Meyer, to approve Resolution 17-049 Award Quotes for Downtown Uplighting Project to Gregory Electric (electrical) in the amount of \$33,000; to OMG Midwest Inc/dba Chard Excavating (concrete work) in the amount of \$27,637.50; and allowing an amount not to exceed \$37,870.00 for the purchase of light fixtures, controller, and/or transmitters and receivers. ALL VOTED AYE. MOTION CARRIED.

##### **7.3. Joint Resolution 17-045 Amend Orderly Annexation Agreement with Blakeley Township.**

Community Development Director Smith Strack explained the Office of Administrative Hearings (OAH) has ordered annexation of the Devine Property (solar) effective upon amendment of the original orderly annexation agreements. City Attorney Vose has negotiated a path forward for amendment of the original OAA with Blakeley Township Attorney Bob Ruppe. The amendment of the original township annexation agreement will specifically pertain to the property now subject to annexation and leave all other areas covered by the OAA in place. The 2005 Blakeley OAA will remain valid and as existing. The Administrative Law Judge also issued an order on the Belle Plaine annexation. The order approves the annexation provided additional information is filed with the OAH. The orders were attached with Community Development Director Smith Strack's memo.

Mayor Meyer inquired as to whether subsequent annexations will have a smoother, straight-forward path. City Attorney Vose didn't believe so.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve Joint Resolution 17-045 Amend Orderly Annexation Agreement with Blakeley Township. ALL VOTED AYE. MOTION CARRIED.

#### **8. ADMINISTRATION.**

##### **8.1. Upcoming Meetings.**

- 1. EDA/HRA Program Workshop, 5:00 pm, Wednesday, April 19.**
- 2. Recycle/Clean Up Day, 8:00 am to noon, Saturday, April 29.**
- 3. Design Committee, 5:15 pm, Monday, May 1.**

**4. City Council, 6:30 pm, Monday, May 1.**

**5. Work Session, 6:45 pm, Monday, May 1.**

The Council was reminded of the upcoming meetings as listed.

Public Works Superintendent Fahey distributed a copy of the City Engineer's letter to residents affected by the 2017 street project, informing them about construction details.

**9. ADJOURN.**

MOTION by Councilmember Coop, second by Councilmember Stier, to adjourn at 6:47 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings  
Recording Secretary