

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
APRIL 18, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 18, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Henry Pressley and Paul Chard present.

Also present were City Administrator Holly Kreft, Finance Director Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Cynthia Smith Strack, Investigator Officer Terry Stier, City Engineer Joe Duncan and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of April 4, 2016.

4.2. Work Session Minutes of April 4, 2016.

4.3. Resolution 16-036 Municipal State Aid Designation of Laredo Street.

4.4. Resolution 16-037 Approving First Amendment to the Joint Facilities Agreement.

4.5. Resolution 16-042 Accepting Donation from Cambria for Fire Hall Improvements.

4.6. Resolution 16-043 Authorizing Vivian Herrmann to Install Improvements at the Dog Park for a Girl Scout Silver Award.

4.7. Accept Resignation of City Administrator Holly J. Kreft.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the consent agenda as follows: 4.1. Regular Session Minutes of April 4, 2016, 4.2. Work Session Minutes of April 4, 2016, 4.3. Resolution 16-036 Municipal State Aid Designation of Laredo Street, 4.4. Resolution 16-037 Approving First Amendment to the Joint Facilities Agreement, 4.5. Resolution 16-042 Accepting Donation from Cambria for Fire Hall Improvements, 4.6. Resolution 16-043 Authorizing Vivian Herrmann to Install Improvements at the Dog Park for a Girl Scout Silver Award, and 4.7. Accept Resignation of City Administrator Holly J. Kreft. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ambulance Supervisor Doug Sweeney of Ridgeview Ambulance was present. The Council acknowledged receipt of the Ambulance Department report.

5.2. Fire Department.

Fire Chief Matt Stier was present. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Investigator Terry Stier filled in for Police Chief Tom Stolee. The Council acknowledged receipt of the Police Department report.

5.4. Community Development Department.

Community Development Director Cynthia Smith Strack was present. The Council acknowledged receipt of the Community Development Department report.

5.5. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6.0. RECOGNITION OF INVOLVED CITIZENS.

No one spoke at the public forum.

7. PUBLIC HEARINGS.

7.1. Ordinance 16-05, Fences in the B-3, Central Business District. The City Council will hear public comment on proposed Ordinance 16-05, amending Section 1107.02 of the City Code relating to fences in the B-3, Central Business District and incorporate into the guidelines of the Belle Plaine Design Manual.

Mayor Pingalore referenced a memo dated April 18, 2016 from Community Development Director Smith Strack regarding fences in the B-3, Central Business District.

Community Development Director Smith Strack explained the City Council will conduct a public hearing tonight on Ordinance 16-05 entitled "An Ordinance Amending Section 1107.02, Subd. 4 of the City Code by Adding Subsection 1107.02, Subd. 4(8) Pertaining to Fences in the B-3 Central Business District". The Belle Plaine Design Committee finds fences, walls, and gates can profoundly impact the fabric and character of the Central Business District. The Design Committee recommends an amendment of Section 1107.02 of the Code relating to fences in the Downtown. The proposed amendment would add Subsection (8) to Subdivision 4 and authorize and require the Design Committee review proposed fences within the Central Business District. The Planning Commission held a public hearing at their meeting on April 11, 2016 and recommend the City Council approve the ordinance.

Mayor Pingalore opened the public hearing at 6:42 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Pressley, to close the public hearing at 6:43 p.m. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Adoption of Ordinance 16-05, Pertaining to Fences.

MOTION by Councilmember Coop, second by Councilmember Pressley, to adopt Ordinance 16-05, Pertaining to Fences in the B-3, Central Business District. ALL VOTED AYE. MOTION CARRIED.

7.2. Amend EDA Enabling Resolution. The City Council will consider public comment on an amendment to the Economic Development Authority Enabling Resolution (No. 90-40). The purpose of the amendment is to clarify EDA membership composition, duties, and related miscellaneous items.

Mayor Pingalore referenced a memo dated April 18, 2016 from Community Development Director Smith Strack regarding amending the EDA Enabling Resolution.

Community Development Director Smith Strack explained the City established an EDA (economic development authority) in 1990 and a HRA (housing and redevelopment authority) in 1991. At this time both organizations hold HRA powers – a duplication of authority, administrative process, and practice. The HRA meets on an annual basis, the EDA a monthly basis. The HRA and the EDA have discussed and approved the concept of EDA exercise of housing and redevelopment powers and HRA retirement. This creates efficiency in local government and keep HRA agenda items at the forefront on a monthly versus annual basis. Julie Eddington from the City Attorney's Office has drafted appropriate and necessary documents to effectuate the change. The City Council must first authorize/approve the transfer of powers followed by EDA and HRA action. The amendment and restatement of the EDA Enabling Resolution (90-40) is proposed for tonight's public hearing. The proposed amendment relates to membership, membership term lengths, and other housekeeping type items. The amendment will provide consistency between enabling resolution and state statutes. In addition to amendment of the enabling resolution the Council is asked to consider an ordinance amending Chapter 2 of the City Code (boards, committees, commissions) and a resolution transferring any/all HRA projects and property to the EDA. The asset transfer resolution specifically provides for continuation of a separate HRA fund. In addition, the HRA holds no known property but 'property' is included in the resolution as an abundance of caution. The HRA has approved of the transfer of power and retirement. The EDA has approved acceptance of HRA programs and duties.

Mayor Pingalore opened the public hearing at 6:44 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Pressley, to close the public hearing at 6:45 p.m. ALL VOTED AYE. MOTION CARRIED.

7.2.1. Resolution 16-039 Amending and Restating the Enabling Resolution for the Belle Plaine Economic Development Authority Pursuant to the Provisions of Minnesota Statutes, Chapter 469.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 16-039 Amending and Restating the Enabling Resolution for the Belle Plaine Economic Development Authority Pursuant to the Provisions of Minnesota Statutes, Chapter 469. ALL VOTED AYE. MOTION CARRIED.

Community Development Director Smith Strack confirmed that HRA monies will remain separate from EDA funds.

7.2.2. Ordinance 16-06, An Ordinance Relating to the Transfer of the Economic Development, Redevelopment and Housing Development Powers from HRA to the Belle Plaine EDA.

MOTION by Councilmember Coop, second by Councilmember Pressley, to adopt Ordinance 16-06, An Ordinance Relating to the Transfer of the Economic Development, Redevelopment and Housing Development Powers from HRA to the Belle Plaine EDA. ALL VOTED AYE. MOTION CARRIED.

7.2.3. Resolution 16-040 Relating to the Economic Development Authority, Transferring Certain Projects and Powers to the EDA.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve Resolution 16-040 Relating to the Economic Development Authority, Transferring Certain Projects and Powers to the EDA. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

Councilmember Chard inquired about the sweeper repair. Public Works Superintendent Fahey explained the repair of the conveyors are not covered under the lease program.

MOTION by Councilmember Coop, second by Mayor Pingalore, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. EDA Workshop, 5:00 pm, Monday, April 25.**
- 2. Epis Church Restoration, 5:00 pm, Wednesday, April 27.**
- 3. Design Committee, 5:15 pm, Monday, May 2.**
- 4. HRA, 6:15 pm, Monday, May 2.**
- 5. City Council, 6:30 pm, Monday, May 2.**
- 6. Joint Work Session w/Planning, 6:45 pm, Monday, May 2.**
- 7. Public Works, 11:00 am, Tuesday, May 3.**
- 8. Public Safety, TBD.**
- 9. EDA, 5:00 pm, Monday, May 9.**
- 10. Planning, 6:30 pm, Monday, May 9.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Pressley, to adjourn at 6:48 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary