

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MAY 4, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 4, 2020 at 6:30 PM. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Paul Chard, Patricia Krings and Renee LeMieux present.

Also present were City Administrator Meyer and Detective/Sergeant Stier. Present via Zoom video conference were: Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, City Attorney Vose and Public Works Superintendent Fahey.

3. APPROVAL OF AGENDA.

Mayor Meyer added item 7.3. Supporting Letter.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda with the addition. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of April 20, 2020.
- 4.2. Resolution 20-062 Accepting a Cash Donation from AgPartners for Grain Rescue Equipment for the Belle Plaine Fire Department.
- 4.3. Resolution 20-063 Accepting a Cash Donation from Land-O-Lakes for Grain Rescue Equipment for the Belle Plaine Fire Department.
- 4.4. Accept the Resignation of Part-time Police Officer Jake Nelson.
- 4.5. Authorize and Directing Submittal Of A Grant Application to the Minnesota Historical and Cultural Heritage Grants Program and Providing for Local Grant Match.
- 4.6. Resolution 20-064 Appointing Apryl Grund as a full time Police Officer with the City of Belle Plaine.

Councilmember Coop explained agenda item 4.5. the Legacy Grant submission is a worthwhile project however he wanted the Council to be aware of the cost for submittal for future projects.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the consent agenda as presented. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Fahey was present via zoom video conference. Fahey explained the parks are ready to go and the crew is preparing for the summer season to open. Council accepted the Public Works report.

Mayor Meyer inquired on an update from City Administrator Meyer regarding City parks. City Administrator Meyer explained facilities are closed per the Governors executive order but noted staff have been preparing them to open. Meyer explained the City is researching the possibility of opening some equipment and public bathrooms not located within facilities following CDC guidelines. Mayor Meyer inquired on the Pickleball courts being closed. City Administrator Meyer explained because the courts are considered a City facility they are closed. Meyer noted staff are looking into options of how to open the facility. Mayor Meyer noted the tennis courts are up with every other net. City Administrator Meyer

explained the school might be allowing activity in their facilities and noted City staff have to follow the executive order from the State.

5.2. City Engineer Report.

City Engineer Duncan was present via zoom video conference. Duncan highlighted his report noting the preconstruction meeting for the 2020 Street Improvement Project will be held on Thursday. Duncan also noted the 2019 Street Project punch list items are being addressed. Duncan explained information regarding the project is posted on the City website and will be delivered to homeowners as well.

Mayor Meyer inquired on who keeps track of what is disturbed by contractors to verify it is back to City standards. City Administrator Meyer explained Public Works Superintendent Fahey verifies if it is a contractor and the project manager verifies if it's a City project.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted her report and noted an additional two items. Meyer explained an email was received from the Scott County Administrator explaining due to COVID-19 the County will be abating penalties for 2020 as long as the resident follows and the County guidelines are met. Meyer also explained City Hall has received questions regarding the downtown planters. Meyer noted the Chamber currently has bids out for plantings and explained once planted the City maintains. Meyer explained the planters are expected to be planted by Memorial Day.

Councilmember Krings requested a status update on the roundabout and Country Road 6/State Street on the Administration report. City Administrator Meyer explained the City has continued discussion with Scott County regarding a Roundabout on County Road Three and noted the County is working on the Right of Way issues the project would have. Meyer explained if any grants or funding becomes available the staff would suggest moving forward with to secure them. Meyer explained Scott County had notified the City of their intent to improve Country Road 6. Meyer explained through discussion the original project has been delayed by a few years due to its scope increasing with infrastructure needs. Meyer explained the City and County will continue to work together to coordinate so all needs are met. Mayor Meyer inquired on the timeline for the City Hall Safety Project. Public Works Superintendent Fahey explained his estimation would be 6-8 weeks before the front is done. Fahey noted progress is being made daily. Councilmember LeMieux requested an update on Graduation. City Administrator Meyer explained the City received a call from the school and has offered the district help with logistics as they make plans for Graduation.

5.4. Emergency Operations Update.

Detective/Sergeant Stier was present. Stier highlighted his report of Emergency Operations. Stier acknowledged the cooperation from many departments to make the process run.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

7.1.1. Pay Request No. 6 by Mohs Contracting, Inc. for Hickory Park Warming House and Ice Rinks.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 20-065 Authorizing the Purchase of Laptop Computers for the Belle Plaine Police Department.

Finance Director Jirik explained in 2019 and 2020 the City has been working on upgrading all City computers to Window 10. Jirik explained our current squad computers are not compatible to operate and require replacement. Jirik noted Detective/Sergeant Stier, IT and she researched compatible laptops and recommends going with the GETAC mobile units.

MOTION by Councilmember Krings, Second by Councilmember Coop, to approve Resolution 20-065 Authorizing the Purchase of Laptop Computers for the Belle Plaine Police Department. ALL VOTED AYE. MOTION CARRIED.

7.3. Supporting Letter for Funding.

City Administrator Meyer explained the letter is requesting Federal funding for the COVID-19 resources being spent from City entities with a population of less than 50,000.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the Supporting Letter for Funding. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Belle Plaine OAA, 6:15 PM, Wednesday, May 6.
2. EDA, 5:00 PM, Monday, May 11.
3. Public Safety, 7:30 AM, Tuesday, May 12.
4. Public Works Committee, 9:00 AM, Thursday, May 14.
5. City Council, 6:30 PM, Monday, May 18.
6. Work Session, 6:45 PM, Monday, May 18.

Mayor Meyer advised of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Krings, to adjourn the regular session at 6:49 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary