

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
MAY 5, 2014**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 5, 2014 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop and Scott Schneider present. Councilmember Chard was not present.

Also present were Interim City Administrator Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Chelsea Alger, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Zachery Schoenecker served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Pingalore requested that consent agenda item Resolution 14-045 Approving Purchase of Park Benches and Trash Receptacles be moved to the business portion of the agenda.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda with moving Resolution 14-045 Approving purchase of Park Benches and Trash Receptacles from consent to the business portion of the agenda. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of April 21, 2014.

4.2. Board of Appeal and Equalization Minutes of April 21, 2014.

4.3. Resolution 14-044 Re-Appointing Robert Stier, Trevor Latzke, Jordan Johnson and Nickolas Lundquist as Public Works Seasonal Employees.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the consent agenda as follows: 4.1. Regular Session Minutes of April 21, 2014, 4.2. Board of Appeal and Equalization Minutes of April 21, 2014, and 4.3. Resolution 14-044 Re-Appointing Robert Stier, Trevor Latzke, Jordan Johnson and Nickolas Lundquist as Public Works Seasonal Employees. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services Department.

Community Services Director Nelson Ladd was not present. The Council acknowledged receipt of the Community Services Department report.

5.2. Public Works Department.

Public Works Superintendent Al Fahey was present. Councilmember Coop asked how frequently the trash cans in the city parks and along the trails are emptied. Public Works Superintendent Fahey replied the trash cans are emptied on a weekly basis. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.4. Administration Report.

Interim City Administrator Dawn Meyer was present. The Council acknowledged receipt of the Administration report.

6. RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the open forum.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Base Rate Adjustment for Frozen Utility Lines.

Mayor Pingalore referenced a memo dated May 5, 2014 from Public Works Superintendent Fahey regarding credit for those accounts with frozen utility lines.

Public Works Superintendent Fahey explained the Council directed staff to obtain the number of properties that had no service due to utility lines (sewer or water) that were frozen. These properties were not able to access service due to the fact that they were unable to thaw the lines for various reasons. There are 11 accounts that were affected, with a total requested credit of \$612.60. This was calculated on the base rate for the number of months the account holder was without service.

It was the consensus to direct staff to proceed with preparing a resolution for adoption at the next council meeting for crediting the accounts.

8.3. Resolution 14-045 Approving purchase of Park Benches and Trash Receptacles.

Mayor Pingalore referenced a memo dated May 5, 2014 from Community Development Director Alger regarding the purchase of park benches and trash receptacles.

Community Development Director Alger explained that at the August 26, 2014 meeting the Park Board discussed various projects for 2014, one being the replacement of several benches in various City parks, and with new benches and trash receptacles along the City's trail system. The Board identified 14 benches for replacement, and decided to purchase an additional six for placement along the trail system. Quotes for the items were obtained from Minnesota Wisconsin Playground (MNWI), Kay Park and By the Yard. The Park Board recommended purchasing from Minnesota Wisconsin Playground, whose quote of \$13,853 is \$750 cheaper than the next lowest bidder. Public Works will install the benches and receptacles as time allows. The Park Board currently has \$10,000 in reserves for purchase of benches and receptacles, and recommended the additional amount come from their fund balance.

Mayor Pingalore supported the quote submitted from By The Yard due to the 5-year warranty and constructed with composite materials. He noted there have been issues with the vinyl/rubber coating chipping off the metal benches that were installed over the past few years. Mayor Pingalore believes the quote from By The Yard is the best value. Councilmembers Schneider and Trost concurred with Mayor

Pingalore's comments about the warranty issues of the coated metal benches. City Attorney Vose noted the City obtained quotes, not bids, and therefore may choose from any of the vendors.

MOTION by Councilmember Trost, second by Councilmember Schneider, to approve Resolution 14-045 Approving purchase of Park Benches and Trash Receptacles. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. Public Safety, 4:30 p.m., Tuesday, May 6.**
- 2. Public Works, 11:00 a.m., Thursday, May 8.**
- 3. EDA, 5:00 p.m., Monday, May 12.**
- 4. Planning Commission, 7:00 p.m., Monday, May 12.**
- 5. Park Board, 5:00 p.m., Monday, May 19.**
- 6. City Council, 6:30 p.m., Monday, May 19.**
- 7. Filing for Candidacy Opens Tuesday, May 20.**

Mayor Pingalore reminded those present of the upcoming meetings as listed. He also advised of the temporary water shut-off for the property owners in the construction area of the 2014 street improvement project.

10. ADJOURN.

MOTION by Councilmember Trost, second by Councilmember Coop, to adjourn at 6:48 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary