BELLE PLAINE CITY COUNCIL
REGULAR SESSION
MAY 16, 2011

1. PLEDGE OF ALLEGIANCE.

Mayor Tim Lies led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 16, 2011 at 6:00 p.m. at the Government Center, 218 North Meridian Street, Belle Plaine, MN. Mayor Tim Lies called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Michael Pingalore present. Councilmember Paul Chard arrived at 6:15 p.m.

Also present were City Administrator David Murphy, Community Development Director Trisha Rosenfeld, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Finance Director Meyer served as the Video Recording Operator.

3. APPROVAL OF AGENDA.

Councilmember Schneider requested the addition of business item 8.11., Discussion on Valley Business Park Property; City Administrator Murphy requested the addition of 8.12., Application for Safe Routes to School; and Councilmember Trost request the addition of 8.13., Traffic Issues at East Main Street.

MOTION by Councilmember Coop, second by Councilmember Pingalore, to approve the agenda with the following additions: 8.11., Discussion on Valley Business Park Property, 8.12., Application for Safe Routes to School, and 8.13., Traffic Issues at East Main Street. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of May 2, 2011.
4.2. Board of Appeal and Equalization Minutes of May 2, 2011.
4.3. Resolution 11-049 Authorizing a Partial Reduction in Code Enforcement Bill for 924 Ivy Hills Road.

MOTION by Councilmember Trost, second by Councilmember Schneider, to approve the consent agenda as follows: 4.1. Regular Session Minutes of May 2, 2011, 4.2. Board of Appeal and Equalization Minutes of May 2, 2011 and 4.3. Resolution 11-049 Authorizing a Partial Reduction in Code Enforcement Bill for 924 Ivy Hills Road. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ridgeview Ambulance Manager Doug Sweeney was unable to attend.

5.2. Fire Department.

Fire Chief Randy Koepp was present. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Police Chief Tom Stolee was present. The Council acknowledged receipt of the Police Department report.

5.4. Community Development Department.

Community Development Director Trisha Rosenfeld was present. The Council acknowledged receipt of the Community Development Department report.

5.5. City Administration Report.

City Administrator David Murphy was present. The Council acknowledged receipt of the City Administration report.

6. PRESENTATION OF CERTIFICATES.

MPCA CERTIFICATE OF COMMENDATION.
Jerry Connolly, Wastewater Operator.
CERTIFICATES OF APPRECIATION.
Matt Hartman, 20 years, Volunteer Firefighter.
Dave Otto, 20 years, Volunteer Firefighter.
Belle Plaine Fire Department - EMS Week.
Belle Plaine Police Department - EMS Week.
Belle Plaine Ambulance Department - EMS Week.

Mayor Lies acknowledged the Minnesota Pollution Control Agency certificate of commendation awarded to Jerry Connolly, Wastewater Operator. Mr. Connolly was unable to be present for the award.

Mayor Lies presented certificates of appreciation to Matt Hartman and Dave Otto, both serving as volunteer firefighters for 20 years. In honor of Emergency Medical Services Week, certificates were presented to the Belle Plaine Police, Fire and Ambulance departments.

6.1. PUBLIC FORUM.

Rebecca White, 601 South Maple Street, Request Regarding Dogs.

Ms. White addressed the City Council with a request to allow more than two dogs at her residence. A copy of her letter regarding this issue was distributed to each Councilmember. Mayor Lies explained that a change in ordinance would be required. It was the consensus of the Council to accept Councilmember Trost's suggestion that this issue be placed on the next Council agenda for consideration of an ordinance change.

Robin Fink, 400 North Linden, requested consideration to speak on the sidewalk issue later in the meeting.

Councilmember Chard arrived at 6:15 p.m.

7. PUBLIC HEARINGS.

7.1. Vacation of Alley in Block 152. The City Council will receive and consider public comment on the vacation of alley in Block 152, Original Plat of the City of Belle Plaine, Scott County, Minnesota, while retaining an easement for public utilities lying under the platted alley.

Mayor Lies referenced a memo dated May 16, 2011 from City Administrator Murphy regarding the vacation of alley in Block 152.

City Administrator Murphy explained that on September 2, 1975 the Belle Plaine City Council voted to vacate the alley in Block 152. The resolution vacating the alley was never recorded as required and no quit claim deeds were conveyed to the adjoining property owners as required by law. Because of this, the alley in Block 152 was not lawfully vacated. The City became aware of the alley not being vacated due to the 2011 street improvement project calling for the sanitary sewer located in the alley to be replaced. The City owns and maintains a sanitary sewer main through the alley along with private utilities. The public hearing will allow any interested parties to address the Council with their concerns regarding the reaffirmation of the vacation.

Mayor Lies opened the public hearing at 6:21 p.m. and asked for public comment. Mayor Lies acknowledged receipt of letters of Center Point Energy, Frontier Communications and Allen and Sharon Schmitz.

Steven Brock, 605 East Church Street, stated he petitioned the City approximately six years ago to open the alley. He was told at that time that the alley was vacated. Now he learns the alley has not been vacated.

Andy Schmidt, 624 East Main, explained that the alley has been vacated by the previous council and questioned why this is now becoming an issue.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 6:25 p.m. ALL VOTED AYE. MOTION CARRIED.

Councilmember Trost explained that it was the City's understanding that the alley was officially vacated based upon council action in 1975. City Attorney Vose explained that the original plat of the City of Belle Plaine indicates an alley in Block 152. In 1975, the city council took action to vacate the alley, however, it was not done properly as no resolution was prepared or recorded. Tonight's action is to consider the reaffirmation of the 1975 council action and maintain a utility easement. City Attorney Vose further explained that just because an alley is platted does not mean the alley is open and improved for traffic. Mayor Lies explained that property owners in Block 152 have assumed the alley was legally vacated. Councilmember Chard noted the hindrance of lack of access for property owners along East Main Street. He suggested the Council allow the property owners to petition the council to either close, vacate, open, or improve the alleyway. He realized some property owners want it vacated, while some prefer to open it. Mayor Lies questioned whether the Council has some responsibility to honor the action by the 1975 Council.

7.1.1. Resolution 11-051 Vacating the Alley in Block 152 of the Original Plat of the City of Belle Plaine and Retaining Drainage and Utility Easement.

MOTION by Councilmember Pingalore, second by Councilmember Coop, to approve Resolution 11-051 Vacating the Alley in Block 152 of the Original Plat of the City of Belle Plaine and Retaining Drainage and Utility Easement. Councilmembers Pingalore and Coop VOTED AYE. ALL OTHERS VOTED NAY. MOTION FAILED.

Councilmember Trost suggested the affected property owners bring a petition to the next council meeting regarding the alley.

MOTION by Councilmember Schneider, second by Councilmember Chard, to TABLE action on Resolution 11-051 Vacating the Alley in Block 152 of the Original Plat of the City of Belle Plaine and Retaining Drainage and Utility Easement, until June 6, 2011 to allow time for affected property owners to discuss and make a recommendation on the subject alley. Councilmember Pinaglore VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

7.2. Proposed Ordinance 11-03. The City Council will receive and consider public comment on proposed Ordinance 11-03, amending the City Code by amending Chapter 12, clarifying and defining "buildable land." Also considered will be amending the Zoning Ordinance, Sections 1101, 1104 and 1105, clarifying and defining language pertaining to decks and accessory structures.

Mayor Lies referenced a memo dated May 16, 2011 from Community Development Director Rosenfeld regarding proposed Ordinance 11-03.

Community Development Director Rosenfeld explained the Planning Commission and City Council both called a public hearing to consider language changes to the zoning ordinance for clarification on decks and accessory structures, and the clarity and definition of "buildable land" in the subdivision ordinance relating to the park dedication requirements. Attached with Community Development Director Rosenfeld's memo were proposed ordinance changes. The Planning Commission held a public hearing on May 9, 2011. No one was in attendance for the hearing. The Planning Commission had little discussion due to the discussion at previous meetings when the proposed changes have been discussed and reviewed in detail. Clarity was made regarding the deck definition and relation to structure. The proposed changes are not changing the way the City currently does things, but clarifying and "cleaning up" the language so it is clear for consistent interpretation and implementation. The Park Board has not reviewed the proposed changes to Chapter 12, however, staff does recommend their review at the May 23, 2011. Council may choose to table action until the Park Board has reviewed, or approve the proposed language with the condition the Park Board reviews the language before the ordinance becomes in effect.

Mayor Lies opened the public hearing at 7:02 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 7:03 p.m. ALL VOTED AYE. MOTION CARRIED.

Councilmember Coop noted the Park Board has not yet discussed the ordinance language and recommended removal of Sections 4 and 5 from the proposed Ordinance until the Park Board has had a chance to review and make a recommendation.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve Ordinance 11-03 with the removal of Sections 4 and 5 pertaining to definition and reference of "buildable land" identified in Sections 1202 and 1205 of the City Code. ALL VOTED AYE. MOTION CARRIED.

2. Resolution 11-055 Authorizing Summary Publication of Ordinance 11-03.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve Resolution 11-055 Authorizing Summary Publication of Ordinance 11-03 as revised. ALL VOTED AYE. MOTION CARRIED.

Mayor Lies recessed the regular session at 7:09 p.m. and reconvened at 7:19 p.m.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Approving Large Assembly Permit for German Day Committee.

Mayor Lies referenced a memo dated May 16, 2011 regarding a request for a large assembly permit for German Day.

City Administrator Murphy explained the German Day Committee has requested a large assembly permit and road closure permit for Saturday, June 18 starting 11:00 a.m. through 2:00 a.m. on Sunday, June 19. The Committee is requesting the closing of the 100 block of North Meridian Street. Unlike previous years, there will not be a tractor pull this year. The Committee has hired a band to perform for a street dance. The Police Chief, Public Works Superintendent and City Administrator have reviewed the application and recommend approval with the conditions.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve a Large Assembly Permit as requested by the German Day Committee. ALL VOTED AYE. MOTION CARRIED.

8.3. Fire Bill Dispute at 1026 ½ West State Street.

Mayor Lies referenced a memo dated May 16, 2011 from Finance Director Meyer regarding a fire bill appeal.

Finance Director Meyer explained that on March 11, 2011, the Belle Plaine Fire Department was paged to respond to 1026 ½ W State Street for an emergency. The City of Belle Plaine billed the owner for the call per the City's policy and fee schedule; a copy of the bill was also sent to the renter, Lisa Rogers, who called 911. The property owner is responsible for the bill. Another renter, who resides in the same unit with the caller, is appealing the charges to the City Council. Finance Director Meyer explained the City does not reduce or dismiss fire bill charges unless there is a discrepancy regarding type of billing. Attached with Finance Director Meyer's memo were a copy of the letter of appeal from the renter Kathy Nyberg, who resides at the same unit as the caller, and the original bill.

MOTION by Councilmember Pingalore, second by Councilmember Coop, to affirm the fire bill as is and take no further action to reduce the bill. ALL VOTED AYE. MOTION CARRIED.

8.4. Resolution 11-056 Authorizing Sending Default Letter, Acceleration of Loan and Negotiating Receipt of Loan Payments with Valley Business Park, LLC.

Mayor Lies referenced a memo dated May 16, 2011 from Community Development Director Rosenfeld regarding Valley Business Park, LLC.

Community Development Director Rosenfeld explained that Valley Business Park LLC is currently three months behind on payments to their revolving loan. The last payment made was paid by the City withholding rental payments. Per the EDA's request, staff has consulted with legal counsel to continuously offset the City's rental payment for the space Public Works is utilizing until the payments can be made. This is legally possible and is being proposed this evening. Rent payments are $2500/month for the space at 891 Diversified Drive. The City would withhold $690.10 each month plus the $10 late fee. Due to the fact the applicant is currently behind three months, $2,070.30 plus $30 in late fees will be deducted from the this month's rent. The EDA discussed this issue at the May 9, 2011 meeting and agrees to the action. Furthermore, the EDA recommends the City Council authorizes withholding of rental payments at 891 Diversified Drive until the applicant can resume payment.

Councilmember Pingalore asked if additional administrative fees can be added. City Attorney Vose advised there are penalties imposed on the account, therefore, there is no need for additional administrative fees.

MOTION by Councilmember Trost, second by Councilmember Schneider, to approve Resolution 11-056 Authorizing Sending Default Letter, Acceleration of Loan and Negotiating Receipt of Loan Payments with Valley Business Park, LLC. ALL VOTED AYE. MOTION CARRIED.

8.5. Resolution 11-052 Appointing Mickey Semantel as a Full Time Officer with the Belle Plaine Police Department.

Mayor Lies referenced a memo dated May 16, 2011 from Police Chief Stolee regarding the hiring of a full-time patrol officer.

Police Chief Stolee explained that on March 21, 2011 the council authorized the police department to proceed with the hiring of a full-time patrol officer and internal promotion of an investigator. The police department has concluded the application, interview and necessary requirements of the process for the full-time police officer position. A recommendation is being brought to hire Mickey Semantel as a full time police officer starting May 25, 2011. This position will be started at the initial, Step 1 of the pay scale.

MOTION by Councilmember Schneider, second by Councilmember Coop, to approve Resolution 11-052 Appointing Mickey Semantel as a Full Time Officer with the Belle Plaine Police Department. Councilmember Chard VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

8.6. Determining Sidewalks for the 2011 Street Project.

Mayor Lies referenced a memo dated May 16, 2011 from City Administrator Murphy regarding the implementation of sidewalks.

City Administrator Murphy explained that two affected property owners addressed the Council on May 2, 2011 regarding proposed sidewalks on the 2011 Street Improvement Project. Their concerns were regarding trees and the placement of the sidewalks in front of their property. Council directed City Engineer Joe Duncan to meet with the property owners and to bring the results to the Council.

Robin Fink, 400 North Linden Street, addressed the Council. She asked that there be no sidewalk installed on the 400 block of North Linden Street due to the numerous mature trees. Brendan and Nancy Weldon, 504 East State Street, also addressed the Council. They asked that no sidewalk be placed adjacent to their property as they would lose a large amount of yard space and also the sidewalk would interfere with their driveway parking.

City Engineer Duncan explained that he met with property owners on North Linden Street and East State Street and explained the details of the conversations with the property owners. The property owners at 400 North Linden Street were concerned for the existing large trees and did not want to lose any of them. It was noted that it appears that two trees at 412 North Linden Street will be removed with the 2011 street improvement project. The property owners at 541 East State Street were opposed to the installation of a sidewalk.

Councilmember Pingalore explained the recommendation of sidewalks by the Park Board. Councilmember Trost supported the sidewalk placement on the north side of the 500 block of East State Street. Councilmember Schneider inquired about the proposed street width. City Engineer Duncan explained the projected traffic patterns of the subject area. Councilmember Schneider supported full installation of sidewalks, referencing the recent walkable community event.

MOTION by Councilmember Chard, second by Councilmember Coop, to install sidewalks on the south side of the 400 and 600 blocks of East State Street, and on the north side of the 500 block of East State Street. Furthermore, handicap accessibility shall be installed at the corners of Elm and State. Councilmember Schneider VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

Councilmember Coop commented that future Councils may consider installing the sidewalk on the 500 block of East State Street if the need arises.

MOTION by Councilmember Trost, second by Councilmember Chard, to construct North Linden Street at 44-foot width for the 100 and 200 blocks and 40-foot width for the 300 and 400 blocks. Furthermore, sidewalks shall be installed along the curb on the west side of Linden Street. Councilmembers Trost, Chard and Pingalore VOTED AYE. Mayor Lies and Councilmembers Coop and Schneider VOTED NAY. MOTION FAILED.

MOTION by Councilmember Trost, second by Councilmember Chard, to construct North Linden Street at 44-foot width, with the removal of sidewalk plans from the 400 block of North Linden Street. ALL VOTED AYE. MOTION CARRIED.

8.7. Resolution 11-053 Approving Amendments to the 2006 Storm Water Management Plan.

Mayor Lies referenced a memo dated May 16, 2011 from Community Development Director Rosenfeld regarding amendments to the 2006 storm water management plan.

Community Development Director Rosenfeld explained that on June 9, 2009 the Scott County Board approved the Scott Watershed Management Organization Comprehensive Water Resource Management Plan 2009-2018 (WMO Plan). As part of this plan, the local jurisdictions are required to make amendments to their local water management plans within two (2) years of the Board of Water & Soil Resources Board (BWSR) approval of the WMO Plan. BSWR approved the Scott WMO plan on May 27, 2009, therefore requiring the City to approve local amendments by May 27, 2011. The City will then have an additional 120 days to revise official controls (September 24, 2011) and another 60 days to begin implementation (November 23, 2011). Scott County notified the City of the eight (8) specific items that need to be addressed and were listed in Community Development Director Rosenfeld's memo. The City has worked with Bolton & Menk on the creation of the 2006 Water Management Plan (WMP), and also has worked with them on the proposed amendments. The Scott County Water Management Organization (WMO) has approved our proposed amendments contingent upon review by the Metropolitan Council. The Met Council is currently reviewing the amendments. Staff is requesting the City Council approve of the proposed amendments to the 2006 City Water Management Plan, as required by the Scott County Water Management Organization. A copy of the 2006 Water Management Plan was available for Council review.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 11-053 Approving Amendments to the 2006 Storm Water Management Plan. ALL VOTED AYE. MOTION CARRIED.

8.8. Resolution 11-054 Amending the City's 2011 Fee Schedule Pertaining to Code Enforcement and Clarifying Liquor Fees.

Mayor Lies referenced a memo dated May 16, 2011 from City Administrator Murphy regarding proposed fee changes.

City Administrator Murphy explained that the fee schedule needs to be updated to accommodate two changes that have occurred since the fee schedule was adopted in January. The liquor license fees need to be amended to remove references to 3.2 beer licensing. Any changes to the beer licensing fees due to the move from 3.2 to strong beer will be discussed this fall when the Council prepares to set the 2012 fee schedule. Changes to the liquor license fees require public notification and a public hearing. The second change is code enforcement fee regarding snow removal from sidewalks. At the February 22, 2011 City Council meeting, the Council approved a fee of $150.00 per lot/per incident for snow removal. The fee was recommended by City staff based on labor, equipment, and other expenses involved in the snow removal. The City Council has reduced several charges recently making the $150.00 per lot/ per incident charge not enforceable, therefore it is the recommendation of staff to change the fee to $75.00 per lot/ per incident which reflects what the Council has been approving.

Mayor Lies commented that he believes the council was justified in the recent reductions of code enforcement fees and does not want to see the fee changed on the fee schedule.

MOTION by Councilmember Pingalore, second by Councilmember Coop, to approve Resolution 11-054 Amending the City's 2011 Fee Schedule by Clarifying Liquor Fees. Furthermore, the fee pertaining to code enforcement snow removal will remain unchanged. ALL VOTED AYE. MOTION CARRIED.

8.9. Striping of East Commerce Drive at Main Street.

Mayor Lies referenced a memo dated May 16, 2011 from City Administrator Murphy regarding the re-alignment of traffic lanes on Commerce Drive and Aspen Lane at East Main Street.

City Administrator Murphy explained that the City Council directed staff to prepare a document showing how East Commerce Drive and Aspen Lane at Main Street could be striped to allow for more continued movement. City Engineer Duncan has prepared the drawing and it was included with City Administrator Murphy's memo. If the layout is endorsed by the Council, it would be included in the 2011 seal coating project for completion this summer.

City Engineer Duncan further explained the traffic flow with the dedicated left turn lanes on Commerce Drive and Aspen Lane.

MOTION by Councilmember Trost, second by Councilmember Pingalore, to authorize the City Engineer to proceed with the realignment of traffic lanes, adding dedicated left turn lanes on Commerce Drive and Aspen Lane. ALL VOTED AYE. MOTION CARRIED.

Mayor Lies recessed the regular session at 9:02 p.m. and reconvened the meeting at 9:13 p.m.

8.10. Discussion on Community Development Coordinator Position.

Mayor Lies referenced a memo dated May 16, 2011 from Community Development Director Rosenfeld regarding the Community Development Coordinator position.

Community Development Director Rosenfeld provided a presentation on the duties and responsibilities of the Community Development Department. Included was a comparison of staffing of neighboring cities.

Councilmember Trost inquired about the City's cost related to unemployment for a former employee. Mayor Lies suggested the City rehire the person. Councilmember Trost concurred. Councilmember Pingalore inquired about the cost savings in reducing the position from full-time to part-time. Councilmember Coop asked how the staff is performing in relation to the reduction of employees. City Administrator Murphy responded that staff is getting done what needs to get done. City Attorney Vose cautioned the Council on discussion about employees and candidates and directed them to discuss how to fill the position.

MOTION by Councilmember Pingalore, second by Councilmember Trost, to recommend the Community Development Coordinator position be changed from full-time to part-time, up to 34 hours without benefits.

City Attorney Vose explained that this changes the job position and therefore the advertising and hiring must start anew.

Councilmembers Pingalore and Trost withdrew their motion and second.

MOTION by Councilmember Schneider to proceed with appointing the former employee to the position to avoid unemployment expense by the City. MOTION DIED FOR LACK OF A SECOND.

City Attorney Vose cautioned the Council on the concept of appointing a former employee.

Councilmember Trost commented that he would like to see the list of applicants. Councilmember Pingalore suggested a part-time position of up to 34 hours per week.

MOTION by Councilmember Pingalore, second by Councilmember Coop, to direct staff to re-advertise to seek candidates for the Community Development Coordinator position, changing the position from full-time to part-time, not to exceed 32 hours per week. Councilmembers Pingalore, Coop, Trost and Chard VOTED AYE. Mayor Lies and Councilmember Schneider VOTED NAY. MOTION CARRIED.

8.11. Discussion on Valley Business Park Property.

Councilmember Schneider suggested the Council open negotiations for the purchase of the Valley Business Park property to be used as the public works facility.

It was the consensus to schedule a closed session at the next council meeting to discuss this matter.

8.12. Application for Safe Routes to School.

City Engineer Duncan explained the Minnesota Department of Transportation is once again offering the Safe Routes to School grant program and is accepting applications until June 15, 2011. Bolton and Menk has offered to prepare the application at a cost not to exceed $3,600.

MOTION by Councilmember Coop, second by Councilmember Schneider, to authorize Bolton and Menk to proceed with the preparation of a grant application for the MnDOT Safe Routes to School program, at a cost not to exceed $3,600. ALL VOTED AYE. MOTION CARRIED.

8.13. Traffic Issues at East Main Street.

Councilmember Trost was opposed to the high speed limit of 55 mph along East Main Street upon the approach to Hickory Boulevard. Councilmember Coop commented on the need to add a turn lane onto Hickory Boulevard and speed limits on county roads within the City limits. Councilmembers Coop and Chard offered to discuss these issues in further detail at the next Public Safety Committee meeting.

9. ADMINISTRATION.
9.1. Upcoming Meetings.
1. Park Board, 5:00 p.m., Monday, May 23.
2. Public Safety, 4:00 p.m., Wednesday, June 1.
3. City Council, 6:00 p.m., Monday, June 6.
4. EDA, 5:00 p.m., Monday, June 13.
5. Joint City Council and Planning Commission, 7:00 p.m., Monday, June 14.

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 10:12 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary