

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MAY 17, 2021**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 17, 2021 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order the Councilmembers Patricia Krings, Cary Coop, Paul Chard and Renee LeMieux.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, City Attorney Vose and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of May 3, 2021.
- 4.2. Work Session Minutes of May 3, 2021.
- 4.3. Resolution 21-063 Approving Lease Agreement for Elgin Pelican NP Dual Street Sweeper for the Public Works.
- 4.4. Approve Large Assembly Permit for German Days
- 4.5. Resolution 21-064 Resolution Approving Loan Subordination Agreement Pankonin Enterprises LLC 104/106 Main Street East.
- 4.6. Resolution 21-065 Appointing John Edberg as Part Time Seasonal Building Inspector.
- 4.7. Ordinance 21-02 An Ordinance Amending Section 304.00 of the City Code Regulating Tobacco Sales and Resolution 21-069 A Resolution Authorizing and Approving Summary Publication of Ordinance 21-02.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Regular Session Minutes of May 3, 2021; 4.2. Work Session Minutes of May 3, 2021; 4.3. Resolution 21-063 Approving Lease Agreement for Elgin Pelican NP Dual Street Sweeper for the Public Works; 4.4. Approve Large Assembly Permit for German Days; 4.5. Resolution 21-064 Resolution Approving Loan Subordination Agreement Pankonin Enterprises LLC 104/106 Main Street East; 4.6. Resolution 21-065 Appointing John Edberg as Part Time Seasonal Building Inspector and 4.7. Ordinance 21-02 An Ordinance Amending Section 304.00 of the City Code Regulating Tobacco Sales and Resolution 21-069 A Resolution Authorizing and Approving Summary Publication of Ordinance 21-02. ALL VOTED AYE. MOTION CARRIED.

PROCLAMATION

EMS Week

Mayor Meyer read the proclamation for EMS Week from May 16-22, 2021. Meyer presented the proclamation to Fire Chief Otto and Police Chief Stier.

PRESENTATION

Craig Jenson – Scott County Transportation

Scott County Transportation Manager Craig Jenson presented the Unified Transit Management Plan. Jenson explained the new transit plans, charger goals, COVID impacts and current Belle Plaine Direct and indirect services.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ambulance Director Sweeney was not present. The Council acknowledged the Ambulance Report.

5.2. Fire Department.

Fire Chief Otto was present. Otto highlighted the Fire Department Report.

Mayor Meyer inquired on how changes with COVID have changed calls. Fire Chief Otto explained calls have returned to normal unless it is a known positive COVID case.

5.3. Police Department.

Police Chief Stier was present. Stier highlighted the Police Department Report and noted the 98% clearance rate.

Mayor Meyer requested Chief Stier update on the 169 speeding. Chief Stier explained the Department has increased patrol on 169 as many reports of aggressive driving and speeding come in daily.

5.4. Community Services Director.

Community Services Director Koller was present. Koller highlighted the Community Services Report and noted masks are still required for anything held in school facilities.

5.5. Community Development Department.

Community Services Director Smith Strack was present. Smith Strack highlighted the Community Development Report and noted the second apartment building will have foundation poured next week and is on track for leasing in the first building. Smith Strack also thanked Gary and Lynn Crosby for their investment in the community as Prairie Gardens subdivision is underway.

6. PUBLIC HEARINGS.

6.1. Annual Liquor License Renewals. The City Council will receive and consider public comment on the annual liquor license renewals for the period of July 1, 2021 through June 30, 2022.

Mayor Meyer introduced the agenda item.

Mayor Meyer opened the public hearing at 6:51 PM.

No one spoke at the public hearing.

MOTION by Councilmember Krings, second by Councilmember Coop, to close the public hearing at 6:51 PM. ALL VOTED AYE. MOTION CARRIED.

City Administrator Meyer noted the Council received the acknowledgment from the businesses for prorating the Liquor License Fees.

6.1.1. Resolution 21-068 Approving Annual Renewal of Liquor License for 2021/2022.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve Resolution 21-068 Approving Annual Renewal of Liquor License for 2021/2022. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

Councilmember Chard inquired on the Fire Department Radio Repair bill. City Administrator Meyer explained the Fire Department received radios from the Police Department some of which were in need of repair with microphones and antennas along with reprogramming.

Councilmember Chard inquired on the Police Department charge of \$1,800.00 for the 2006 Tahoe. Police Chief Stier explained the Tahoe in question was a 2018 with radiator issues and noted the engine block was under warranty but other parts were not.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 21-066 A Resolution Approving a Developers Agreement for Farmers Ridge Third Addition and Authorizing and Directing Execution Thereof.

Community Development Director Smith Strack explained a development agreement pertaining to Farmers Ridge Third Addition is provided for Council consideration. Smith Strack explained Farmers Ridge Third includes 14 residential lots and noted the agreement is required to be executed before the final plat is approved. Smith Strack explained the agreement was drafted by staff, reviewed by City Attorney Vose and forwarded to the developer for review. Smith Strack explained the developer's agreement specifies the terms of approval and improvement of Farmers Ridge Third Addition.

Mayor Meyer inquired how long the agreement will be in place. Community Development Director explained the agreement remains until the development is complete. Smith Strack noted the developer stated bids for construction will go out next week.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 21-066 A Resolution Approving a Developers Agreement for Farmers Ridge Third Addition and Authorizing and Directing Execution Thereof. ALL VOTED AYE. MOTION CARRIED.

7.3. Resolution 21-067 A Resolution Approving a Developers Agreement for Farmers Ridge Fourth Addition and Authorizing and Directing Execution Thereof.

Community Development Director Smith Strack explained a development agreement pertaining to Farmers Ridge Fourth Addition is provided for Council consideration. Smith Strack explained a provision for payment of road extension of Century Street East is included and noted the agreement is required to be executed before the final plat is approved. Smith Strack explained the agreement was drafted by staff, reviewed by City Attorney Vose and forwarded to the developer for review. Smith Strack explained the developer's agreement specifies the terms of approval and improvement of Farmers Ridge Fourth Addition.

Mayor Meyer inquired what would prompt street improvements. Community Development Director Smith Strack explained future subdivision will drive street improvements.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 21-067 A Resolution Approving a Developers Agreement for Farmers Ridge Fourth Addition and Authorizing and Directing Execution Thereof. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. City Offices Closed in Observation of Memorial Day, Monday, May 31.
2. Downtown Music & Food at the Plaza, Wednesday, June 2, 4:30 – 7:30 PM.
3. Design, Monday, June 7, 5:15 PM
4. City Council, Monday, June 7, 6:30 PM
5. Work Session, Monday, June 7, 6:45 PM
6. Public Safety, Tuesday, June 8, 7:30 AM.
7. Public Works Committee, Thursday, June 10, 9:00 AM.
8. EDA, Monday, June 14, 5:00 PM.
9. Planning and Zoning, Monday, June 14, 6:30 PM.

Mayor Meyer reminded the Council of the upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Krings, to adjourn the Regular Session at 6:58 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary