BELLE PLAINE CITY COUNCIL
REGULAR SESSION
MAY 20, 2013

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 20, 2013 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Paul Chard present.

Also present were City Administrator David Murphy, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, Community Development Director Chelsea Alger, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Finance Director Dawn Meyer served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Pingalore requested the addition of “Discussion on Garbage Cans” and the removal of “Resolution 13-055 Adopting Advertising Policy for Prairie Park.”

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda with the addition of “Discussion on Garbage Cans” and the removal of “Resolution 13-055 Adopting Advertising Policy for Prairie Park.” ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of May 6, 2013.
4.2. Resolution 13-047 Adopting Policy for the Arts in the Parks Program.
4.3. Resolution 13-048 Appointing Kelsey Hutchins as the Arts in the Parks Program Consultant.
4.4. Approving Intoxicating Liquor License for Belle Plaine Fire Relief Association.
4.5. Resolution 13-045 Appoint Seasonal Pool Employees.
4.6. Approving Large Assembly Permit for the Fire Relief Association.
4.7. Approving 3.2% Intoxicating Liquor License for the Belle Plaine River Fishing Contest.
4.8. Resolution 13-049 Adopting Assessment for Delinquent Utility Account.
4.9. Resolution 13-058 Appointing Johnson and Lundquist as Seasonal Public Works Employees.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the consent agenda as follows: 4.1. Regular Session Minutes of May 6, 2013, 4.2. Resolution 13-047 Adopting Policy for the Arts in the Parks Program, 4.3. Resolution 13-048 Appointing Kelsey Hutchins as the Arts in the Parks Program Consultant, 4.4. Approving Intoxicating Liquor License for Belle Plaine Fire Relief Association, 4.5. Resolution 13-045 Appoint Seasonal Pool Employees, 4.6. Approving Large Assembly Permit for the Fire Relief Association, 4.7. Approving 3.2% Intoxicating Liquor License for the Belle Plaine River Fishing Contest, 4.8. Resolution 13-049 Adopting Assessment for Delinquent Utility Account, and 4.9. Resolution 13-058 Appointing Johnson and Lundquist as Seasonal Public Works Employees. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ridgeview Ambulance Manager Doug Sweeney was not present. The Council acknowledged receipt of the Ambulance Department report.

5.2. Fire Department.

Fire Chief Todd Otto was present. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Police Chief Tom Stolee was present. The Council acknowledged receipt of the Police Department report.

5.4. City Administration Report.

City Administrator David Murphy provided a verbal report. He asked for a volunteer for the Board of Appeal and Equalization training in Mankato. He also reported that he has met with two architects regarding the library expansion project and the ambulance garage doors. The Council acknowledged receipt of the City Administration report.

6. PUBLIC FORUM.

No one spoke at the public forum.

CERTIFICATES OF APPRECIATION - (on behalf of the Scott County All Hazards Advisory Committee).
EMS Week – May 19 – 25.
Belle Plaine Police Department
Belle Plaine Fire Department

Mayor Pingalore presented Police Chief Tom Stolee and Fire Chief Todd Otto with the Scott County EMS appreciation certificates in honor of EMS Week , May 19 – 25.

7. PUBLIC HEARINGS.

7.1. Ordinance 13-08. The City Council will consider comment on proposed Ordinance 13-08, an ordinance amending Section 1101, Definitions and Section 1107.12 pertaining to off-street parking regulations to allow for "Proof of Parking".

Mayor Pingalore referenced a memo dated May 20, 2013 from Community Development Director Alger regarding Ordinance 13-08.

Community Development Director Alger explained that Our Lady of the Prairie Catholic Church and School, is requesting an amendment to the Zoning Ordinance pertaining to "proof-of-parking" in conjunction with the proposed site plan and conditional use permit for a building expansion on their property located at 200 Church St. E. "Proof-of-Parking" relates to an applicant's ability to construct only a portion of the required parking stalls for their use, but must still show the ability to construct all required stalls as part of the official site plan. Those stalls identified as "proof-of-parking" are generally shaded or hash marked out on the site plan, but must meet all dimensional and setback requirements as well as "flow" with the rest of the development on-site. The ordinance is proposed so that proof-of-parking requests are handled on a case-by-case basis as part of a site plan approval process. Alternatively, the City may choose to require a separate application beyond the site plan review, such as an interim use permit, that would require a public hearing in order to process the request, in which the applicant may request that a portion of the parking stalls remain unimproved until such time that they are needed. This can lower initial construction costs for a developer as well as retain additional green space in a project area that may otherwise be paved over and underutilized for a substantial amount of time. The alternative mechanism in reducing the required number of parking stall improvements would be a variance, or additionally in the City of Belle Plaine a non-conforming expansion permit, which *permanently* reduces the number of stalls required for the site.

Community Development Director Alger further explained that the potential risks with proof-of-parking allowances seem to increase over time. This could create greater difficulty for the City in getting the stalls constructed, and/or construction of new improvements may be located in the previously designated parking area because staff forgot or was not aware of the approved “proof-of-parking” area. Any necessary enforcement that may result can be a lengthy and cumbersome process.

The Planning Commission conducted a public hearing at their meeting on May 13th, at which time public comment was received from David Linner of David Linner Architects, Kevin O’Brien and Gordie Schmitz of Greystone Construction, and Betty Fahey representing OLP, all of whom spoke in favor of the proposed amendments, identifying improved flexibility for the city in applying parking standards as well as decreasing the impervious area constructed until necessary. Specific to the church application it was identified that they were functioning well within the current parking arrangement and that when the project was completed they would have more parking on-site than currently exists, even without improving the area identified for “proof-of-parking” on their site plan. The Planning Commission discussed the proposed language at length and recommended approving the proposed ordinance on a vote of 3-2.

Mayor Pingalore opened the public hearing at 6:50 p.m. and asked for public comment.

Gordie Schmitz, Greystone Construction, asked for consideration of approval of the Ordinance, which would provide proof of parking, and allow for the implementation of required parking stalls at a future date.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 6:52 p.m. ALL VOTED AYE. MOTION CARRIED.

Councilmember Schneider explained this issue was discussed at length at the Planning Commission and the issue that a non-conforming expansion permit would have sufficed. He said the Planning Commission is in the process of reviewing off-street parking regulations and did not want a hasty decision made. Mayor Pingalore suggested this issue be returned to the Planning Commission for their comprehensive review. City Attorney Vose concurred, indicating that a non-conforming expansion permit could have served in this situation, however, an ordinance provides the city with another mechanism that allows future parking to be implemented. Mayor Pingalore did not want the project to stall because of the ordinance. Councilmember Trost commented that he believes that Our Lady of the Prairie has adequate parking spaces available. Community Development Director Alger explained that if a non-conforming expansion permit is required by the council, a public hearing would be held at the Planning Commission on June 10, followed by the City Council on June 17.

1. Reading and Adoption of Ordinance 13-08, Off-Street Parking Regulations.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the adoption of Ordinance 13-08, Off-Street Parking Regulations. Councilmember Coop VOTED AYE. Councilmembers Trost, Chard and Schneider VOTED NAY. Mayor Pingalore ABSTAINED. MOTION FAILED.

7.2. Conditional Use Permit. The City Council will consider comment on for a conditional use permit as requested by Our Lady of the Prairie Church to allow the expansion of the church and school at 200 East Church Street, City of Belle Plaine, in the R-3, Single and Two-Family Residential District. Also considered will be the site plan.

Mayor Pingalore referenced a memo dated May 20, 2013 from Community Development Director Alger regarding a request for a conditional use permit and site plan approval.

Community Development Director Alger explained that Our Lady of the Prairie Catholic Church and School has submitted an application for a conditional use permit, and site plan approval for the construction of an 11,335 square foot addition onto southeast side of the church. The addition is intended to replace the current school building located off the north side of the church, which will be demolished once the addition is built and operations have transferred to the new space. Churches and schools are a conditional use in the R-3 District. There is an alley through the property, which will need to be vacated in order to construct the addition. The City Council will consider a request to vacate the alley in the next agenda item of this May 20th meeting. The applicants are able to provide for the required number of parking stalls with a combination of existing parking, angled parking along Church St, and a proposed new lot in the northwest corner of the property once the existing school is razed. Staff would recommend CUP approval be contingent on the granting of a nonconforming expansion permit to allow reduction in the number of required spaces, as outlined in the site plan review. Public Works recommends the sidewalk be extended along Cedar Street to complete the pedestrian circulation around the block. This will also provide for better access on the west side for those exiting the school in that location, or circulating from the front of the school behind to the play area and ball field. The Planning Commission recommended approval.

Mayor Pingalore opened the public hearing at 7:11 p.m. and asked for public comment.

Gordie Schmitz, Greystone Construction, stated the applicant will be submitting a request for a non-conforming expansion permit for the reduction in parking. He asked that only a portion of the sidewalk along Cedar Street be constructed, rather than the full length of the block, due to the east side of the building having only an emergency exit, and no entrance. He also noted there are nine mature trees along Cedar Street and that a sidewalk would impair them.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 7:13 p.m. ALL VOTED AYE. MOTION CARRIED.

City Attorney Vose advised the public hearing notification for the non-conforming expansion permit process is identical to the that of the conditional use permit procedure. No public opposition is anticipated.

1. Resolution 13-050 Approving a Conditional Use Permit to Allow an Expansion of Church and Education Center at 200 East Church Street.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 13-050 Approving a Conditional Use Permit to Allow an Expansion of Church and Education Center at 200 East Church Street, with the installation of a sidewalk along Cedar Street from Church Street to the east side exit door of building, and that the applicant obtains a non-conforming expansion permit to allow a reduction on the number of required parking spaces. Mayor Pingalore ABSTAINED. ALL OTHERS VOTED AYE. MOTION CARRIED.

2. Resolution 13-051 Approving Site Plan for Expansion Project at 200 East Church Street.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve Resolution 13-051 Approving Site Plan for Expansion Project at 200 East Church Street. Mayor Pingalore ABSTAINED. ALL OTHERS VOTED AYE. MOTION CARRIED.

7.3. Alley Vacation. The City Council will consider public comment on a request by Our Lady of the Prairie Catholic Church, 215 North Chestnut Street, Belle Plaine, MN, to vacate the north/south alley in Block 113, City of Belle Plaine original plat.

Mayor Pingalore referenced a memo dated May 20, 2013 from Community Development Director Alger regarding the request for the vacation of the alley in Block 113.

Community Development Director Alger explained the applicant, Our Lady of the Prairie Catholic Church and School, is requesting the City Council vacate the dedicated alley on Block 113, in order to allow construction of a new school on the property. The alley is positioned north to south in the middle of the block, which encumbers proposed building area. Staff has reviewed the proposal and sees no issue with granting the vacation of the alley. Utility companies have been contacted. Centerpoint Energy has indicated no objections to the proposed vacation. Xcel Energy has identified overhead power lines and equipment in the north half of the alley, which will be unaffected by the construction project. Xcel indicated no objections to the proposed vacation, subject to securing an easement over their utilities for access. There does not appear to be an issue from either party in accomplishing this.

Mayor Pingalore opened the public hearing at 7:25 p.m. and asked for public comment. Community Development Director Alger noted the request by Xcel Energy for an easement from the property owner for the overhead lines located in the alley.

MOTION by Councilmember Coop, second by Councilmember Trost, to close the public hearing at 7:26 p.m. ALL VOTED AYE. MOTION CARRIED.

1. Resolution 13-052 Approving the Vacation of the Alley in Block 113.

MOTION by Councilmember Trost, second by Councilmember Schneider, to approve Resolution 13-052 Approving the Vacation of the Alley in Block 113. Mayor Pingalore ABSTAINED. ALL OTHERS VOTED AYE. MOTION CARRIED.

7.4. Ordinance 13-07. The City Council will consider comment on proposed Ordinance 13-07, An Ordinance Amending Section 1107.20 pertaining to projecting signs in the B-3, Central Business District.

Mayor Pingalore referenced a memo dated May 20, 2013 from City Administrator Murphy regarding projecting signage.

City Administrator Murphy explained that a public hearing was called for at the April Planning Commission meeting to consider an ordinance amendment regarding projecting signage in the downtown district. The Ordinance Amendment was generated as a result of the recent request by the Canopy Group for an after-the-fact variance to allow a projecting sign to exceed size and height requirements, and also to allow product advertising. This issue was discussed at the joint work session on April 22, 2013 with the City Council and Design Committee. The Planning Commission conducted their public hearing on Ordinance 13-07 on May 13, 2013 and recommended approval.

Mayor Pingalore opened the public hearing at 7:29 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 7:30 p.m. ALL VOTED AYE. MOTION CARRIED.

1. Reading and Adoption of Ordinance 13-07, Projecting Signs.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the adoption of Ordinance 13-07, Projecting Signs, changing the maximum size to 15 square feet and no less than eight foot clearance. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.
1. Pay Request No. 2 from Chard Tiling for $505,852.73 for the 2013 Street Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the Presentation of Claims and Pay Request No. 2 from Chard Tiling for $505,852.73 for the 2013 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.2. Ehlers and Associates.

1. Resolution 13-053 Providing for the Sale of Bond for the 2013 Street Improvement Project.

Mayor Pingalore referenced a memo dated May 20, 2013 from Finance Director Meyer.

Finance Director Meyer explained the City Council awarded the contract for the 2013 street reconstruction project for $1,304,217.78. Funding for the project will be a combination of general obligation bonds and MSA (Municipal State Aid). The general obligation bonds will be repaid using special assessments and tax levy. As part of the bonding process it is appropriate for the Council to review the presale report prepared by Ehlers and Associates, and then call for the sale of the bonds.

Mr. Nick Anhult, Ehlers and Associates, the City's Financial Advisor, provided an overview of the bond pre-sale report.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve Resolution 13-053 Providing for the Sale of Bond for the 2013 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 13-029 Denying Variance for Projecting Sign at 100 East Main Street.

Mayor Pingalore referenced a memo dated May 20, 2013 from City Administrator Murphy.

City Administrator Murphy explained the Canopy Group, 100 East Main Street, is requesting approval of an after-the-fact variance to allow a projecting sign located in the B-3, Central Business District to be 33 square feet in excess of zoning regulations and allow the height of the sign to extend to the second floor of the building. The size of the sign is 18 feet high and 30 inches wide. The application was before the City Council on March 18, 2013. The City Council voted on a motion to deny the variance. The motion failed on a 3-2 vote. City Attorney Vose reminded the Council that if the request is not denied during the review period, it is approved. It was the consensus of the Council to direct staff to extend the 60 day review period another 60 days to 120 days and to proceed with preparation of an ordinance amendment. Staff recommends denial of the variance based on the two following conditions: 1) The plight of the applicants is self-created, which is the desire to have a larger sign than is permitted in the B-3 District, and not due to circumstances unique to the property that would warrant placement of a sign in excess of the allowable square footage for the district. The building is located at the front of the property with good visibility from the adjacent Main Street traffic; and 2) The variance, if granted, will alter the essential character of the locality as the sign is larger than any other projecting sign permitted in the B-3 District and in the vicinity of the property.

MOTION by Councilmember Schneider, second by Councilmember Chard, to adopt Resolution 13-029 Denying Variance for Projecting Sign at 100 East Main Street. Councilmember Coop VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

Councilmember Coop asked if this action requires the Canopy Group to remove the non-compliant sign. City Administrator Murphy replied yes.

8.4. Resolution 13-054 Approving Minor Subdivision for 117 West Main Street and 100 South Meridian Street, Block 91.

Mayor Pingalore referenced a memo dated May 20, 2013 from Community Development Director Alger.

Community Development Director Alger explained the applicant, Don Savage ("Sparetime Tavern"), is requesting a minor subdivision of properties located at 100 Meridian St. and 117 Main Street West. The applicant would like to split off a portion of the lot located at 100 Meridian St. (owned by Waugh Properties, LLC) and combine it with his property at 117 Main St. W. in order to allow for a patio expansion of his business. The application indicates only Mr. Savage's signature, however since the subdivision affects another parcel owned by a separate party, documentation should be provided to the City showing the other owner is in agreement with the proposed minor subdivision. Additionally, approval of the minor subdivision should be conditioned upon Mr. Savage submitting deed documents (i.e. a quit claim deed for the property) for the City to verify the adjacent owner's willingness to selling the subdivided parcel to him.

MOTION by Councilmember Schneider, second by Councilmember Coop, to approve Resolution 13-054 Approving Minor Subdivision for 117 West Main Street and 100 South Meridian Street, Block 91. ALL VOTED AYE. MOTION CARRIED.

8.5. Reading and Adoption of Ordinance 13-02, Section 1104, Survey Requirements, and Section 1105, Pertaining to Accessory Building and Garage Door Height.

1. Adoption of Ordinance 13-02, Amending the City Code by Adding/Modifying Language to Sections 1104 and 1105 of the City's Zoning Ordinance.

2. Resolution 13-023 Authorizing Summary Publication of Ordinance 13-02.

Mayor Pingalore referenced a memo dated May 20, 2013 from City Administrator Murphy.

City Administrator Murphy explained that at their meeting on February 19, 2013, the City Council tabled action on Ordinance 13-02. A joint planning meeting was held on March 25, 2013 with the council and planning commissioners discussing the proposed ordinance. Those present arrived a compromise of a maximum height of twenty-five (25) feet for accessory structures and a maximum of twelve (12) feet height for garage doors. The Planning Commission discussed the City Code amendment and recommends approval of the amendment to the Council. The Ordinance Amendment changes two provisions in the code. The first amendment states that "Certificate of Survey is required for both Residential and Commercial construction for a Principal Building. A certificate of survey or approved site plan shall be submitted to the building official if so required by the zoning administrator for any person desiring to construct a residential detached garage, deck or accessory building. All commercial accessory buildings shall require a certificate of survey." The second amendment changes the code to allow accessory structure height of 25 feet and garage door maximum height of 12 feet.

MOTION by Councilmember Schneider, second by Councilmember Chard, to adopt Ordinance 13-02, Section 1104, Survey Requirements, and Section 1105, Pertaining to Accessory Building and Garage Door Height, allowing accessory structure height of 25 feet and garage door maximum height of 12 feet.

Councilmember Trost was opposed to allowing 25-foot high accessory structures. He said his two-story home is 22 feet high, and this ordinance amendment would allow accessory structures that are too high. He asked if the intent was to allow living spaces on the second floors of accessory structures. Councilmember Trost also commented that no one requested this ordinance amendment.

Mayor Pingalore suggested a 20-foot accessory height structure with a maximum 12-foot garage door height.

MOTION by Councilmember Schneider, second by Councilmember Chard, AMENDED the motion to adopt Ordinance 13-02, Section 1104, Survey Requirements, and Section 1105, Pertaining to Accessory Building and Garage Door Height, allowing accessory structure height of 20 feet and garage door maximum height of 12 feet. Councilmembers Schneider and Chard VOTED AYE. Mayor Pingalore and Councilmembers Coop and Trost VOTED NAY. MOTION FAILED.

8.6. Resolution 13-044 Approving Final Plat for Valley Business Park 2nd.

Mayor Pingalore referenced a memo dated May 20, 2013 from Community Development Director Alger.

Community Development Director Alger explained the applicant, the City of Belle Plaine, is requesting final plat approval for Valley Business Park 2nd Addition. The plat, which consists of Lots 1-4, Block 1 Valley Business Park and Lot 2, Block 2, Excelsior Henderson Industrial Park, was approved by the City Council at their meeting on February 19th. Vacation of the drainage and utility easement encumbering the west side of Lot 4, Block 1 of Valley Business Park was vacated by the City Council on May 6th. The replat is intended to create two parcels: a 4.09 acre parcel which houses the city's public works facility, and a nearly six acre parcel which is being marketed by the City for development. A portion of the plat also consists of a 160-foot extension of Maple Street, north of South Street, to provide access to both parcels. Title opinion is complete, according to City Attorney Vose, and City Engineer Duncan has indicated the document for the sidewalk and trail easement is being prepared pursuant to Scott County's request in time to file with the final plat. All other comment from Scott County in their review letter dated February 7, 2013, are noted.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve Resolution 13-044 Approving Final Plat for Valley Business Park 2nd. ALL VOTED AYE. MOTION CARRIED.

8.7. Resolution 13-056 Approving Change Order No. 1 to the 2013 Street Improvement Project for Construction of Parking Spaces Along the 200 Block of South Willow Street.

Mayor Pingalore referenced a memo dated May 20, 2013 from City Administrator Murphy.

City Administrator Murphy explained the Park Board and Public Works Committee have both discussed the problem of parking at the pool during peak usage times. Several scenarios were discussed with the Park Board and Public Works Committee settling on reconstructing a portion of Willow Street directly to the east of the pool to allow for diagonal parking. The change order cost estimate is $13,819.02.

MOTION by Councilmember Trost, second by Mayor Pingalore, to approve Resolution 13-056 Approving Change Order No. 1 to the 2013 Street Improvement Project for Construction of Parking Spaces Along the 200 Block of South Willow Street. ALL VOTED AYE. MOTION CARRIED.

8.8. Resolution 13-057 Approving Change Order No. 1 to the Chestnut Ravine Project.

Mayor Pingalore referenced a memo dated May 20, 2013 from City Administrator Murphy.

City Administrator Murphy explained the Public Works Committee discussed additional construction that is needed at Chestnut Ravine located at the corner of Chestnut and Beaver Street. The change order is to mitigate water seepage from the bluffs on either side of the ravine. The construction is to install tile and rock and to tie the tile into the existing storm sewer which will correct the erosion being done by the seepage. The estimated cost of the project is $8,915.00. The Scott WMO has agreed to cost share a portion of the project. Todd Kavitz from Scott WMO has provided confirmation that funding for one-half the construction cost up to a maximum of $4,500 has been approved.

MOTION by Councilmember Schneider, second by Councilmember Coop, to approve Resolution 13-057 Approving Change Order No. 1 to the Chestnut Ravine Project. ALL VOTED AYE. MOTION CARRIED.

8.9. Discussion on Garbage Cans.

Councilmember Trost reported that a local resident received a citation of $300 for a violation of having garbage cans in her front yard. City Administrator Murphy clarified that the resident received a citation for an unlicensed vehicle, not garbage cans.

9. ADMINISTRATION.

9.1. Upcoming Meetings.
1.Offices Closed, Memorial Day, Monday, May 27.
2. Park Board, 5:00 p.m., Tuesday, May 28.
3. Council Work Session, 6:30 p.m., Tuesday, May 28.
4. City Council, 6:30 p.m., Monday, June 3.
5. Public Works, 10:00 a.m., Tuesday, June 4.
6. Public Safety, 4:00 p.m., Wednesday, June 5.

Mayor Pingalore announced he will host the monthly Coffee with the Mayor at McDonald's restaurant on the morning of Thursday, June 6. He also announced a closed session will be held at the next council meeting for City Administrator Murphy's performance evaluation.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 8:29 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary