

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MAY 21, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 21, 2018 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Chris Meyer called the meeting to order with Councilmembers Ben Stier and Cary Coop present. Councilmembers Theresa McDaniel and Paul Chard were absent.

Also present were City Administrator Dawn Meyer, Community Development Director Cynthia Smith Strack Fire Chief Matt Stier, Community Services Director Mindy Chevalier, Public Works Superintendent Al Fahey, City Engineer Joe Duncan, City Attorney Bob Vose, and Police Chief Tom Stolee. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of March 5, 2018.

4.2. Work Session Minutes of March 5, 2018.

4.3. Approving Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 13, 14 and 15, 2018.

4.4. Approving Temporary On-Sale Intoxicating Liquor License for Belle Plaine Festival and Events for Bar B Q Days on July 13, 14 and 15, 2018.

4.5. Resolution 18-059 Appointing Joshua Muelenhardt to Public Works Two Employee effective June 28th 2018.

4.6. Authorize and Direct Execution of Sewer Utility Extension Agreement with J & W Asphalt.

~~**4.7. Resolution 18-056 Accept the Resignation of Full Time Officer Moloney. Accept the Appointment of Moloney to Part Time Officer.**~~

4.8. Resolution 18-057 Appointing Nikolaus Friedges as a Full Time Officer.

~~**4.9. Resolution 18-065 Appointing Seasonal Life Guards for the 2018 Belle Plaine Swimming Pool Season.**~~

MOTION by Councilmember Coop to move 4.7 Resolution 18-056 Accept the Resignation of Full Time Officer Moloney. Accept the Appointment of Moloney to Park Time Officer and 4.9. Resolution 18-065 Appointing Seasonal Life Guards for the 2018 Belle Plaine Swimming Pool Season to the business portion of the meeting.

MOTION by Councilmember Coop, second by Councilmember Stier to approve the consent agenda as follows: 4.1. Regular Session Minutes of March 5, 2018; 4.2. Work Session Minutes of March 5, 2018; 4.3. Approving Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 13, 14 and 15, 2018; 4.4. Approving Temporary On-Sale Intoxicating Liquor License for Belle Plaine Festival and Events for Bar B Q Days on July 13, 14 and 15, 2018; 4.5. Resolution 18-059 Appointing Joshua Muelenhardt to Public Works Two Employee effective June 28th 2018; 4.6. Authorize and Direct Execution of Sewer Utility Extension Agreement with J & W Asphalt; 4.8. Resolution 18-057 Appointing Nikolaus Friedges as a Full Time Officer. ALL VOTED AYE. MOTION CARRIED.

PROCLAMATION – EMS WEEK MAY 20-26, 2018.

Mayor Meyer read the EMS Week proclamation and presented certificates of appreciation from the City and Scott County to the Ambulance, Fire and Police Departments. Meyer expressed his heartfelt appreciation for the lifesaving services each department provides for the City.

5. DEPARTMENT REPORTS.

5.1. Ambulance Report.

Ambulance Director Doug Sweeney was absent. The Council acknowledged receipt of the Ambulance report. City Administrator Meyer reported an upcoming meeting with representatives from the City of Jordan, Chief Stolee and Meyer.

5.2. Fire Report.

Chief Stier was present. The council acknowledged receipt of the Fire Department Report. Chief Stier reported the radios are in and are being dialed in by Scott County. Mayor Meyer inquired if the 169 construction has had an effect on response times. Chief Stier reported not many calls since the project has started.

5.3. Community Services Report

Mindy Chevalier was present. The council acknowledged receipt of the Community Services Report. Chevalier thanks to those involved and supporting the DARE program and graduation along with all those who participated in the Mock Crash.

5.4. Police Report.

Chief Stolee was present. The council acknowledged receipt of the Police Department Report. Stolee reported recent acts of vandalism have been investigated and tickets/arrests have been made. Stolee urges the public to report any specious activity. Mayor Meyer inquired if Mr. Friedges was road ready for duty. Chief Stolee reported Friedges is road ready and was in attendance for introductions.

5.5. Community Development Report.

Community Development Director Smith Strack was in attendance. The council acknowledged the Community Development Report.

6. PUBLIC HEARINGS.

6.1. Annual Liquor License Renewals. The City Council will receive and consider public comment on the annual liquor License renewals for the period July 1, 2018 through June 30, 2019.

City Administrator Meyer explained the annual renewal date of the liquor licenses is July 1, 2018 and a public hearing has been scheduled as required for the renewals. Meyer explained the resolution lists the liquor establishments slated for renewal and was included in the council packet. Police Chief Stolee has performed the necessary background checks and recommends approval.

Mayor Meyer explained a public hearing has been scheduled and the City council will accept public comment on Resolution 18-060 Approving Annual Renewal of Liquor License for 2018/19.

Mayor Meyer opened the public hearing at 6:44 PM and asked for public comment. There was no public comment.

MOTION by Councilmember Coop, second by Councilmember Stier, to close the public hearing at 6:44 PM. ALL VOTED AYE. MOTION CARRIED.

1. Resolution 18-060 Approving Annual Renewal of Liquor License for 2018/19.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve Resolution 18-060 Approving Annual Renewal of Liquor License for 2018/19. ALL VOTED AYE. MOTION CARRIED.

6.2. Revised Preliminary and Final Plat: Valley Business Park 3rd Addition. The City Council will consider public comment on a request by the City of Belle Plaine for Preliminary Plat approval for Valley Business Park 3rd Addition a resubdivision of previously platted property near South Street, Laredo Street, Maple Street, and Diversified Drive. The Council will act on proposed preliminary and final plats concurrently.

Community Development Director Smith Strack explained the Council previously open and continued a public hearing on a preliminary plat for Valley Business Park Third Addition. Smith Strack explained the preliminary plat has been subsequently revised pursuant to receipt of a second purchase offer. Notice of the revised plat has been published and the revised plats have been reviewed by the Planning Commission. Smith Strack noted Valley Business Park 3rd Addition is a conventional resubdivision of previously platted lots and improved lots. Valley Business Park Third resubdivides Lots 1-2, Block 1 of the Second Addition. The City is the fee owner and developer of the property and the City Attorney has provided an opinion on the title.

1. Resolution 18-029, A Resolution Conditionally Approving Preliminary and Final Plats for Valley Business Park 3rd Addition

Mayor Meyer explained a public hearing has been scheduled and the City Council will accept public comment on Resolution 18-029, A Resolution Conditionally Approving Preliminary and Final Plats for Valley Business Park 3rd Addition.

Mayor Meyer opened the public hearing at 6:47 PM and asked for public comment. There was no public comment.

MOTION by Councilmember Coop, second by Councilmember Stier to close the public hearing at 6:47 PM. ALL VOTED AYE. MOTION CARRIED.

MOTION by Councilmember Coop, second by Councilmember Stier to approve Resolution 18-029, A Resolution Conditionally Approving Preliminary and Final Plats for Valley Business Park 3rd Addition. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 18-061 Accept Plans and Specifications and Authorize Advertisement for Bids of Maple Street and Utility Extension.

City Administrator Meyer explained at the May 7, 2018 Council meeting the City ordered the plans and specifications of Maple Street and utility extension through Valley Business Park 3rd Addition. Included in the council packet were the final plans and specifications prepared. Meyer explained proceeds from the sale of the property and capital funds will cover the cost of the project.

Mayor Meyer inquired from City Engineer Duncan on the bidding for the extension. Duncan explained his estimate for the project would be between \$150,000-175,000 citing smaller and local businesses will seek out a project of this size. Duncan estimates the street and utility extension to be complete the end of October.

7.3. Resolution 18-062 Approval of First Street NE Bridge Project.

City Administrator Meyer explained that the First Street NE Bridge Project has been reviewed and approved by Public Works Committee due to ongoing erosion, storm water and drainage issues. Staff is recommending going with the low bid received.

MOTION by Councilmember Coop, second by Councilmember Meyer to approve Resolution 18-062 First Street NE Bridge Project. ALL VOTED AYE. MOTION CARRIED.

7.4. Resolution 18-056 Accept the Resignation of Full Time Officer Moloney. Accept the Appointment of Moloney to Part Time Officer.

Councilmember Coop inquired why the department is accepting Moloney as a part time officer instead of taking new applicants. Chief Stolee explained with accepting Moloney's part time status he knows what he is getting and Moloney knows the job. Stolee explained at this time he only had 3 of the 6 needed part time officers filled. Stolee expects to open up the application process for more part time officers.

MOTION by Councilmember Coop, second by Councilmember Stier to approve Resolution 18-056 Accept the Resignation of Full Time Officer Moloney. Accept the Appointment of Moloney to Part Time Officer. ALL VOTED AYE. MOTION CARRIED.

7.5. Resolution 18-065 Appointing Seasonal Life Guards for the 2018 Belle Plaine Swimming Pool Season.

Councilmember Coop requested the look at lifeguard salary closer. Coop explained a seasonal employee makes an estimated \$15.50 per hour where a Lifeguard makes an estimated \$9.65 per hour. Coop wishes to see a more comparable more permanent solution. Coop requested a comparable wage check on surrounding outdoor pool lifeguard wages by the Public Works Committee.

MOTION by Councilmember Coop, second by Councilmember Meyer to approve Resolution 18-065 Appointing Seasonal Life Guards for the 2018 Belle Plaine Swimming Pool Season. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

1. City Offices Closed in Observance of Memorial Day, Monday, May 28.
2. Design Committee, 5:15 PM, Monday, June 4.
3. City Council Meeting, 6:30 PM, Monday, June 4.
4. Work Session, 6:45 PM, Monday, June 4.
5. EDA, 5:00 PM, Monday, June 11.
6. Planning, 6:30 PM, Monday, June 11.
7. Public Safety, 4:30 PM, Tuesday, June 12.
8. Public Works, 9:30 AM, Thursday, June 14.

The Council was reminded of the upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Meyer, to adjourn the meeting at 6:56 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary