

**BELLE PLAINE CITY COUNCIL  
REGULAR MEETING  
JUNE 2, 2025**

**1. PLEDGE OF ALLEGIANCE.**

Mayor Ladd led those present in the Pledge of Allegiance.

**2. CALL TO ORDER. 2.1. Roll Call.**

The Belle Plaine City council met in Regular Session on Monday, June 2, 2025 at 6:00 PM in the council chambers of City Hall, 215 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers James Evans, Rex Stacey, Luke Otto and Brady Hartmann present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Otto, City Attorney Vose, Finance Director Jirik, City Engineer Duncan, Building Official Tiegs and Police Chief Stier. Wanda Savage as the video recording operator.

**3. APPROVAL OF AGENDA.**

MOTION by Councilmember Hartmann, second by Councilmember Evans, to approve the Agenda with the addition of 5.10. Accept Resignation of Parks Commissioner Briana Mork and 5.11. Resolution 25-069 Appoint Morgan Bendnarek as a Full Time Public Works Seasonal Employee. ALL VOTED AYE. MOTION CARRIED.

**4. PUBLIC FORUM.**

*\*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Pavinn Nheth, Belle Plaine Smoke Shop manager, 109 N. Meridian Street spoke on behalf of the owner. Nheth requested the council reconsider sale of glass pipe products requesting the ordinance be changed without him having to pay the ordinance review request fee.

Deborah Thomas, 216 W. Church Street, spoke as a cancer patient requesting the council allow the smoke shop to sell products which may be used by cancer patients.

Tracy Hein, 315 S. Cedar Street spoke on property taxes and what a new public safety facility would do to them. Hein opines the council should think of those on fixed incomes.

**5. APPROVAL OF CONSENT AGENDA.**

5.1. Regular Session Minutes of May 19, 2025.

5.2. Work Session Minutes of May 19, 2025.

5.3. Closed Session of May 19, 2025.

5.4. Resolution 25-060 Appoint Michael Sannes as a Full Time Public Works Seasonal Employee and Sam Schroers as Part Time Public Works Seasonal Employee.

5.5. Accept Resignation of Planning Commissioner Laura Crapser effective April 14, 2025.

5.6. Resolution 25-061 Appointing Doug Crosby as a Regular Member of the Planning and Zoning Commission.

5.7. Resolution 25-062 Resolution Authorizing City Administrator to Enter Purchase Agreement for Sale of City Owned Property.

5.8. Resolution 25-063 Approving Staff Changes for the 2025 Aquatic Center Season.

5.9. Resolution 25-064 Appointing Grant Viskocil as Full-Time Public Works I Employee.

5.10. Accept Resignation of Parks Commissioner Briana Mork.

5.11. Resolution 25-069 Appoint Morgan Bendnarek as a Full Time Public Works Seasonal Employee.

MOTION by Councilmember Otto, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of May 19, 2025; 5.2. Work Session Minutes of May 19, 2025; 5.3. Closed Session of May 19, 2025; 5.4. Resolution 25-060 Appoint Michael Sannes as a Full Time Public Works Seasonal Employee and Sam Schroers as Part Time Public Works Seasonal Employee; 5.5. Accept Resignation of Planning Commissioner Laura Crapser effective April 14, 2025; 5.6. Resolution 25-061 Appointing Doug Crosby as a Regular Member of the Planning and Zoning Commission; 5.7. Resolution 25-062 Resolution Authorizing City Administrator to Enter Purchase Agreement for Sale of City Owned Property; 5.8. Resolution 25-063 Approving Staff Changes for the 2025 Aquatic Center Season; 5.9. Resolution 25-064 Appointing Grant Viskocil as Full-Time Public Works I Employee; 5.10. Accept Resignation of Parks Commissioner Briana Mork; 5.10. Accept Resignation of Parks Commissioner Briana Mork and 5.11. Resolution 25-069 Appoint Morgan Bendnarek as a Full Time Public Works Seasonal Employee. ALL VOTED AYE. MOTION CARRIED.

## **6. DEPARTMENT REPORTS.**

### **6.1. Public Works Department.**

Public works Superintendent Otto highlighted the Public Works Department.

### **6.2. City Engineer Report.**

City Engineer Duncan highlighted the Engineer Report.

### **6.3. Administration Report.**

City Administrator Meyer highlighted the Administration Report.

## **7. PUBLIC HEARINGS. None.**

## **8. BUSINESS.**

### **8.1. Presentation of Claims.**

8.1.1. Pay Request No. 1, Wm. Mueller & Sons, Inc. for the 2025 Improvement Project.

8.1.2. Pay Request No. 9, Ryan Contracting Company for the 2024 Improvement Project.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve the reviewed claims of June 5, 2025 in the amount of \$561,617.31. ALL VOTED AYE. MOTION CARRIED.

### **8.2. Ordinance 25-05 ATV/UTV. An Ordinance Repealing and Replacing Chapter 5 Section 507 of the City Code Pertaining to All-Terrain Vehicles and Utility Task Vehicles.**

Police Chief Stier reviewed Ordinance 25-05.

#### **8.2.1. Ordinance 25-05 An ordinance Repealing and Replacing Chapter 5 Section 507 of the City Code Pertaining to All-Terrain Vehicles and Utility Task Vehicles.**

MOTION by Councilmember Ladd, second by Councilmember Hartmann, to approve Ordinance 25-05 An ordinance Repealing and Replacing Chapter 5 Section 507 of the City Code Pertaining to All-Terrain Vehicles and Utility Task Vehicles. Ladd, Hartmann, Otto and Stacey VOTED AYE. Councilmember Evans VOTED NAY. MOTION CARRIED 4-1.

#### **8.2.2. Resolution 25-066 Approving Summary Publication of Ordinance 25-05, An ordinance Repealing and Replacing Chapter 5 Section 507 of the City Code Pertaining to All-Terrain Vehicles and Utility Task Vehicles.**

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-066 Approving Summary Publication of Ordinance 25-05, An ordinance Repealing and Replacing Chapter 5

Section 507 of the City Code Pertaining to All-Terrain Vehicles and Utility Task Vehicles. ALL VOTED AYE. MOTION CARRIED.

**8.3. Resolution 25-067 Authorizing the Purchase of a Replacement Stage for the Downtown Plaza.**

Public Works Superintendent Otto reviewed the quotes for a replacement stage for the Downtown Plaza.

The Council held discussion.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-067 Authorizing the Purchase of a Replacement Stage for the Downtown Plaza. ALL VOTED AYE. MOTION CARRIED.

**8.4. Resolution 25-068 Approving City Participation in the Performance Measurement Program, Office of the State Auditor.**

Finance Director Jirik reviewed the Performance Measurement Program with the Office of the State Auditor.

Council held discussion.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 25-068 Approving City Participation in the Performance Measurement Program, Office of the State Auditor. Councilmember Hartmann, Stacey and Evans VOTED AYE. Councilmembers Otto and Ladd VOTED NAY. MOTION CARRIED 3-2.

**8.5. Resolution 25-065 Authorizing Change Order No. 1 to the 2025 Improvement Project for the addition of Haralson Drive.**

City Administrator Meyer reviewed the addition of Haralson Drive in Change Order No. 1 for the 2025 Improvement Project.

Council held discussion.

MOTION by Councilmember Hartmann, second by Councilmember Evans, to approve Resolution 25-065 Authorizing Change Order No. 1 to the 2025 Improvement Project for the addition of Haralson Drive. Councilmembers Hartmann, Evans, Otto and Stacey VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

**8.6. Resolution 25-069 Authorizing the Sale of a Garage on parcel identified as Lot 1, Block 2 of Apple Acres 2<sup>nd</sup> Addition.**

City Administrator Meyer reviewed the sealed bids for the sale of the garage.

MOTION by Councilmember Evans, second by Councilmember Stacey, to approve Resolution 25-069 Authorizing the Sale of a Garage on parcel identified as Lot 1, Block 2 of Apple Acres 2<sup>nd</sup> Addition. ALL VOTED AYE. MOTION CARRIED.

**9. ADMINISTRATION.**

**9.1. Upcoming Tentative Meetings.**

1. EDA, Monday, June 9, 5:00 PM.
2. Planning, Monday, June 9, 6:00 PM.
3. Public Safety, Tuesday, June 10, 7:00 AM.
4. Public Works, Wednesday, June 11, 7:00 AM.

5. Downtown Music and Food Trucks, Wednesday, June 11 4:30 – 8:00 PM.
6. Parks Commission, Monday, June 16, 5:00 PM.
7. City Council, Monday, June 16, 6:00 PM.
8. Work Session, Monday, June 16, 6:15 PM.

The Council was reminded of upcoming tentative meetings as listed.

**10. ADJOURN.**

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the meeting at 6:37 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich  
Recording Secretary