

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JUNE 3, 2024**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, June 3, 2024 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmembers Cary Coop, James Evans, Patricia Krings and Ryan Ladd present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Otto City Attorney Vose and Police Sergeant Vycital. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Councilmember Ladd requested item Consent Agenda Item 5.7. be moved to Business.

MOTION by Councilmember Ladd, second by Councilmember Krings, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

Bryan Pawela – Request for parking allowance for business.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Bryan Pawela spoke on the parking impact for his business, presented the Council with a packet with his proposal for parking.

Council held discussion.

It was the consensus of the Council to move discussion forward to the Public Works Committee for further review.

5. APPROVAL OF CONSENT AGENDA.

5.1. Work Session Minutes of May 6, 2024.

5.2. Regular Session Minutes of March 18, 2024.

5.3. Work Session Minutes of March 18, 2024.

5.4. Work Session Minutes of May 28, 2024.

5.5. Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 19, 20 and 21, 2024.

5.6. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 19, 20 and 21, 2024.

~~5.7. Resolution 24-081 Appoint Public Works Employee.~~

5.8. Resolution 24-082 A Resolution Governing Write-In Vote Counting for the City of Belle Plaine.

5.9. Resolution 24-085 Appointing New Hires Seasonal Life Guards and Aquatic Staff for the 2024 Belle Plaine Aquatic Center Season.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve the Consent Agenda as follows: 5.1. Work Session Minutes of May 6, 2024; 5.2. Regular Session Minutes of May 20, 2024; 5.3. Work Session Minutes of May 20, 2024; 5.4. Work Session Minutes of May 28, 2024; 5.5. Approve Large

Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 19, 20 and 21, 2024; 5.6. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 19, 20 and 21, 2024; 5.8. Resolution 24-082 A Resolution Governing Write-In Vote Counting for the City of Belle Plaine and 5.9. Resolution 24-085 Appointing New Hires Seasonal Life Guards and Aquatic Staff for the 2024 Belle Plaine Aquatic Center Season. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto was present. Otto highlighted the Public Works Department Report.

6.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer Report.

6.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administrator Report.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 3, Ryan Contracting for 2024 Improvement Project.

8.1.2. Pay Request No. 12, Ryan Contracting for 2023 Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve the reviewed claims as presented in the amount of \$1,198,931.87. Councilmembers Coop, Woletz, Evand and Krings VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

8.2. Resolution 24-083 Accepting the Preliminary Engineering Report and Call for the Public Hearing on the 2025 Improvement Project.

City Administrator Meyer explained the 2025 Improvement Project area and noted City Engineer Duncan has completed the Preliminary Engineering Report as directed.

City Engineer Duncan reviewed the Preliminary Engineering Report for the proposed 2025 Improvement Project.

Council held discussion.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve Resolution 24-083 Accepting the Preliminary Engineering Report and Call for the Public Hearing on the 2025 improvement Project. ROLL CALL VOTE. Councilmembers Krings, Coop, Evans and Woletz VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

8.3. Resolution 24-084 Approve Well Being Policy.

Finance Director Jirik reviewed the Well Being Policy and current status.

MOTION by Councilmember Coop to approve Resolution 24-084 Approving the Well Being Policy with a change from 3 hours to 2 hours. No second. MOTION FAILED DUE TO LACK OF A SECOND.

Council held discussion.

MOTION by Councilmember Evans, second Councilmember Krings, to table discussion to the June 17 work session and continue the current policy. ROLL CALL VOTE. Councilmembers Evans, Krings, Woletz and Coop VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

8.4. Resolution 24-081 Appoint Public Works I Employee.

Public Works Superintendent Otto reviewed the Appointment of a Public Works I Employee.

MOTION by Councilmember Evans, second by Councilmember Coop, to Approve Resolution 24-081 Appointing Jacob Lebens Public Works I Employee. ROLL CALL VOTE. Councilmembers Evans, Coop, Woletz and Krings VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. EDA, 5:00 PM, Monday, June 10.
2. Planning, 6:00 PM, Monday, June 10.
3. Public Safety, 8:30 AM, Tuesday, June 11.
4. Public Works, 9:30 AM, Wednesday, June 12.
5. Downtown Music and Food Trucks, 4:30 PM – 8:00 PM, Wednesday, June 12.
6. Parks Commission, 5:00 PM, Monday, June 17.
7. City Council, 6:00 PM, Monday, June 17.
8. Work Session, 6:15 PM, Monday, June 17.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Ladd, to adjourn the regular session at 7:23 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary