

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
JUNE 6, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, June 6, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Henry Pressley and Paul Chard present.

Also present were Interim City Administrator Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Cynthia Smith Strack, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of May 16, 2016.**
- 4.2. Personnel Committee Minutes of May 16, 2016.**
- 4.3 Resolution 16-049 Approving Modified Job Descriptions.**
- 4.4. Resolution 16-068 Approving Hours for Staff Accountant and Office Assistants.**
- 4.5. Resolution 16-074 Accepting Cash Donation from Belle Plaine Chamber of Commerce for Electrical Service at Union Square.**
- 4.6. Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 15, 16 and 17, 2016.**
- 4.7. Approving Intoxicating Liquor License for Belle Plaine Festival and Events for Bar-B-Q Days on July 15, 16 and 17, 2016.**
- 4.8. Approving Large Assembly Permit for Belle Plaine Lions Club for Beep Ball Event at Union Square on August 7, 2016.**
- 4.9. Resolution 16-067 Authorizing Cooperative Agreement with Scott County for Public Safety Information and Radio Systems.**
- 4.10. Resolution 16-071 Authorizing Application of an OSHA Safety Grant for City Hall Improvements.**
- 4.11. Resolution 16-072 Authorize the Purchase of Dragon Speak Software for the Belle Plaine Police Department and Administration.**
- 4.12. Resolution 16-073 Accepting Cash Donation from Belle Plaine Festival and Events for Community Pool Expenditures.**

Councilmember Trost requested consent agenda item "Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 15, 16 and 17, 2016" be moved to the business portion of the agenda.

MOTION by Councilmember Coop, second by Councilmember Pressley, to move consent item "Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 15, 16 and 17, 2016" to the business portion of the agenda, and approve the remaining consent items as follows: 4.1. Regular Session Minutes of May 16, 2016, 4.2. Personnel Committee Minutes of May 16, 2016, 4.3 Resolution

16-049 Approving Modified Job Descriptions, 4.4. Resolution 16-068 Approving Hours for Staff Accountant and Office Assistants, 4.5. Resolution 16-074 Accepting Cash Donation from Belle Plaine Chamber of Commerce for Electrical Service at Union Square, 4.6. Approving Intoxicating Liquor License for Belle Plaine Festival and Events for Bar-B-Q Days on July 15, 16 and 17, 2016, 4.7. Approving Large Assembly Permit for Belle Plaine Lions Club for Beep Ball Event at Union Square on August 7, 2016, 4.8. Resolution 16-067 Authorizing Cooperative Agreement with Scott County for Public Safety Information and Radio Systems, 4.9. Resolution 16-071 Authorizing Application of an OSHA Safety Grant for City Hall Improvements, 4.10. Resolution 16-072 Authorize the Purchase of Dragon Speak Software for the Belle Plaine Police Department and Administration, and 4.11. Resolution 16-073 Accepting Cash Donation from Belle Plaine Festival and Events for Community Pool Expenditures. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.4. Administration Report.

Interim City Administrator Dawn Meyer was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM.

6.1. RECOGNITION OF INVOLVED CITIZENS.

1. German Day Proclamation.

Mayor Pingalore read the German Days proclamation for the event on June 17-18, 2016.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

- 1. Pay Request No. 3 by Chard Tiling for \$470,295.04 for the 2016 Street Improvement Project.**
- 2. Pay Request No. 5 by Hentges and Sons for \$345,375.82 for the Enterprise Drive Overpass Project.**
- 3. Pay Request No. 5 by Chard Tiling for \$16,845.14 for the 2015 Street Improvement Project.**

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the Presentation of Claims and Pay Request No. 3 by Chard Tiling for \$470,295.04 for the 2016 Street Improvement Project, Pay Request No. 5 by Hentges and Sons for \$345,375.82 for the Enterprise Drive Overpass Project, and Pay Request No. 5 by Chard Tiling for \$16,845.14 for the 2015 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 16-070 Sale of Bond for 2016 Street Improvement Project.

Mr. Todd Hagen of Elhers and Associates presented the bid sale for the bond sale for the 2016 street improvement project. Mr. Hagen reviewed the sale day report and commented on the favorable bids and the City's high credit rating.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 16-070 Sale of Bond for 2016 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.3. Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 15, 16 and 17, 2016.

Councilmember Trost expressed concern for the lack of portable sanitation along the Bar B Q Days parade route. A discussion followed regarding the quantity, location and placement of the portable sanitations. Due to the complexity of locating appropriate public right-of-way for the stations, it was the consensus of the Council to send this issue to Public Safety and Public Works for a recommendation.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the Large Assembly Permit for Belle Plaine Festival and Events for Bar B Q Days on July 15, 16 and 17, 2016. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. Public Works, 11:00 am, Tuesday, June 7.
2. Public Safety, TBD.
3. EDA, 5:00 pm, Tuesday, June 7.
4. Planning Commission, 6:30 pm, Tuesday, June 7.
5. Destination Belle Plaine 2040 Land Use – Joint Session, 6:00 pm, Wed., June 8.
6. Episcopal Church Restoration, 4:30 pm, Monday, June 20.
7. Park Board, 5:00 pm, Monday, June 20.
8. Planning Commission-Special, 6:00 pm, Monday, June 20.
9. City Council, 6:30 pm, Monday, June 20.

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 7:01 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary