

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JUNE 6, 2022**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, June 6, 2022 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Paul Chard, Cary Coop, Renee LeMieux and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, City Engineer Duncan, Public works Superintendent Otto, Public Works Superintendent Fahey, City Attorney Vose and Finance Director Jirik. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Meyer added item 4.13 Food Vendor for German Days. Councilmember Chard requested item 4.10. be moved to the business portion of the meeting 7.2.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda with the adjustments. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of May 16, 2022.
- 4.2. Work Session Minutes of May 16, 2022.
- 4.3. Resolution 22-061 Accepting the Body Worn Cameras Audit Report.
- 4.4. Authorizing Internal Posting to Seek Candidates for the Assistant Public Works Superintendent Position.
- 4.5. Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 15, 16 and 17, 2022.
- 4.6. Resolution 22-063 Re-Appointing and Appoint New Seasonal Life Guards, Head Guards and Aquatic Staff for the 2022 Belle Plaine Aquatic Center Season.
- 4.7. Ordinance 22-06 An Ordinance Amending Chapter Four by adding Section 412.00 to the City Code Regulating Possession of Catalytic Converters and Resolution 22-062 A Resolution Authorizing and Approving Summary Publication of Ordinance 22-06.
- 4.8. Approve Large Assembly Permit for Adult Night at the Aquatic Center on July 8, 2022.
- 4.9. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 15, 16 and 17 2022.
- 4.10. ~~Authorize Bio Solids Removal by Chard Grading and Excavation, LLC in the amount of \$33,665.63.~~
- 4.11. Resolution 22-064 Establishing 2022 Absentee Ballot Boards.
- 4.12. Accept Resignation of Part Time Seasonal Public Works employee Robert Stier and Authorize Advertising to Seek Candidates to Fill the Position.

MOTION by Councilmember Coop, second by Councilmember LeMieux to approve the Consent Agenda as follows: 4.1. Regular Session Minutes of May 16, 2022; 4.2. Work Session Minutes of May 16, 2022; 4.3. Resolution 22-061 Accepting the Body Worn Cameras Audit Report; 4.4. Authorizing Internal Posting to Seek Candidates for the Assistant Public Works Superintendent Position; 4.5. Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 15, 16 and 17, 2022; 4.6. Resolution 22-063 Re-Appointing and Appoint New Seasonal Life Guards, Head Guards and Aquatic Staff for the 2022 Belle Plaine Aquatic Center Season; 4.7. Ordinance 22-06 An Ordinance Amending Chapter Four by adding Section 412.00 to the City Code Regulating Possession of Catalytic Converters and Resolution 22-062 A Resolution Authorizing and Approving

Summary Publication of Ordinance 22-06; 4.8. Approve Large Assembly Permit for Adult Night at the Aquatic Center on July 8, 2022; 4.9. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 15, 16 and 17 2022; 4.11. Resolution 22-064 Establishing 2022 Absentee Ballot Boards and 4.12. Accept Resignation of Part Time Seasonal Public Works employee Robert Stier and Authorize Advertising to Seek Candidates to Fill the Position. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Otto was present. Otto highlighted the Public Works report and noted the first Music and Food Truck night at the Downtown Plaza was a success with a great turn out. Otto noted t-ball and squirts are both now running at almost pre-covid numbers.

Councilmember LeMieux inquired on the dog park fountain. Public Works Superintendent Otto explained staff are waiting on one more quote.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer report and noted final corrections and final paving are being worked on for the 2021 projects.

Mayor Meyer requested a comment on the downtown project. City Engineer Duncan explained the bid was received for the project and currently staff are in a holding pattern waiting to see if the legislation will go into special session. Meyer requested an update be posted on the website.

Councilmember Chard inquired if hauling is almost complete for Brecken Place Townhomes. City Engineer Duncan explained the project has just over half to go.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration report and noted the Downtown project is currently on hold noting the City is currently waiting to see if the State will go back into session. Meyer explained the City does have a timeline on the bid and it will be before the Council at the next meeting. Meyer explained without funding the bid will likely get turned down. Meyer noted the website has been updated and a facebook post will go out. Meyer noted the Community Development Department continues work on making the website user friendly and the community video was released.

Mayor Meyer noted he has heard great reports about the community video. Meyer inquired on any updates from the township meetings. City Administrator Meyer explained she tries to attend at least one meeting every year to help keep communication lines open. Meyer noted good conversations and the City will be hosting a joint work sessions with townships coming up.

6. PUBLIC HEARINGS. None Scheduled.

7. BUSINESS.

7.1. Presentation of Claims.

Mayor Meyer inquired on the Crosby invoice for City Hall. City Administrator Meyer explained City Hall had a large hold in the side of the building repaired.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the Presentation of Claims as presented. ALL VOTED AYE. MOTION CARRIED.

7.2. Authorize Bio Solids Removal by Chard Grading and Excavation, LLC in the amount of \$33,665.63.

Councilmember Chard inquired on why staff recommended the higher bid out of the bids received. Public Works Superintendent Otto explained after staff received the bids and further investigation staff decided to use Chard as they are using different equipment a long stick for removal and side dumps which will cause less damage to the quote verses the skid loader the other company proposed to use.

Councilmember Chard inquired if not going with the lower bid will cause a legal issue. City Attorney Vose explained bids are received when the expected expenditure is over \$170,000.00, quotes are received for under that amount. Vose explained a higher quote can be accepted as long as staff cite a reason for the acceptance.

Councilmember Chard noted he wants the City to stay competitive with quotes. Public Works Superintendent Otto explained he met in person with the companies to advise what the City was requesting for removal. Otto noted the City has not had to do this before and noted the quotes came in on budget.

MOTION by Councilmember Coop, second by Councilmember LeMieux to Authorize the quote for Bio Solids Removal by Chard Grading and Excavation, LLC. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Public Works, 9:00 AM, Thursday, June 9.
2. EDA, 5:00 PM, Monday, June 13.
3. Planning, 6:30 PM, Monday, June 13.
4. Public Safety, 7:30 AM, Tuesday, June 14.
5. Downtown Music & Food Trucks at the Downtown Plaza, 4:30 – 8:00 PM, Wednesday, June 15.
6. City Offices Closed in Observance of Federal Holiday Juneteenth, Monday, June 20.
7. Parks Commission, 5:00 PM, Tuesday, June 21.
8. City Council, 6:30 PM, Tuesday, June 21.
9. Work Session, 6:45 PM, Tuesday, June 21.

Mayor Meyer advised the Council of upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to adjourn the regular session at 6:43 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Bonnie Vinkemeier
Acting Recording Secretary

Renee Eyrich
Recording Secretary