BELLE PLAINE CITY COUNCIL
REGULAR SESSION
JUNE 18, 2012

1. PLEDGE OF ALLEGIANCE.

Mayor Tim Lies led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, June 18, 2012 at 6:00 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Tim Lies called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider, Paul Chard and Michael Pingalore present.

Also present were City Administrator David Murphy, Community Development Director Trisha Rosenfeld, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Zachary Schoenecker served as the video recording operator.

3. APPROVAL OF AGENDA.

City Administrator Murphy requested the removal of agenda item, Card Reader Access and the addition of Area Township Ambulance Fund Litigation Update to the closed session segment.

MOTION by Councilmember Trost, second by Councilmember Chard, to approve the agenda with the removal of agenda item, Card Reader Access, and the addition of Area Township Ambulance Fund Litigation Update to the closed session segment of the meeting. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.
4.1. Regular Session Minutes of June 4, 2012.
4.2. Joint Work Session Minutes of May 24, 2012.
4.3. Resolution 12-066 Establishing Wage for Lifeguards and Water Safety Instructors.
4.4. Resolution 12-067 Accepting $7,700 Donation by the Friends of the Library for Library Repairs.
4.5. Resolution 12-071 Appointing Timothy Hentges and Nicolas Davis as Members of the Belle Plaine Volunteer Fire Department.
4.6. Resolution 12-073 Accepting $5,000 Cash Donation to the City by the Belle Plaine Chamber of Commerce for Directional Signage.
4.7. Resolution 12-076 Appointing Tipton G. Woodard as a Lifeguard.
4.8. Resolution 12-077 Modifying Fee Schedule to Include Swimming Pool Water Fill Fee.

MOTION by Councilmember Coop, second by Councilmember Pingalore, to approve the consent agenda as follows: 4.1. Regular Session Minutes of June 4, 2012, 4.2. Joint Work Session Minutes of May 24, 2012, 4.3. Resolution 12-066 Establishing Wage for Lifeguards and Water Safety Instructors, 4.4. Resolution 12-067 Accepting $7,700 Donation by the Friends of the Library for Library Repairs, 4.5. Resolution 12-071 Appointing Timothy Hentges and Nicolas Davis as Members of the Belle Plaine Volunteer Fire Department, 4.6. Resolution 12-073 Accepting $5,000 Cash Donation to the City by the Belle Plaine Chamber of Commerce for Directional Signage, 4.7. Resolution 12-076 Appointing Tipton G. Woodard as a Lifeguard and 4.8. Resolution 12-077 Modifying Fee Schedule to Include Swimming Pool Water Fill Fee. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ridgeview Ambulance Manager Doug Sweeney was present. The Council acknowledged receipt of the Ambulance Department report.

5.2. Fire Department.

Fire Chief Randy Koepp was present. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Police Chief Tom Stolee was present. The Council acknowledged receipt of the Police Department report.

5.4. Community Development Department.

Community Development Director Trisha Rosenfeld was present. The Council acknowledged receipt of the Community Development Department report.

5.5. City Administration Report.

City Administrator David Murphy was present. The Council acknowledged receipt of the City Administration report.

5.6. Public Works Department.

Public Works Superintendent Fahey provided a update of the recent heavy rains that have caused wash-outs and flooding. City Administrator Murphy distributed copies of recent email messages he has received regarding storm water damage.

6. PUBLIC FORUM.

CERTIFICATES OF APPRECIATION.

Friends of the Library – Donation of Funds.

Mayor Lies presented a certificate of appreciation to Joey Behnke, Friends of the Library, for their donation of $7,700 to cover expenses related to interior library repairs.

Chamber of Commerce – Donation of Funds.

Mayor Lies acknowledged the donation of $5,000 from the Belle Plaine Chamber of Commerce to be applied towards directional signage.

7. PUBLIC HEARINGS.

7.1. Conditional Use Permit. The City Council will consider public comment on a request for a conditional use permit by Troy and Laura Martinson, R/T Garage, Prior Lake, MN, to operate a classic car restoration business on the lower level with a residential use on the second level of the building, in the B-3, Central Business District, at 139 East Main Street, Belle Plaine.

Mayor Lies referenced a memo dated June 18, 2012 from Community Development Director Rosenfeld regarding a request for a conditional use permit at 139 East Main Street.

Community Development Director Rosenfeld explained that Troy and Laura Martinson, R/T Garage of Prior Lake, have submitted a conditional use permit application for 139 Main Street East to operate a classic car restoration business on the lower level with a residential use on the second level of the building. The zoning ordinance requires a conditional use permit prior to allow for both uses. This property is located in the B-3, Central Business District (downtown). In 2007, a conditional use permit was approved for the operation of a custom rod and classic cars sales and service, aka Jimmy's Classic Cars and another conditional use permit was approved to allow light industrial uses by Health Postures. In 2011, a conditional use permit was approved for a woodworking business owned by Cory Tieva. These businesses are no longer at this location. There are no off-street parking requirements in the Central Business District for commercial uses. However, if the facility contains a residential unit, two (2) parking spaces per unit are required. The applicant is proposing one residential unit on the second level of the building, therefore two (2) parking spaces will need to be identified off-street. The applicant is proposing the two (2) parking units are inside the building. This is indicated on the site plan provided. The Planning Commission recommended approval with conditions as listed on the proposed resolution.

Troy and Laura Martinson were present.

Mayor Lies opened the public hearing at 6:18 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Chard, to close the public hearing at 6:19 p.m. ALL VOTED AYE. MOTION CARRIED.

Councilmember Chard asked if there were any concerns addressed at the Planning Commission regarding the living quarters on the second level. Mayor Lies asked if the residential use remains if the ownership of the building changes. Community Development Director Rosenfeld explained that the conditional use permit stays with the property and can be specific to the applicant. Councilmember Trost asked about the enclosed parking spaces for future tenants or owners. Mr. Martinson explained that he is interested in purchasing the rear lot as well.

1. Resolution 12-068 Granting Approval of a Conditional Use Permit to Allow a Classic Car Restoration Business and Residential Use on Second Floor at 139 East Main Street.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 12-068 Granting Approval of a Conditional Use Permit to Allow a Classic Car Restoration Business and Residential Use on Second Floor at 139 East Main Street. ALL VOTED AYE. MOTION CARRIED.

7.2. Variance. The City Council will consider public comment on an after-the-fact variance request by Barry Chabot, 908 Sunrise Lane, to allow an accessory structure to remain 18 inches into the rear yard easement area, in the R-1, Single Family, Low Density Residential District.

Mayor Lies referenced a memo dated June 18, 2012 from Community Development Director Rosenfeld regarding an after-the-fact variance request.

Community Development Director Rosenfeld explained that applicant, Barry Chabot, residing at 908 Sunrise Lane, is requesting the review of an after-the-fact variance to allow an accessory structure to remain 18 inches into the rear yard easement. The applicant obtained a building permit for the 10' x 16' accessory structure. The permit was issued and the project met all required setbacks at the time of permit. During an inspection it was determined the structure encroached the easement. The applicant's intent was to have the structure out of the easement. The structure is in alignment with the position of the home; however the property line in the rear is at an angle. This causes only the rear corner of the structure to be in the easement. A copy of the survey was included with Community Development Director Rosenfeld's memo that showed the current position of the structure. The structure is on skids and can be moved. If the easement is larger than the setback, the structure needs to remain out of the easement. This is the case for this situation. The easement is ten (10) feet from the rear property line and the required setback is only five (5) feet. As a reference, Community Development Director Rosenfeld explained the city approved a structure to be placed in an easement in 2005 for 720 Butler Drive due to the location of established trees and the slope of the rear yard. This property is flat and open, and the intent of the applicant when submitting the permit was to place the structure out of the easement. The Planning Commission recommended denial of the variance.

Mayor Lies opened the public hearing at 6:30 pm. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Chard, to close the public hearing at 6:31 p.m. ALL VOTED AYE. MOTION CARRIED.

Councilmember Coop commented that the proposed resolution is a denial and approvals should be positive. He asked what the effect would be if the motion to deny the variance request is defeated. City Administrator Murphy explained that if the motion is defeated, it would be appropriate to have a subsequent motion to approve the action. City Attorney Vose further explained that action is required by resolution or in writing.

1. Resolution 12-069 Denying the After-the-Fact Variance to Allow the Placement of an Accessory Structure in the Rear-Yard Easement Area.

MOTION by Councilmember Coop, second by Councilmember Schneider, to adopt Resolution 12-069, Denying the After-the-Fact Variance to Allow the Placement of an Accessory Structure in the Rear-Yard Easement Area. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the Presentation of Claims as presented. ALL VOTED AYE. MOTION CARRIED.

8.2. Belle Plaine Food Shelf.

1. Resolution 12-074 Approving Revolving Loan Fund for the Belle Plaine Food Shelf.

Mayor Lies referenced a memo dated June 18, 2012 from Community Development Director Rosenfeld regarding a request for the use of revolving loan fund.

Community Development Director Rosenfeld explained that the Belle Plaine Food Shelf is requesting a loan from the city’s revolving loan fund in the amount of $12,000. They have submitted all the necessary application materials and have paid the application fee of $120 (1% of loan amount). The Belle Plaine State Bank has qualified them for a $24,000 loan and the Belle Plaine Food Shelf meets the financial requirements. The Belle Plaine Food Shelf has indicated they will use the funds for the following interior improvements (per the application): Updating the electrical wiring and lighting, plumbing, flooring, heating and cooling, and floor layout to enable it to function as an efficient and safe place to work and shop. Per the Revolving Loan Fund Policy, the policy indicates that if the funds are to be used for interior improvements, they must meet certain criteria. The EDA reviewed this request at the June 11, 2012 meeting and recommended approval of the $12,000 loan. The interest rate and term of the loan were not discussed by the EDA, however, based on the prime interest rate being 3.25%, the RLF policy indicates the interest rate it to be 2% below the prime interest rate. Staff recommends an interest rate of 1.25% and a loan term of ten (10) years. If the Council approves the loan amount and terms, staff will work with the Belle Plaine Food Shelf on the necessary paperwork to finalize the loan process.

Mayor Lies advised that he was a board member of the Belle Plaine Food Shelf organization, removed himself as a member of the City Council and turned the gavel to Vice Mayor Coop at 6:38 p.m.

MOTION by Councilmember Trost, second by Councilmember Chard, to approve Resolution 12-074 Approving Revolving Loan Fund for the Belle Plaine Food Shelf. Mayor Lies ABSTAINED. ALL OTHERS VOTED AYE. MOTION CARRIED.

2. Request to Waive Revolving Loan Fund Application Fee.

MOTION by Councilmember Trost, second by Councilmember Chard, to waive the Revolving Loan Fund application fee of $120 for the Belle Plaine Food Shelf. Mayor Lies ABSTAINED. ALL OTHERS VOTED AYE. MOTION CARRIED.

Vice Mayor Coop returned the gavel to Mayor Lies at 6:39 p.m., and presided over the remainder of the meeting.

8.3. Belle Plaine Trail Improvement Project.
1. Belle Plaine Township Agreement.
2. Resolution 12-070 Award Bid for the 2012 Belle Plaine Trail Improvement Project.

Mayor Lies referenced a memo dated June 18, 2012 from City Administrator Murphy regarding the bid award for the Belle Plaine Trail improvement project.

City Administrator Murphy explained that the City has not received the agreement with Belle Plaine Township at this point. Instead they have proposed an offer to the City through their attorney Bob Ruppe. The Belle Plaine Township offer is: the City shall annex the remainder of Belle Plaine Trail currently within the City boundaries prior to the start of the project, the Township Attorney shall draft the appropriate annexation documents for the City's consideration with the City filing the Joint Resolutions with the State of Minnesota, and the Township shall pay .423 of the costs of the project up to the $150,000 estimate obtained from the City Engineer. City Administrator Murphy further explained the Township had proposed an agreement in which the Township would pay 37% of construction costs and share future maintenance costs. At the joint meeting held on May 24, 2012, the Township did not indicate that they wanted the City to annex the road and assume responsibility for all maintenance. Therefore, the offer listed above is a new position and has not previously been discussed by Council. City Administrator Murphy noted the project is bid in a way that allows the City to award the bid for only the City's section of Belle Plaine Trail. This item is not budgeted for 2012. The project would be paid from the seal coating line item in the budget.

City Engineer Duncan explained the main bid is for the reclamation and paving of Belle Plaine Trail. The alternate bid is for mill and overlay, which is recommended by staff at the bid amount of $128,113.60 for the complete segment of road. Action on the bid award must be taken within 45 days of bid opening.

Township Board Members attending the meeting were Jean McDermand, Gary Schmitz, Kevin Slack, Bob Koenig and Doug Kasper. City Attorney Vose reported on the recent offer by the Township.

Kevin Slack asked for consideration of the including the 378 feet of Township roadway as a cost share. Councilmember Chard recommended the project include the 995 feet commonly known as the church property. Councilmember Coop asked what the options are for the church property portion of the road. City Administrator Murphy advised that the City is responsible for the north half, and the Township for the south half. Councilmember Coop commented that he was opposed to having the City pave roads outside the city limits. Mr. Slack explained the Township is offering $65,000 for the road improvement, with the City annexing Belle Plaine Trail. He presented a resolution prepared by the Township. He said only the courts can determine the responsibility of the segment for the church property. Councilmember Trost commented on the high expense of legal fees and court fees that are being incurred for this project. He asked if the City can adopt the Township resolution. City Attorney Vose replied the city can legally adopt the resolution, but would not encourage it.

MOTION by Councilmember Trost, second by Councilmember Chard, to adopt the proposed resolution for approving improvements to Belle Plaine Trail as presented by the Belle Plaine Township Board. Councilmember Trost VOTED AYE. ALL OTHERS VOTED NAY. MOTION FAILED.

Councilmember Chard commented that it is very likely that Belle Plaine Trail will not exist in the future due to development in that area and realignment of roadways. Councilmember Schneider was opposed to annexing Belle Plaine Trail due to high costs of maintaining roadways. Mayor Lies concurred. In reference to the past annexation of the church property, City Attorney Vose explained the City owns the north half the road adjacent to the property, and the Township owns the south half. The Township does not agree. Mayor Lies suggested another work session to work out details related to the road improvement. Councilmember Trost suggested the City accept the proposal to maintain the road by accepting the $65,000 from the Township. City Engineer Duncan briefly explained the anticipated costs of road maintenance. Mayor Lies suggested the City and Township attorneys meet to discuss the ownership of the church property roadway. Mr. Slack explained the Township believes that City action to subdivide the church property has satisfied the provision of the annexation agreement that the property has been platted, thus the City is responsible for the road. Councilmember Coop believes there is no dispute, as each entity owns half the road. Councilmember Trost suggested the City pay 75% of the reconstruction cost associated with the church property.

MOTION by Councilmember Pingalore, second by Councilmember Coop, to approve Resolution 12-070 Award Bid for the 2012 Belle Plaine Trail Improvement Project, for the 1,777 feet located within the city limits. Furthermore, the 995 feet of roadway known as the church property is under review and will be determined at a future date. ALL VOTED AYE. MOTION CARRIED.

The Council recessed at 7:33 p.m. and reconvened at 7:45 p.m.

8.4. Resolution 12-078 Authorizing Preliminary Report for the Proposed 2013 Street Improvement Project.

Mayor Lies referenced a memo dated June 18, 2012 from City Administrator Murphy regarding the proposed 2013 street improvement project.

City Administrator Murphy explained the timeline for preparation of the City's street improvement project has been moved up to facilitate better bid prices by receiving bids in January. The proposed 2013 street reconstruction project was discussed by the Public Works Committee and the Committee has recommended to the Council that the City Engineer be directed to prepare the preliminary engineering report.

City Engineer Duncan provided a summary of the proposed improvement area the includes West Main Street, South Eagle Street, and North Buffalo Street. Councilmember Trost explained the Public Works Committee discussed expanding the parking along South Eagle Street adjacent to Union Square.

MOTION by Councilmember Trost, second by Councilmember Schneider, to approve Resolution 12-078 Authorizing Preliminary Report for the Proposed 2013 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.5. Resolution 12-075 Approving Employment Contract for City Administrator.

Mayor Lies referenced a memo dated June 18, 2012 from City Administrator Murphy regarding renewal of his employment contract.

City Administrator Murphy explained his employment contract expires on June 30, 2012. The Personnel Committee recommended approval of an 18 month contract with David Murphy on a 4-2 vote. The term will run until December 31, 2013.

MOTION by Councilmember Pingalore, second by Councilmember Schneider, to approve Resolution 12-075 Approving Employment Contract for City Administrator. Councilmembers Trost and Chard VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

8.6. Discussion on DEED Application for CSAH 3 Overpass.

Mayor Lies referenced a memo dated June 18, 2012 from Community Development Director Rosenfeld regarding the DEED application for CSAH 3 Overpass.

Community Development Director Rosenfeld explained the Minnesota Department of Employment and Economic Development (DEED) is accepting applications for capital projects that are eligible for $47.5 million in bond funding approved during the 2012 legislative session. Funding will be available for public projects having a useful lifespan of at least ten years. Eligible costs can include predesign, design, acquisition of land or buildings, construction, furnishing and equipping new or renovated building and infrastructure. Applicants can request funds for up to 50 percent of eligible capital costs for a project and must show evidence of matching funding support from non-state government sources. Projects will be selected on such criteria as number of full-time jobs created or retained, increase in local tax base, ability to attract private investment, health and safety benefits and evidence of a strong return on investment and cost-benefit ration. The deadline for submitting an application is June 26, 2012. Staff is requesting discussion from the Council and direction as to whether an application should be submitted. The previous TED application can be utilized with modifications to the financial portion.

Councilmember Trost questioned whether the city has evidence of matching funds, and questioned cost participation by the County and State. Mayor Lies responded that Scott County has $700,000 reserved for the project. City Engineer Duncan explained the financial commitments submitted with the previous TED application would be applied. Councilmember Schneider asked if there are ramifications or penalties if the city would decline the award. City Administrator Murphy commented that to decline would poison the City’s reputation. City Engineer Duncan was not aware of any penalties. Councilmember Coop supported going forward with the application and noted the investment the City has already made, including frontage roads.

MOTION by Councilmember Trost, second by Councilmember Pingalore, to direct staff to proceed with the DEED application for the CSAH 3 Overpass. ALL VOTED AYE. MOTION CARRIED.

8.8. Pool Admission Issue – Policies and Procedures.

Mayor Lies referenced a memo dated June 18, 2012 from City Administrator Murphy regarding pool admission fees for non-swimmers.

City Administrator Murphy explained that Councilmember Trost requested that this item be on the agenda for discussion. It is the policy at the pool that anyone who enters the pool area must provide one of the following: a seasonal pass, a prepaid punch card, or pay $3 for admission. At the June 4, 2012 city council meeting, Councilmember Trost stated that he does not believe it is right for people who are at the pool to supervise their children and are not swimming themselves should pay the admission fee. This is the first year where the city is operating the pool, rather than the Community Services department. It is important to note that the pool has never been a break-even venture. General levy money is used to make up the difference between operation costs and revenues. Included with City Administrator Murphy’s memo was a survey of admission fees for surrounding cities.

Councilmember Trost explained that it was Councilmember Coop asked to put this issue on tonight's agenda to consider a two-week trial period. Mayor Lies reference the survey of surrounding cities and commented that most pools charge for non-swimmers. He noted that non-swimmers would add to the pool capacity of 285 persons. Councilmember Pingalore concurred, commenting that there is limited number of chairs for swimmers. Mayor Lies inquired about the ratio requirement for children to adult supervision. Councilmember Trost said the policy is not being enforced. Councilmember Pingalore explained that the age of children is not identified on the pool pass and lifeguards are doing what they can to monitor this. Councilmember Pingalore spoke with the lifeguards earlier today to investigate whether there is a problem with the current policy and the lifeguards advised that complaints were very minimal. Those that had complained were at the pool today. He recommended the policy remain as is due to safety and pool capacity limits. Councilmember Trost said that having an adult would help monitor the children. Mayor Lies supports the policy change to allow parents to care for their children while at the pool. He commented that a trial period may be confusing. City Administrator Murphy advised that at this time, non-swimmers are required to pay the admission fee. Mayor Lies said that it appears the current policy is working and asked about the number of complaints. City Administrator Murphy said he has received four or five complaints. Councilmembers Schneider, Pingalore and Trost complimented the operation of the pool this year and believes it is running much smoother than in years past. Councilmember Trost inquired about daycare providers. Public Works Superintendent Fahey explained daycare providers are issued a supervisor pass. Councilmember Pingalore said the proposed policy change would cause confusion. Councilmember Coop clarified that the proposed fee change is for adults with a child and does not include daycare providers.

MOTION by Councilmember Trost, second by Councilmember Coop, to waive the pool admission fee for non-swimming adults with small children for City of Belle Plaine residents. Mayor Lies and Councilmembers Chard, Trost and Coop VOTED AYE. Councilmembers Pingalore and Schneider VOTED NAY. MOTION CARRIED.

Public Works Superintendent Fahey requested clarification on the term of "adult" in reference to daycare providers. Councilmember Coop said the policy is for parents. Public Works Superintendent Fahey replied that the motion indicated "adults" not parents. Councilmember Trost said there is a policy for daycare providers. Councilmember Coop said it is confusing if staff chooses to make it confusing. City Administrator Murphy said it is pertinent to have clarification as he anticipates questions. Councilmember Coop said daycares are businesses, and so are nannies, and it is not the same as a parent coming to the pool with a child. Mayor Lies requested clarification so that the policy can be enforced by pool employees. Mayor Lies read the description from the survey regarding non-swimmers and recommended the daycare providers be informed of the policy. City Administrator Murphy requested clarification on daycare providers. He asked Public Works Superintendent Fahey if he foresees issues with the policy change. Public Works Superintendent Fahey replied yes, there are a lot of issues, and staff will follow the direction of the council. He asked about a nanny with two children. Mayor Lies said nannies would be included in the fee waiver policy as long as they are not in swimwear and not in the water. Councilmember Coop commented that he would prefer that any business or employed person should be exempt from the new policy.

MOTION by Councilmember Coop, second by Councilmember Chard, that daycare providers are excluded from the policy to waive pool admission fees for non-swimming adults with children. Mayor Lies and Councilmembers Chard, Trost and Coop VOTED AYE. Councilmembers Pingalore and Schneider VOTED NAY. MOTION CARRIED.

Finance Director Meyer recommended the policy take effect on June 19, 2012 and that no refunds to those persons who may have already purchased pool passes. Councilmember Trost explained that is should be a trial period. Councilmember Pingalore believes there should be a refund for those persons who bought a family pass when a single pass would have sufficed.

Recess Regular Session.

The Regular Session was recessed at 8:30 p.m.

8.9. Closed Session.

Mayor Lies announced the closed session at 8:34 p.m.

Present were Mayor Lies, and Councilmembers Gary Trost, Cary Coop, Scott Schneider, Paul Chard and Michael Pingalore. Also present were City Administrator David Murphy, Community Development Director Trisha Rosenfeld, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, Police Chief Tom Stolee, City Engineer Joe Duncan, City Attorneys Bob Vose and Peter Mikhail.

Those present discussed property boundaries involving the city's property and also the status of litigation with the area townships involving the former ambulance fund.

The closed session was adjourned at 9:48 p.m.

Reconvene Regular Session.

Mayor Lies reconvened the Regular Session at 9:49 p.m.

9. ADMINISTRATION.

9.1. Upcoming Meetings.
1. Park Board, 5:00 p.m., Monday, June 25.
2. City Council, 6:00 p.m., Monday, July 2.
3. Independence Day, Offices Closed, July 4.
4. EDA, 5:00 p.m., Monday, July 9.
5. Planning Commission, 7:00 p.m., July 9.
6. Public Works, 11:00 a.m., Tuesday, July 10.

The Council was reminded of the upcoming meetings as listed. Mayor Lies noted that he would not be present at the July 2, 2012 council meeting.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Schneider, to adjourn at 9:51 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary