

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
JULY 1, 2013**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, July 1, 2013 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Scott Schneider and Paul Chard present.

Also present were City Administrator David Murphy, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer and City Engineer Joe Duncan. Zachary Schoenecker served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of June 17, 2013.

4.2. Special Session Minutes of June 24, 2013.

4.3. Resolution 13-076 Adopting Special Assessment for Delinquent Fire Bill.

4.4. Resolution 13-077 Adopting Special Assessment for Delinquent Code Enforcement Bill.

4.5. Authorize the Purchase of Bleachers for Meadow Park.

4.6. Authorize Expenditure for Front Entrance Repairs at Police Department.

4.7. Resolution 13-074 Accepting Donation of John Deere Gator by the Belle Plaine Fire Relief Association.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the consent agenda as follows: 4.1. Regular Session Minutes of June 17, 2013; 4.2. Special Session Minutes of June 24, 2013; 4.3. Resolution 13-076 Adopting Special Assessment for Delinquent Fire Bill; 4.4. Resolution 13-077 Adopting Special Assessment for Delinquent Code Enforcement Bill; 4.5. Authorize the Purchase of Bleachers for Meadow Park; 4.6. Authorize Expenditure for Front Entrance Repairs at Police Department; and 4.7. Resolution 13-074 Accepting Donation of John Deere Gator by the Belle Plaine Fire Relief Association. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services Department.

Community Services Director Nelson Ladd was present. The Council acknowledged receipt of the Community Services Department report.

5.2. Public Works Department and Pool Manager Report.

Public Works Superintendent Al Fahey was present. Councilmember Trost inquired about admission fees for adults coming to the pool to watch their children. Public Works Superintendent Fahey explained the policy. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. He reported the City was not successful in its application for the recent SIMS grant. Regarding the stoplight installation at Main and Old Hwy 169 Blvd, he explained that MSAS funds can be applied towards the city cost. The Council acknowledged receipt of the City Engineer report.

5.4. City Administration Report.

City Administrator David Murphy was present and said he would keep the council informed of correspondence to Dale Otto regarding his inquiry on the green acre assessment for West Commerce Drive. The Council acknowledged receipt of the City Administration report.

6. PUBLIC FORUM.

No one spoke at the public forum.

CERTIFICATE OF APPRECIATION.

Donation of Vehicle by Belle Plaine Fire Relief Association.

Mayor Pingalore presented Fire Chief Todd Otto and Assistant Fire Chief Steve Otto with a certificate of appreciation for the donation of a John Deere Gator from the Belle Plaine Fire Relief Association.

7. PUBLIC HEARINGS –NONE SCHEDULED.

8. BUSINESS.

8.1. Resolution 13-075 Authorizing Change Order No. 1 to the 2013 Seal Coat Project.

Mayor Pingalore referenced a memo dated July 1, 2013 from Public Works Superintendent Fahey regarding a change order to the seal coat project.

Public Works Superintendent Fahey explained the City awarded crack filling and seal coating for 2013 to Allied Blacktop in the amount of \$77,579.31. The annual budget for crack filling and seal coating is \$85,000.00 and the engineer's estimate for this year's work was \$90,079.60. The Public Works Committee discussed additional items to be cracked filled and seal coated for 2013. Crack fill for North Meridian Street and Belle Plaine Trail were added as well as crack fill and seal coat for the wastewater plant. This additional maintenance resulted in a change order in the amount of \$16,002.00. This amount will be expended from the CIP plan (seal coating) to cover the additional expense.

MOTION by Councilmember Trost, second by Councilmember Schneider, to approve Resolution 13-075 Authorizing Change Order No. 1 to the 2013 Seal Coat Project. ALL VOTED AYE. MOTION CARRIED.

8.2. Presentation of Claims.

- 1. Pay Request No.6 and Final by Chard Tiling for \$186,650.69 for the 2012 Street Improvement Project.**
- 2. Pay Request No. 4 by Chard Tiling for \$131,184.52 for the 2013 Street Improvement Project.**
- 3. Pay Request No. 1 and Final by Allied Blacktop for \$93,282.14 for the 2013 Seal Coat Project.**
- 4. Pay Request No. 2 by Selly Excavating for \$17,184.05 for the Cherry Street and Oak Street Ravine.**

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the Presentation of Claims and 1. Pay Request No.6 and Final by Chard Tiling for \$186,650.69 for the 2012 Street Improvement Project; 2. Pay Request No. 4 by Chard Tiling for \$131,184.52 for the 2013 Street

Improvement Project; 3. Pay Request No. 1 and Final by Allied Blacktop for \$93,282.14 for the 2013 Seal Coat Project; and 4. Pay Request No. 2 by Selly Excavating for \$17,184.05 for the Cherry Street and Oak Street Ravine. ALL VOTED AYE. MOTION CARRIED.

8.3. Authorize the Purchase of City Administration Vehicle.

Mayor Pingalore referenced a memo dated July 1, 2013 from City Administrator Murphy regarding the purchase of a vehicle.

City Administrator Murphy explained that at the June 24, 2013 city council workshop, staff was directed to obtain price quotes for a used van and sport utility van from Saxe Chevrolet with under 50,000 miles along with a comparison for the state bid price for the 2013 Chevrolet Traverse. Two quotes were received, which indicate prices in the \$18,000 range. A new 2013 Chevrolet Traverse was quoted at \$23,239.10 plus tax and licensing.

Councilmember Trost was opposed to purchasing a new vehicle. He suggested the current vehicle be repaired instead. He said the city needs to cut the budget. Councilmembers Schneider, Coop and Chard and Mayor Pingalore noted the comparable prices and believed a new vehicle with the warranty would be in the best interest of the city.

MOTION by Councilmember Coop, second by Councilmember Schneider, to direct staff to proceed with the purchase of a 2013 Chevrolet Traverse at the state bid price of \$23,239.10 plus tax and licensing. Councilmember Trost VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. Public Works, 11:00 a.m., Tuesday, July 2.**
- 2. Public Safety, 4:00 p.m., Wednesday, July 3.**
- 3. City Offices Closed, Thursday, July 4.**
- 4. EDA, 5:00 p.m., Monday, July 8.**
- 5. Planning Commission, 7:00 p.m., Monday, July 8.**
- 6. Design Committee, 5:00 p.m., Monday, July 15.**
- 7. City Council, 6:30 p.m., Monday, July 15.**

The council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Schneider, to adjourn at 7:01 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary