



BELLE PLAINE CITY COUNCIL  
NOTICE OF MEETING AND AGENDA  
MONDAY, JULY 17, 2017  
GOVERNMENT CENTER, 218 NORTH MERIDIAN STREET, BELLE PLAINE, MINNESOTA  
PLEASE USE THE NORTH ENTRANCE DOOR

1. PLEDGE OF ALLEGIANCE.
2. [CALL TO ORDER. 2.1. Roll Call.](#)
3. [APPROVAL OF AGENDA.](#)
4. [APPROVAL OF CONSENT AGENDA.](#)
  - 4.1. Regular Session Minutes of June 19, 2017.  
 [4.1.X. MIN\\_CC\\_06-19-2017 Regular Session](#)
  - 4.2. Work Session Minutes of June 19, 2017.  
 [4.2.X. MIN\\_CC\\_06-19-2017 Work Session](#)
  - 4.3. Closed Personnel Minutes of June 19, 2017.  
 [4.3.X. MIN\\_CC\\_06-19-2017 Closed Personnel Committee Performance CA Votca](#)
  - 4.4. Committee of the Whole Minutes of June 19, 2017.  
 [4.4.X. MIN\\_CC\\_06-19-2017 Committee of the Whole Interview Candidates for Planning Commission](#)
  - 4.5. Resolution 17-084 Authorize the Close of Fund 534 and Transfer Remaining Balance.  
 [4.5.X. Close Fund 534 and Transfer Remaining Balance](#)
  - 4.6. Approve Temporary On-Sale Intoxicating Liquor License for Belle Plaine Fire Relief Association for Event on August 19, 2017.  
 [4.6.X. Memo Temporary On Sale Liquor for Fire Relief Association](#)
  - 4.7. Approve Large Assembly Permit for Belle Plaine Lions Club for Beep Ball Event at Tiger Park on August 6, 2017.  
 [4.7.X. Large Assembly Lion Club Beep Ball](#)
  - 4.8. Approve Temporary On-Sale 3.2% Intoxicating Liquor License for Belle Plaine Lions Club for Beep Ball Event at Union Square on August 6, 2017.  
 [4.8. X. Memo Temporary On Sale 3-2 Liquor for BP Lions Club](#)
  - 4.9. Approve Temporary On-Sale 3.2% Intoxicating Liquor License for Belle Plaine Softball Fund Raising

Event at Prairie Park on September 15-17, 2017.

 [4.9.X. Memo Liquor License Jerry Connolly Memorial Softball Tournament](#)

- 4.10. Resolution 17-087 Accept Cash Donation from the Belle Plaine Chamber of Commerce for Pool Improvements and Downtown Improvements.

 [4.10.X. Accept Cash Donation BP Chamber of Commerce](#)

- 4.11. Resolution 17-085 Adopt Park Shelter Rental Policy.

 [4.11.X. Park Shelter Rental Policy](#)

- 4.12. Accept Resignation of Building Official Scott McCarty Effective August 2, 2017 and Authorize Interim Services and Advertising to Seek Candidates for Fill Vacancy.

 [4.12.X. Accept Resignation Bldg Official McCarty](#)

- 4.13. Resolution 17-090 Rescind Policy and Eliminating the Limited Public Forum in Veterans Memorial Park.

 [4.13.X. Rescind Policy and Eliminating Limited Public Form](#)

- 4.14. Resolution 17-086 Accept Cash Donation from Friends of the Library for Library Improvements.

 [4.14.X. Accept Cash Donation from Friends of Library](#)

- 4.15. Accept Resignation of Administrative Assistant Patricia Krings Effective December 31, 2017 and Authorize Advertising to Seek Candidates to Fill Vacancy.

 [4.15.X. Accept Resignation Krings and Authorize Advertising to Seek Candidates](#)

5. DEPARTMENT REPORTS.

- 5.1. [Community Services Department.](#)

 [5.1.X. JulyCommunityServicesEducationCityCouncilReport \(1\)](#)

- 5.2. [Public Works Department and Pool Report.](#)

 [5.2.X. Public Works and Pool Monthly Report](#)

- 5.3. [Engineer Department.](#)

 [5.3.X. Engineer Report -July](#)

- 5.4. [Ambulance Department.](#)

 [5.4.X. Ambulance Report May and June 2017](#)

- 5.5. [Fire Department.](#)

 [5.5.X. Belle Plaine Fire Department](#)

- 5.6. [Police Department.](#)

 [5.6.X. Police Dept Report](#)

- 5.7. [Community Development Department.](#)

 [5.7.X. Comm Dev\\_Report](#)

- 5.8. [Administration Department](#)

 [5.8.X. Admin 07-17-2017 Administration Report](#)

- 5.9. [MnDOT Representatives - Update on TH169 Overlay Project.](#)

1. Jon Solberg, South Area Manager

2. Diane Langenbach, South Area Engineer

 [5.9.X. MnDOT TH 169 Overlay Project](#)

#### 5.10. ACKNOWLEDGEMENT

1. [Green Step City Award - Diane McKeown](#)

 [5.10. X. Memo GreenStep Cities Award](#)

#### 5.11. VISITOR'S REQUEST.

1. [Water Bill Appeal - Dan Whitney, 418 South Street West](#)

 [5.11.X. Water Bill Appeal - 418 South Street West](#)

#### 6.0. PUBLIC HEARINGS.

- 6.1. [Liquor License - Ann Topic, dba Borough Bowl. The City Council will consider public comment on a request by Ann Topic, dba Borough Bowl, for an on-sale, off-sale and Sunday intoxicating liquor license at 235 South Ash Street.](#)

- 6.1. a. Resolution 17-079 Liquor Licenses for Ann Topic, dba Borough Bowl, 235 South Ash Street.

 [6.1.X. Liquor License Topic Borough Bowl](#)

- 6.2. Variance Request. The City Council will consider public comment on a request by Troy Cornelius, 325 Elm Street North, Belle Plaine, MN for a variance from Section 1105.07, Subd. 5(3)(a) to reduce the minimum front yard setback from 30 feet to 26 feet in the R-3, Single and Two Family Residential District, and a variance to Section 1105.07, Subd. 5(4) (a) to allow a detached accessory structure to be placed in front of an existing dwelling. If approved the variance would accommodate a 900 square foot detached accessory structure at the subject property.

- 6.2. [a. Resolution 17-080 Approve/Deny Variance to Allow a Detached Accessory Structure to be Placed in Front of An Existing Dwelling at 325 Elm Street North.](#)

 [6.2.X. Variance Request Front Yard Cornelius 325 N Elm](#)

- 6.2. b. Resolution 17-081 Approve/Deny a Four (4) Foot Variance to a Required Front Yard at 325 Elm Street North.

- 6.3. [Comprehensive Plan Amendment and Rezoning Request. The City Council will consider public comment on a request by Troy M. Schrom, d.b.a. Schrom Construction and Dennis Moriarty on behalf of John E. Fogarty Estate \(Property Owner\). Schrom Construction requests consideration of a minor Comprehensive Plan amendment and rezoning for property at Church Street and Aspen Lane. The property is currently planned for and zoned as I-C Industrial Commercial. The Applicant requests rezoning to R-7 Mixed Housing. If approved, the requests will allow consideration of a 24-unit, two story apartment building on the subject property.](#)

- 6.3. a. Resolution 17-082 Minor Comprehensive Plan Amendment for Schrom Construction for Property at Church Street and Aspen Lane.

 [6.3.X. Comp Plan Amendment and Rezone Schrom Const Aspen Lane and Church St](#)

- 6.3. b. Adoption of Ordinance 17-09, An Ordinance Rezoning Certain Property at Church Street and Aspen Lane from I-C Industrial Commercial to R-7 Mixed Housing.

#### 7. BUSINESS.

##### 7.1. Presentation of Claims.

1. Pay Request No. 6 and Final by Chard Tiling & Excavating, Inc. for \$24,359.44 for the 2016 Street Improvement Project.
2. Pay Request No. 2 and Final by Allied Blacktop for \$9,433.72 for the

2017 Pavement Maintenance Project.

3. Pay Request No. 2 by Wm Mueller & Sons for \$459,796.98 for the 2017 Street Improvement Project.



[7.1.X. Folio for 07-17-2017](#)

- 7.2. Resolution 17-083 Approving Final Plat for Buesgens Commercial Center.



[7.2X. Final Plat for Buesgens Commercial Center](#)

- 7.3. School District Request to Waive Permit Fees for Softball Complex.



[7.3.X. School District Request to Waive Fees Softball Complex](#)

- 7.4. Resolution 17-088 Approving Plans and Specifications for the Block 102/104 Alley Improvement Project and Authorize Advertisement for Bids.



[7.4.X. Block 102 and 104 Alley Improvement](#)

- 7.5. [Resolution 17-89 Accepting Preliminary Report for the 2018 Street Improvement Project and Call for Hearing.](#)



[7.5.X. Accept Prel Report Call for PH 2018 Street Imp Project](#)

8. 8. ADMINISTRATION.

- 8.1. Upcoming Meetings.

1. Design Committee, 5:15 pm, Monday, July 24.
2. City Council, 6:30 pm, Monday, August 7.
3. Work Session, 6:45 pm, Monday, August 7.
4. Public Safety, TBD.
5. Public Works, 9:00 am, Thursday, August 10.

9. ADJOURN.