

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JULY 19, 2021**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, July 19, 2021 at 6:32 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Krings, Coop, LeMieux and Chard present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, City Attorney Vose, Police Chief Stier, Finance Director Jirik, Assistant Fire Chief Siekmann, and Ambulance Director Sweeney. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

Mayor Meyer added agenda item 4.12. Resolution 21-095 Appointing Nathan Bigaouette from Public Works I Employee to a Public Works II Employee to the agenda.

MOTION by Councilmember LeMieux, Second by Councilmember Coop, to approve the agenda with the addition of 4.12. Resolution 21-095 Appointing Nathan Bigaouette from Public Works I Employee to a Public Works II Employee to the agenda. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of June 21, 2021.
- 4.2. Special Session Minutes of June 28, 2021.
- 4.3. Resolution 21-090 Accepting \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Library.
- 4.4. Resolution 21-091 Calling for Public Hearing on Final Assessment for the 2021 Improvement Project.
- 4.5. Resolution 21-093 Appointing Hunter Eschenbach as a Full Time Police Officer with the City of Belle Plaine.
- 4.6. Authorizing the Sale of the 2017 Yamaha 700 Wolverine R-Spec UTV.
- 4.7. Accept Resignation of Planning and Zoning Commissioner Omni Kiecker.
- 4.8. Resolution 21-094 Appointing Luke Simonson as a regular member of the Planning and Zoning Commission and Authorizing Staff to Advertise to Seek an Alternate Planning and Zoning Member.
- 4.9. Authorize Wastewater Treatment Facility Study.
- 4.10. Approving Temporary On Sale Liquor License for an Event on September 11, 2021 for Our Lady of the Prairie Church at 200 E. Church Street.
- 4.11. Authorize Advertisement of Public Works I Position.
- 4.12. Resolution 21-095 Appointing Nathan Bigaouette from Public Works I Employee to a Public Works II Employee.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Regular Session Minutes of June 21, 2021; 4.2. Special Session Minutes of June 28, 2021; 4.3. Resolution 21-090 Accepting \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Library; 4.4. Resolution 21-091 Calling for Public Hearing on Final Assessment for the 2021 Improvement Project; 4.5. Resolution 21-093 Appointing Hunter Eschenbach as a Full Time Police Officer with the City of Belle Plaine; 4.6. Authorizing the Sale of the 2017 Yamaha 700 Wolverine R-Spec UTV; 4.7. Accept Resignation of Planning and Zoning Commissioner Omni Kiecker; 4.8. Resolution 21-094 Appointing Luke Simonson as a regular member of the Planning and Zoning Commission and Authorizing

Staff to Advertise to Seek an Alternate Planning and Zoning Member; 4.9. Authorize Wastewater Treatment Facility Study; 4.10. Approving Temporary On Sale Liquor License for an Event on September 11, 2021 for Our Lady of the Prairie Church at 200 E. Church Street; 4.11. Authorize Advertisement of Public Works I Position and 4.12. Resolution 21-095 Appointing Nathan Bigaouette from Public Works I Employee to a Public Works II Employee. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ambulance Director Sweeney was present. Sweeney highlighted the Ambulance Department Report.

Mayor Meyer inquired on unit numbers. Ambulance Director Sweeney explained unit 934 is an ALS Ambulance which resides in Belle Plaine along with unit 924. Sweeney explained unit 925 is the unit housed in Jordan. Sweeney noted if both 934 and 924 are out a unit comes up from Le Sueur.

5.2. Fire Department.

Mayor Meyer thanked Assistant Fire Chief Siekmann for the Fire Departments work to make Bar-B-Q Days weekend a success.

Assistant Fire Chief Siekmann was present. Siekmann highlighted the Fire Department Report.

5.3. Police Department.

Mayor Meyer thanked Police Chief Stier for the Police Departments work to make Bar-B-Q Days weekend a success.

Police Chief Stier was present. Stier highlighted the Police Department Report.

5.4. Community Services.

City Administrator Meyer explained the contract with the School District ended on June 30th. Meyer explained the School District and City will continue their relationship including Koller submitting a monthly report and periodic attendance at meetings.

The Council acknowledged the Community Services report.

5.5. Community Development.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development report.

Mayor Meyer explained some complaints from residents regarding watering. Public Works Superintendent Fahey explained the no watering policy from 9:00 AM – 5:00 PM 7 days per week. Meyer inquired on the timeline for El Loro to open up. Smith Strack explained the business is under building permit review.

5.6. Public Works.

Mayor Meyer thanked Public Works Superintendent Fahey for he and his crews work to make Bar-B-Q Days weekend a success.

Public Works Superintendent Fahey was present. Fahey highlighted the Public Works report and thanked Chief Stier and Administrator Meyer for their work planning and research resulting in a perimeter fencing for the event. Fahey explained some modifications will happen for 2022 according to the feedback staff

have received. Fahey noted the DNR issues the Drought update every Thursday, and noted once the area gets to the warning stage the water safety plan will go into effect. Fahey explained the pool inspection report is attached to the report for review and went well.

Mayor Meyer inquired if the family slide has been fixed. Public Works Superintendent Fahey explained staff are still waiting on materials.

5.7. City Engineer.

City Engineer Duncan was present. Duncan highlighted the City Engineer report and noted the City installed a provision into the Street Improvements contracts regarding seeding. Duncan explained turf restoration has started and crews will monitor the height of the grass until mid-August when the soil will be reworked and final seeding will occur. Duncan also noted some sidewalk will be replaced due to hail damage.

Mayor Meyer stated it was perfect timing to be done before the Bar-B-Q Days weekend.

5.8. Administration.

Mayor Meyer thanked City Administrator Meyer and staff for their work to help make Bar-B-Q Days weekend a success.

City Administrator Meyer was present. Meyer highlighted the Administrators report and noted upcoming meeting invites with property owners and businesses will occur in early August to discuss the Downtown Project.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

- 7.1.1. Pay Request No. 8, BMI Construction, Inc. for 2020 Improvement Project.
- 7.1.2. Pay Request No. 2, Pearson Bros., Inc. for 2021 Pavement Maintenance.
- 7.1.3. Pay Request No. 3, Kuechle Underground, Inc. for 2021 Improvement Project.

MOTION by Councilmember Coop, Second by Councilmember Chard, to approve the presentation of claims as presented. ALL VOTED AYE. MOTION CARRIED.

7.2. Final Plat Chatfield Commercial Park First Addition

7.2.1. Resolution 21-092 A Resolution Approving Final Plat Chatfield Commercial Park First Addition.

Community Development Director Smith Strack reviewed a brief Slideshow on the Final Plat for Chatfield Commercial Park First Addition. Smith Strack explained the 32-Acre parcel is consistent with the preliminary plat approved by the City Council and includes 1 plated lot and three outlots. Smith Strack noted outlot A is contemplated to be deeded to the City as it is currently utilized as a pond. Smith Strack reviewed the utility easements, petition for public improvements and fee in lieu of parkland. Smith Strack explained a trail will be installed on the east and west of Energy Drive and noted the developer's agreement is out for review. Smith Strack noted expected build will be in spring/summer of 2022.

Mayor Meyer inquired if the plan is to use Energy Drive for driveway access. Community Development Director Smith Strack explained she will refer to the applicant and noted the original plan received showed driveway access from Evergreen Street. Tim Mauseth of Xcel Energy stepped forward and

explained initially the intent was to have driveway access off Evergreen however, they are looking at access off of Energy Drive.

MOTION by Councilmember Krings, second by Councilmember Chard, to approve Resolution 21-092 A Resolution Approving Final Plat Chatfield Commercial Park First Addition.

7.3. Accepting Facility Study.

7.3.1. Authorize Schematic Design of Short-term Facility Needs.

Melissa Stein and Jon McNamara of Wold Architects were present to review the facility study. McNamara reviewed the study and recommendations. McNamara noted next steps would include a schematic design of the short-term facility needs which includes a three-month design process, site movements and develop solution for cost estimate.

MOTION by Councilmember LeMieux, second by Councilmember Chard, to accept the facility study. Councilmembers LeMieux, Chard, Meyer and Krings VOTED AYE. Councilmember Coop VOTED NAY. MOTION CARRIED 4-1.

MOTION by Councilmember Chard, second by Councilmember LeMieux, to authorize schematic design of short-term facility needs. Councilmembers Chard, LeMieux, Meyer and Krings VOTED AYE. Councilmember Coop VOTED NAY. MOTION CARRIED 4-1.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Downtown Music and Food, Wednesday, July 28, 4:30 PM – 8:00 PM
2. Design, Monday, August 2, 5:15 PM
3. City Council, Monday, August 2, 6:30 PM
4. Work Session, Monday, August 2, 6:45 PM
5. EDA, Monday, August 9, 5:00 PM.
6. Planning and Zoning, Monday, August 9, 6:30 PM.
7. Public Safety, Tuesday, August 10, 7:30 AM.
8. Public Works Committee, Thursday, August 12, 9:00 AM.

Mayor Meyer reminded the Council of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Chard, to adjourn the Regular Session at 7:10 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary