



BELLE PLAINE CITY COUNCIL
NOTICE OF MEETING AND AGENDA
MONDAY, JULY 21, 2025
GOVERNMENT CENTER, 218 NORTH MERIDIAN STREET, BELLE PLAINE, MINNESOTA
PLEASE USE THE NORTH ENTRANCE DOOR

1. [PLEDGE OF ALLEGIANCE.](#)
2. [CALL TO ORDER.](#)
 - 2.1. Roll Call.
3. [APPROVAL OF AGENDA.](#)
4. [PUBLIC FORUM. *Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three \(3\) minutes per speaker. No official action will be taken.](#)
5. [APPROVAL OF CONSENT AGENDA.](#)
 - 5.1. Regular Session Minutes of June 16, 2025.
 [5.1.X. MIN_CC_06-16-2025 Regular Session](#)
 - 5.2. Approve Temporary On Sale Liquor License for an Event on September 6, 2025 for Our Lady of the Prairie Church at 200 E. Church Street.
 [5.2.X. Memo Temporary Liquor License for OLP](#)
 - 5.3. Resolution 25-085 Accepting a Donation of Water for the Belle Plaine Fire Department Ribbon Cutting Ceremony and Open House from Coborn's, Belle Plaine.
 [5.3.X. Resolution 25-085](#)
 - 5.4. Resolution 25-086 Accepting Donations for the 2025 Hook, Line and Heroes Youth Fishing Event.
 [5.4.X. Resolution 25-086](#)
 - 5.5. Resolution 25-087 Resolution Authorizing Execution of Host Site Agreement for Minnesota GreenCorps 2025-2026 program year.
 [5.5.X. Resolution 25-087](#)
 - 5.6. Resolution 25-089 Approving Staff Changes for the 2025 Aquatic Center Season.
 [5.6.X. Resolution 25-089](#)

6. DEPARTMENT REPORTS.

6.1. [Community Services Department. \(Report Only\)](#)

 [6.1.X. Community Services Report](#)

6.2. [Ambulance Department. \(Report Only\)](#)

 [6.2.X. Ambulance Report](#)

6.3. [Police Department.](#)

 [6.3.X. Police Department Report](#)

6.4. [Fire Department.](#)

 [6.4.X. Fire Department Report](#)

6.5. [Community Development Department.](#)

 [6.5.X. CD Report](#)

6.6. [Public Works Department.](#)

 [6.6.X. Public Works Report 072125](#)

6.7. [City Engineer Department.](#)

 [6.7.X. City Engineer Report](#)

6.8. [Administration Department.](#)

 [6.8.X. Administration Report](#)

7. [PUBLIC HEARINGS.](#)

7.1. [Conditional Use Permit and Related Variances Outdoor Storage, Parking: 400 Main Street East. The Council will consider public comment on a conditional use permit application and related variances for setbacks, parking, and surfaces submitted by Carol A. Tietz and the Tietz Trust. The conditional use permit and variances, if approved, would authorize an outdoor storage area and parking related areas at property addressed as 400 Main Street East.](#)

7.1.1. Resolution 25-076 Conditional Approval Of A Conditional Use Permit For Outdoor Storage At 400 Main Street East.

7.1.2. Resolution 25-077 Approval/Denial Of Variances To Section 1107.08, Subd. 2,1, A And 1107.02 Subd 4(6) Of The City Code Which Require Outdoor Storage Areas Meet Setback Requirements And Fences Be Five Feet From An Alley.

7.1.3. Resolution 25-078 Approval/Denial Of Variances To Section 1107.12 Of The City Code Related To Off Street Parking Requirements.

a. Section 1107.12, Subd. 4,8,E of the City Code Which Requires Impervious Surfaces Be Setback Five Feet From Any Lot Line.

b. Section 1107.12, Subd. 4,8,G Of The City Code Which Requires Parking Lots Be Surfaced With Asphalt or Concrete.

c. Section 1107.12, Subd. 4,8,J Of The City Code Which Requires All Off-Street Parking Areas Have A Perimeter Curb Barrier Around The Entire Parking Lot.

d. Section 1107.12, Subd. 9 Which Requires At Least One (1) Handicapped Parking Space Be Provided.

7.1.4. [Resolution 25-079 Approval/Denial Of Variance To Section 1105.07, Subd. 5, 5 Which Requires No Structure or Combination Of Structures Shall Occupy More Than Forty Percent Of The Lot](#)

Area.

 [7.1.X. Resolutions 25-79 77 78 and 79](#)

- 7.2. [Ordinance 25-10 Accessory Structures. The Council is to hold a public hearing on Ordinance 25-10 Ordinance Amending Section 1104.12 of the City Code Pertaining to Accessory Structures.](#)

7.2.1. Approval/Denial of Ordinance 25-10; Ordinance Amending Section 1104.12 of the City Code Pertaining to Accessory Structures.

7.2.2. [Resolution 25-080 Authorizing Summary Publication of Ordinance 25-10 An Ordinance Amending City Code Chapter 11, Section 1104.12 Pertaining To Accessory Structures.](#)

 [7.2.X. Ordinance 25-10 and Resolution 25-080](#)

- 7.3. [Ordinance 25-11 Building Type and Construction. The Council is to hold a public hearing on Ordinance 25-11 Ordinance Amending Section 1104.04 Building Type and Construction.](#)

7.3.1. Approval/Denial of Ordinance 25-11 Ordinance Amending Section 1104.04 Building Type and Construction.

7.3.2. Resolution 25-081 Authorizing Summary Publication of Ordinance 25-11 Ordinance Amending Section 1104.04 Building Type and Construction.

 [7.3.X. Ordinance 25-11 and Resolution 25-081](#)

- 7.4. [Ordinance 25-12 Pole Buildings. The Council is to hold a public hearing on Ordinance 25-12 Ordinance Amending Section 1107.07 of the City Code Pertaining to Pole Buildings.](#)

7.4.1. Approval/Denial of Ordinance 25-12 Ordinance Amending Section 1107.07 of the City Code Pertaining to Pole Buildings.

7.4.2. Resolution 25-082 Authorizing Summary Publication of Ordinance 25-12 Ordinance Amending Section 1107.07 of the City Code Pertaining to Pole Buildings.

 [7.4.X. Ordinance 25-12 and Resolution 25-082](#)

8. [BUSINESS.](#)

- 8.1. [Presentation of Claims.](#)

8.1.1. Pay Request No. 1, Rochon Corporation for the Library Addition Project.

8.1.2. Pay Request No. 2, Wm. Mueller & Sons, Inc. for the 2025 Improvement Project.

8.1.3. Pay Request No. 10, Ryan Contracting Company for the 2024 Improvement Project.

8.1.4. Pay Request No. 11, Project one Construction, Inc. for the Fire Station Addition and Renovation Project.

8.1.5. Pay Request No. 2, Rochon Corporation for the Library Addition Project.

8.1.6. Pay Request No. 1, Allied Blacktop Company for the 2025 Pavement Maintenance Project.

 [8.1.X. Presentation of Claims](#)

- 8.2. [Request by Belle Plaine Tobacco to Amend the Belle Plaine City Code to Allow Sale of Glass Pipes.](#)

8.1.1. Ordinance 25-13, Amending Chapter 3, Section 304.02 Pertaining to the Definition of Tobacco Related Device.

8.1.2. Resolution 25-088 Authorizing Summary Publication of Ordinance 25-13.

 [8.2.X. Ordinance 25-013 and Resolution 25-088](#)

- 8.3. [Resolution 25-083 Authorize Purchase of a 2023 Chevrolet Tahoe 9C1 Police 4x4 Vehicle for the Police Department.](#)

 [8.3.X. Resolution 25-083](#)

- 8.4. [Resolution 25-084 Authorizing Revised Limits for Preliminary Report for the Proposed 2026 Improvement Project.](#)

 [8.4.X. Resolution 25-084](#)

9. [ADMINISTRATION.](#)

9.1. Upcoming Tentative Meetings.

1. Downtown Music and Food Trucks, Wednesday, July 23, 4:30 ? 8:00 PM.
2. Design, Monday, August 4, 5:00 PM
3. City Council, Monday, August 4, 6:00 PM
4. Work Session, Monday, August 4 6:15 PM

10. [ADJOURN.](#)