

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
AUGUST 3, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, August 8, 2020 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Paul Chard, Patricia Krings and Renee LeMieux present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, Public Works Superintendent Fahey, Interim Police Chief Stier, City Engineer Duncan and City Attorney Vose present. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Special Closed Session Minutes of July 20, 2020.
- 4.2. Revised Regular Session Minutes of July 20, 2020.
- 4.3. Work Session Minutes of July 20, 2020.
- 4.4. Resolution 20-094 Authorizing the Mayor and City Administrator to Sign the Memorandum of Agreement – Field Training Compensation for Additional Duties Changes for 2019-2021 Collective Bargaining Agreement.
- 4.5. Resolution 20-095 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – On Call Status Compensation Changes for 2019-2021 Collective Bargaining Agreement.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the consent agenda as listed: 4.1. Special Closed Session Minutes of July 20, 2020; 4.2. Revised Regular Session Minutes of July 20, 2020; 4.3. Work Session Minutes of July 20, 2020; 4.4. Resolution 20-094 Authorizing the Mayor and City Administrator to Sign the Memorandum of Agreement – Field Training Compensation for Additional Duties Changes for 2019-2021 Collective Bargaining Agreement and 4.5. Resolution 20-095 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – On Call Status Compensation Changes for 2019-2021 Collective Bargaining Agreement. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. Fahey explained Mohs Construction cleaned up the block, finished landscaping and stormwater at Hickory Park. Fahey also noted the Public Works crew is working on updates to the dog park amenities which include re-installment of benches, adding of a shade sail and plantings.

Mayor Meyer inquired on the Aquatic Center. Public Works Superintendent Fahey explained attendance has been good. Fahey also noted the coating has been localized to the diving board area since opening and he expects the coating to be done by Friday weather permitting and noted caulking will be done at the

close of the season. Meyer inquired when the closing day is expected. Fahey stated the Aquatic Center will close for the season on Labor Day.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer report.

Mayor Meyer inquired how the 2020 Street Project is progressing. City Engineer Duncan explained the project is progressing on schedule with the Jane Properties portion substantially completed in June, and stormsewer in the ravine and utilities occurring now.

5.3. Administrator Report.

City Administrator Meyer was present. Meyer highlighted the Administrators report and noted the Legacy Grant final submission on July 31. Meyer also noted staff are moving on to the next phase of construction and staff will be in temporary offices within the building.

5.4. Emergency Operations Update.

Interim Police Chief Stier was present. Stier highlighted the Emergency Operations update and noted the face coverings mandate went into effect on July 27. Stier explained compliance checks are occurring for local businesses and they have been found to be compliant.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

8.1.1. Pay Request No. 3 by BCM Construction, Inc. for 2020 Street and Utility Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 20-096 Approving the Belle Plaine Business Relief Grant and the Resident Relief Grant Programs.

Community Development Director Smith Strack explained the State has awarded Federal CARES Act Coronavirus Relief Funds to local governments not eligible to receive a direct allocation. Smith Strack noted the City was awarded \$558,121.00 to be used for the City's response to the COVID-19 health emergency. Smith Strack explained with Council direction staff drafted the relief grant programs which have been reviewed by the City Attorney and were included in the packet for review. Smith Strack explained the City will retain a portion of the money for previous City expenditures necessary and due to COVID not included in the 2020 budget. Smith Strack noted a portion of the funds will be available for immediate distribution and the remaining balance will be held in reserve for disbursement closer to the deadline and dependent on the needs. Smith Strack explained the relief funds can be used for purposes consistent with federal and state guidance which were incurred between March 1 and November 15 of 2020.

Mayor Meyer inquired if the loans will be on a first come first serve basis until all the funds have been distributed? Community Development Director Smith Strack confirmed applications and fund disbursement will occur as they are submitted. Councilmember LeMieux requested clarification on the earmark and disbursement date. Smith Strack explained all funds must be earmarked by November 15, 2020 and distribution must occur within 90 days.

MOTION by Councilmember Krings, second by Councilmember LeMieux, to approve Resolution 20-096 Approving the Belle Plaine Business Relief Grant and the Resident Relief Grant Programs. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. EDA, 5:00 PM, Monday, August 10.
2. Planning, 6:30 PM, Monday, August 10.
3. Primary Election, Tuesday, August 11, 7:00 AM – 8:00 PM.
4. Public Works, 9:00 AM, Thursday, August 13.
5. Parks Commission, 5:00 PM, Monday, August 17.
6. City Council, 6:30 PM, Monday, August 17.
7. Work Session, 6:45 PM, Monday, August 17.
8. Public Safety, 7:30 AM, Tuesday, August 18.

Mayor Meyer reminded the Council of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to adjourn the meeting at 6:42 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary