

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
AUGUST 6, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, August 6, 2018 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Paul Chard, Ben Stier, Cary Coop and Theresa McDaniel present.

Also present were City Administrator Dawn Meyer, Finance Director Amy Jirik, Community Development Director Cynthia Smith Strack, Public Works Superintendent Al Fahey, Police Chief Tom Stolee, City Engineer Joe Duncan and City Attorney Bob Vose. Finance Office Assistant Bonnie Vinkemeier served as recording secretary. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of July 16, 2018.

4.2. Work Session Minutes of July 16, 2018.

4.3. Community Conversations Minutes of July 11, 2018.

4.4. Special Session Minutes of July 30, 2018.

4.5. Amending Resolution 18-081 Election Judge Appointments.

4.6. Approve Amendment to Fire Relief Associations Large Assembly Permit to allow food vendor Knights of Columbus to be included in the event.

4.7. Approve Temporary On-Sale 3.2% Intoxicating Liquor License for Belle Plaine Softball Fund Raising Event at Prairie Park on September 14-16, 2018.

4.8. Approve Resolution 18-092 Accepting Donation from Kennedy and Graven Chartered for new City Banners.

4.9. Approve Resolution 18-089 Authorizing Solicitation of Contributions to Fund Events that Foster Positive Relationships Between Law Enforcement and the Community.

4.10. Approve Resolution 18-093 Authorizing purchase of Tax Forfeiture Property ID 200010610 and 200010600 for Public Use.

MOTION by councilmember Coop, second by Councilmember McDaniel, to approve the consent agenda as follows: 4.1. Regular Session Minutes of July 16, 2018; 4.2. Work Session Minutes of July 16, 2018; 4.3. Community Conversations Minutes of July 11, 2018; 4.4. Special Session Minutes of July 30, 2018; 4.5. Amending Resolution 18-081 Election Judge Appointments; 4.6. Approve Amendment to Fire Relief Associations Large Assembly Permit to allow food vendor Knights of Columbus to be included in the event; 4.7. Approve Temporary On-Sale 3.2% Intoxicating Liquor License for Belle Plaine Softball Fund Raising Event at Prairie Park on September 14-16, 2018; 4.8. Approve Resolution 18-092 Accepting Donation from Kennedy and Graven Chartered for new City Banners; 4.9. Approve Resolution 18-089 Authorizing Solicitation of Contributions to Fund Events that Foster Positive Relationships Between Law Enforcement and the Community; 4.10. Approve Resolution 18-093 Authorizing purchase of Tax Forfeiture Property ID 200010610 and 200010600 for Public Use. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. The council acknowledged receipt of the Public Works report.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan reported the chip sealing along with mill and overlay have started for the trails. Duncan also reported a resolution is in the near future for the electrical service to Provence 3rd addition. The council acknowledged receipt of the City Engineer report.

5.3. Administration Report.

City Administrator Meyer was present. Meyer provided highlight on the from her report. Mayor Meyer inquired on the timeline and construction plans for City Hall. Administrator Meyer explained construction will start late this fall and throughout the winter months. Councilmember Coop inquired on lifeguard wages for 2018. Meyer explained staff are looking at the impact of an increase with retro pay. Mayor Meyer inquired about the Tuesday August 7th upcoming event. Police Chief Stolee explained National Night Out will be hosted at Heritage Square Park from 5-7PM. Stolee explained the event has grown and changed over the years with the common theme of everyone being united and a night to celebrate Belle Plaine. Stolee explained National Night Out has great city involvement with everyone working together to showcase all of what the City does for the community.

6. VISITORS REQUEST

6.1. Southwest Metro Drug Task Force Update by Jason Arras

Jason Aaras provided the city council updates on the Southwest Metro Drug Task force. Aaras explained he and 7 others are the main group whose main goal is to cease drugs before they come into the community.

7. PUBLIC HEARINGS.

7.1. Liquor License – Judy Otto, dba Borough Bowl/Prairie Grill. The City Council will consider public comment on a request by Judy Otto, dba Borough Bowl/Prairie Grill, for an on-sale, off-sale and Sunday intoxicating liquor license at 235 South Ash Street.

Mayor Meyer explained a public hearing will be conducted to consider public comment on resolution 18-090 a request by Judy Otto, dba Borough Bowl/Prairie Grill, 235 South Ash Street, for on and off sale and Sunday liquor licenses. Police Chief Stolee has conducted the required background investigation and recommends the City Council proceed with approval. Meyer noted the current liquor establishment at that address has been closed since July 7, 2018.

Mayor Meyer opened the public hearing at 6:48 PM and asked for public comment. There was no public comment.

MOTION by Councilmember Coop, second by Councilmember Chard to close the public hearing at 6:48 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.a. Resolution 18-090 Liquor Licenses for Judy Otto, dba Borough Bowl/Prairie Grill, 235 South Ash Street.

MOTION by Councilmember Coop, second by councilmember Chard to approve Resolution 18-090 Liquor Licenses for Judy Otto, dba Borough Bowl/Prairie Grill, 235 South Ash Street. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

- 1. Pay Request No. 1 by OMG Midwest, Inc. dba Chard for \$86,852.80 for Valley Business Park 3rd Addition – Maple Street.**
- 2. Pay Request No. 3 by OMG Midwest, Inc. dba Chard for \$246,201.51 for 2018 Street and Utility Project.**
- 3. Pay Request No. 5 – Final by Wm. Mueller & Sons, Inc. for \$126,095.52 for 2017 Street and Utility Project.**

Mayor Meyer inquired on the payment to the Herald for resource supplies. Finance Office Assistant Vinkemeier explained the charge was for inspection forms for the building official.

MOTION by Councilmember Coop, second by Councilmember Stier to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 18-094 Rejecting All Bids Received for The North Sanitary Interceptor Line and Authorizing Re-Advertisement of Bids With A Completion Date of June 29, 2019.

City Administrator Meyer explained the City received bids for the North Sanitary Interceptor Project on August 1, 2018. The City received one bid from Rachel Contracting out of St. Michael, MN for \$628,496.90. The Engineer's estimate was \$450,000. Meyer explained staff recommends to re-advertise and rebidding of the project. City Engineer Duncan explained he spoke with some local companies who explained the rainy spring has made for full schedules through the end of the construction season. Duncan advises a rejection of all bids, re-advertise bids with a later completion date. Councilmember Chard inquired if the timeline will fit with other projects going on in the area and if a late fall start is possible. Meyer explained the new timeline is acceptable for all involved. Meyer also noted a weather permitting a late fall start is possible with completion next summer.

MOTION by Councilmember Coop, second by Councilmember McDaniel to approve Resolution 18-094 Rejecting All Bids Received for The North Sanitary Interceptor Line and Authorizing Re-Advertisement of Bids With A Completion Date of June 29, 2019. ALL VOTED AYE. MOTION CARRIED.

8.3. Setting Primary Election Canvas date and time.

Finance Director Jirik explained the primary election is Tuesday, August 14, 2018 with the State requiring canvassing to be done two to three days after the primary election. Jirik noted staff is asking consideration of the morning or afternoon of Thursday, August 16 or the morning of Friday, August 17, 2018 as possible special meeting date for canvassing.

It was the consensus of the council for a Thursday, August 16th at 6:30 PM meeting.

8.4. Authorize Execution of Letter of Intent: Partner (Non-Financial) with ZEF Energy, Inc. pertaining to potential siting of electric vehicle charging station(s).

Community Development Director Smith Strack explained ZEF Energy, Inc. has reached out to the City regarding the siting of electric vehicle charging stations. ZEF is applying for an MPCA grant to develop an electric vehicle charging station corridor extending from Minneapolis to Mankato to Marshall. Smith Strack explained ZEF finds Belle Plaine a prospective site for a charging station. ZEF requests assistance from the City in finding a suitable location should the grant application be successful. ZEF also requests grant application support from the City of Belle Plaine in the form of a letter of intent to assist. Smith Strack noted the EDA has an established goal of investigating/providing Electric vehicle charging stations.

Mayor Meyer inquired if the help is to find City or private property. Community Development Director Smith Strack explained ZEF would be looking for either public or private property. City Administrator Meyer noted other letters of interest reaching out to the City have been identified and it is important to note the City is willing to work with any of them.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. National Night Out/Community Conversations, 5:00 PM, Tuesday, August 7.
2. Public Works, 9:00 AM, Thursday, August 9.
3. EDA, 5:00 PM, Monday, August 13.
4. Planning, 6:30 PM, Monday, August 13.
5. Primary Election, Tuesday, August 14.

- 6. Public Safety, 4:30 PM, Tuesday, August 14.
- 7. Park Board, 5:00 PM, Monday August 20.
- 8. City Council, 6:30 PM, Monday, August 20.
- 4. Work Session, 6:45 PM, Monday, August 20.

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Stier, to adjourn the meeting at 6:58 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Bonnie Vinkemeier
Recording Secretary

Transcribed by Renee Eyrich