

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 2, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, September 2, 2025 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, Brady Hartmann, James Evans and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Assistant Public Works Superintendent Meyenburg and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of August 18, 2025.
- 5.2. Work Session Minutes of August 18, 2025.
- 5.3. Approve Large Assembly Permit for Scott County Library for the Belle Plaine Public Library WOW Mobile Metal Lab Event on October 7, 2025 at the Belle Plaine Library, 125 W. Main Street.
- 5.4. Approve Large Assembly Permit for Ashley Lyons for the Buffalo Street Bash on October 3, 4 and 5th at Prairie Park.
- 5.5. Resolution 25-106 Authorizing Deferral of Special Assessment Principal for Certain Property for the Chatfield Commercial Park 1st Addition.
- 5.6. Approve Large Assembly Permit for Belle Plaine Festival and Events for Oktoberfest on October 11, 2025.
- 5.7. Approve Large Assembly Permit for Belle Plaine Festival and Events for The Scenic Byway River Run – Half Marathon & 5k on October 11, 2025.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of August 18, 2025; 5.2. Work Session Minutes of August 18, 2025; 5.3. Approve Large Assembly Permit for Scott County Library for the Belle Plaine Public Library WOW Mobile Metal Lab Event on October 7, 2025 at the Belle Plaine Library, 125 W. Main Street; 5.4. Approve Large Assembly Permit for Ashley Lyons for the Buffalo Street Bash on October 3, 4 and 5th at Prairie Park; 5.5. Resolution 25-106 Authorizing Deferral of Special Assessment Principal for Certain Property for the Chatfield Commercial Park 1st Addition; 5.6. Approve Large Assembly Permit for Belle Plaine Festival and Events for Oktoberfest on October 11, 2025 and 5.7. Approve Large Assembly Permit for Belle Plaine Festival and Events for The Scenic Byway River Run – Half Marathon & 5k on October 11, 2025. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Assistant Public Works Superintendent Meyenburg highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 4, Wm. Mueller & Sons, Inc. for the 2025 Improvement Project.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the reviewed claims as presented in the amount of \$512,763.02. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-107 Adopting the Preliminary Tax Levy Collectable in 2026, the 2026 Preliminary Budget, and the 5-Year Capital Plan.

Finance Director Jirik reviewed the Preliminary Tax Levy Collectable in 2026 and Budget.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-107 Adopting the Preliminary Tax Levy Collectable in 2026, the 2026 Preliminary Budget, and the 5-Year Capital Plan. Councilmembers Stacey, Hartmann and Evans VOTED AYE. Councilmembers Otto and Ladd VOTED NAY. MOTION CARRIED 3-2.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. EDA, Monday, September 8, 5:00 PM.
2. Planning, Monday, September 8, 6:00 PM.
3. Public Safety, Tuesday, September 9, 7:00 AM.
4. Public Works, Wednesday, September 10, 7:00 AM.
5. City Council, Monday, September 15, 6:00 PM.
6. Work Session, Monday, September 15, 6:15 PM.

Mayor Ladd reviewed the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the meeting at 6:21 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary