

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 3, 2019**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, September 3, at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Ben Stier, Carry Coop, Renee LeMieux and Paul Chard present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Fire Chief Stier and Police Chief Stolee. Public Works Superintendent Fahey and City Attorney Vose were not present. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of August 19, 2019.
- 4.2. Work Session Minutes of August 19, 2019.
- 4.3. Resolution 19-111 Adopting the Assessment for Delinquent Fire Bills.
- 4.4. Resolution 19-112 Approving Amended Fire Relief Schedules I and II for 2018, and the Municipal Contribution at \$3,718.00
- 4.5. Resolution 19-114 Amending Resolution 19-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be issued by the City.
- 4.6. Resolution 19-115 Requiring Elimination of Non-Conforming Uses and Structures (961 Meridian Street South).

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the Consent Agenda as follows: 4.1. Regular Session Minutes of August 19, 2019; 4.2. Work Session Minutes of August 19, 2019; 4.3. Resolution 19-111 Adopting the Assessment for Delinquent Fire Bills; 4.4. Resolution 19-112 Approving Amended Fire Relief Schedules I and II for 2018, and the Municipal Contribution at \$3,718.00; 4.5. Resolution 19-114 Amending Resolution 19-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be issued by the City and 4.6. Resolution 19-115 Requiring Elimination of Non-Conforming Uses and Structures (961 Meridian Street South). ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was not present. The Council acknowledged the Public Works Report.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer Report noting turf restoration issues have come up in both the 2019 Street Project and the NSI Project. Duncan explained he is

working with the companies for an updated completion date. Duncan noted a letter will go out to residents affected by the 2019 Street Project with project updates and the expected timeline.

Mayor Meyer inquired on the contract terms for turf restoration. City Engineer Duncan explained a CenterPoint issue caused the delay. Duncan explained that the grace period for the original delay has passed and the company is aware of the City's right to use methods allowed within the contract. The Council acknowledged the Engineer Report.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the administration report, noting the Staff Accountant start date of September 12 and the good turnout for the last day of the 2019 season at the Aquatic Center. The council acknowledged the Administration Report.

Mayor Meyer requested an update from Fire Chief Stier on the missing boater in the Minnesota River. Chief Stier cited the press release and explained the Fire Departments role in the search and rescue. Stier noted the various other department aiding in the search including Carver, Jordan and Henderson's fire departments.

PROCLAMATION – American Legion Centennial Day

Mayor Meyer read a proclamation proclaiming September 16, 2019 American Legion Centennial Day. Adjutant Warren Wolf was present to accept the proclamation and thanked the City for their support of the American Legion.

6. PUBLIC HEARING. None Scheduled.

7. BUSINESS.

7.1. Presentation of Claims.

7.1.1. Water Tower #2 Coating Repair, Pay Request No. 1 – Maguire Iron.

7.1.2. 2019 Street and Utility Improvement Project, Pay Request No. 4 – OMG Midwest, Inc. dba Chard.

MOTION by Commissioner Coop, second by Chard, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 19-113 Adopting the 2020 Preliminary Budget and Levy.

Finance Director Jirik reviewed the 2020 Preliminary Budget and Levy and 5 year Capital Plan. Jirik noted wage increases per union contracts of a 2% market adjustment and a 3% COLA, Election expenses for 2020, Fire wages increase, two additional positions not yet approved by Council, Park Board increase and 5-year capital plan. Jirik explained a 4.03% increase in the levy noting 3.86% of the increase is due to the Aquatic Center.

Mayor Meyer inquired on when the County comes out to verify house values. City Administrator Meyer explained the City is split into thirds and on a three-year cycle validating a third of the City every year. Meyer explained if a resident disagrees with the proposed value that can be addressed with Scott County. Meyer noted values for 2020 were set and have been mailed to taxpayers.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 19-113 Adopting the 2020 Preliminary Budget and Levy.

7.3. Authorize the Purchase of a 2020 Chevrolet Tahoe, Police Package Vehicle allowing for replacement and trade in of a 2014 Chevrolet Caprice Police Package vehicle.

Police Chief Stolee explained the approval for the 2020 budgeted squad car is up for purchase now due to the 2014 Chevrolet Caprice's engine ceasing. Stolee noted the trade in of the Caprice and use of equipment from the vehicle will aid in offsetting some expenses for the Tahoe. Stolee cited the purchase was recommended by the Public Safety committee.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to authorize the purchase of a 2020 Chevrolet Tahoe, Police Package Vehicle allowing for replacement and trade in of a 2014 Chevrolet Caprice Police Package vehicle. ALL VOTED AYE. MOTION CARRIED.

7.4. Authorize the Purchase of a City Administrative Vehicle.

City Administrator Meyer reviewed the purchase of a City Administrative vehicle as a budgeted item. Meyer explained Public Works will receive the 2013 Traverse, the building Official will receive the 2014 Toyota Rav4 and the new vehicle will be for administrative use including various training and required trainings. Meyer explained due to the public works current car continued issues including no steering it is necessary to purchase the new vehicle. Meyer noted the discount from Matt Saxe Chevrolet and State Bid pricing for the Traverse.

MOTION by Councilmember Coop, second by Councilmember Stier, to authorize the purchase of a 2020 Chevrolet Traverse for Administrative use. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

1. Community Conversations Entertainment and Food Truck Night at the Downtown Plaza 5:00-7:30 PM, Wednesday, September 4.
2. EDA, 5:00 PM, Monday, September 9.
3. Planning, 6:30 PM, Monday, September 9.
4. Public Safety, 4:00 PM, Tuesday, September 10.
5. SCDP Commercial Rehab Meeting, 5:00 PM, Wednesday, September 11.
6. SCDP Owner Occupied Rehab Meeting, 6:00 PM, Wednesday, September 11.
7. Public Works, 9:00 AM, Thursday, September 12.
8. Park, 5:00 PM, Monday, September 16.
9. City Council, 6:30 PM, Monday, September 16.
10. Work Session, 6:45 PM, Monday, September 16.

Mayor Meyer noted a possible time change for the Public Safety meeting. The Council was reminded of upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Stier, second by Councilmember Coop, to adjourn the Regular Session at 6:53 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary