

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 4, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer Led those present in the pledge of allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in regular Session on Tuesday, September 4, 2018 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Christopher Meyer called the meeting to order with Councilmembers Paul Chard, Ben Stier, Cary Coop and Theresa McDaniel present.

Also present were City Administrator Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Cynthia Smith Strack, Finance Director Amy Jirik, Police Chief Tom Stolee and City Engineer Joe Duncan. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of August 20, 2018.

4.2. Resolution 18-102 Appointing of Sasha Urban as Part Time Police Officer.

4.3 Approve Temporary Liquor License for Belle Plaine Festival and Events Scenic Byway Marathon.

4.4. Resolution 18-103 Authorizing 60-Day Extension of Recording of Plat Deadline for Provence On The River Second Addition.

4.5. Resolution 18-104 Authorizing 60-Day Extension of Recording of Plat Deadline for Emma Krumbees Third Addition.

4.6. Resolution 18-105 Approving Schedule I-II Lump Sum Pension Plans for the Belle Plaine Relief Association.

4.7. Resolution 18-105 Appoint Jessica Lambrecht as Staff Accountant.

4.8. Resolution 18-106 Accepting \$500.00 Donation from Xcel Energy for replacement City banners.

Note: Agenda item 4.6. Resolution 18-105 was mis-typed on the agenda and is actually 18-107 Approving Schedule I-II Lump Sum Pension Plans for the Belle Plaine Relief Association.

Councilmember Coop requested 4.4. Resolution 18-103 Authorizing 60-Day Extension of Recording of Plat Deadline for Provence On The River Second Addition; 4.5. Resolution 18-104 Authorizing 60-Day Extension of Recording of Plat Deadline for Emma Krumbees Third Addition and 4.6. Resolution 18-107 Approving Schedule I-II Lump Sum Pension Plans for the Belle Plaine Relief Association be moved to the business portion of the meeting.

MOTION by Councilmember Coop, second by Councilmember Stier to approve the consent agenda as follows: 4.1. Regular Session Minutes of August 20, 2018; 4.2. Resolution 18-102 Appointing of Sasha Urban as Part Time Police Officer; 4.3 Approve Temporary Liquor License for Belle Plaine Festival and Events Scenic Byway Marathon; 4.7. Resolution 18-105 Appoint Jessica Lambrecht as Staff Accountant and 4.8. Resolution 18-106 Accepting \$500.00 Donation from Xcel Energy for replacement City banners. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. Fahey explained the status of the proposed community pool project is currently a week and a half behind schedule. Fahey explained he is working with the architect to get back on schedule. The council acknowledged receipt of the Public Works report.

5.2. City Engineer Report.

City Engineer Joe Duncan was present. Duncan explained signage has been added and some roads have double signs, Duncan was notified the old signs will be removed soon. The council acknowledged receipt of the City Engineer report.

5.3. Administration Report.

City Administrator Dawn Meyer was present. The council acknowledged receipt of the City Administrators report.

6. PUBLIC HEARINGS. None Scheduled.

7. BUSINESS.

7.1. Presentation of Claims.

- 1. Pay Request No. 4 by OMG Midwest, Inc. dba Chard for \$114,170.73 for the 2018 Street and Utility Project.**
- 2. Pay Request No. 2 – Final by Schneider Construction for \$2,511.28 for the Willow Street Mini-Ravine Project.**

MOTION by Councilmember Coop, second by Councilmember McDaniel to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 18-103 Authorizing 60-Day Extension of Recording of Plat Deadline for Provence On The River Second Addition.

Councilmember Coop inquired on why an extension was needed for the Provence on the River Second Addition. Community Development Director Smith Strack explained an issue with electrical and sewer delayed the project.

MOTION by Councilmember Coop, second by Councilmember Chard approved Resolution 18-103 Authorizing 60-Day Extension of Recording of Plat Deadline for Provence On The River Second Addition. ALL VOTED AYE. MOTION CARRIED.

7.3. Resolution 18-104 Authorizing 60-Day Extension of Recording of Plat Deadline for Emma Krumbees Third Addition.

Councilmember Coop inquired on why an extension was needed on Emma Krumbees Third Addition. Community Development Director Smith Strack explained a clear title delayed the project. Mayor Meyer inquired if the extension will be enough time to clear the title, Meyer also questioned about the tree clearing for the event center. Smith Strack explained she was assured by the agent 60 days would be sufficient. Smith Strack explained the removal of trees will happen before the opening of the event center next fall.

MOTION by Councilmember Coop, second by Councilmember Chard to approve Resolution 18-104 Authorizing 60-Day Extension of Recording of Plat Deadline for Emma Krumbees Third Addition. ALL VOTED AYE. MOTION CARRIED.

7.4. Resolution 18-107 Approving Schedule I-II Lump Sum Pension Plans for the Belle Plaine Relief Association.

Councilmember Coop inquired if the City is required to contribute or if the City can opt out of pension contributions. Finance Director Jirik explained contributions to either the fire relief pension or PERA is required by state statute. Jirik noted the \$100 increase part of resolution 17-114 contingent on the required municipal contribution remaining at or below the \$15,000.00 threshold.

MOTION by Councilmember Coop, second by Councilmember Stier to approve Resolution 18-107 Approving schedule I-II Lump Sum Pension Plans for the Belle Plaine Relief Association.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

1. EDA, 5:00 PM, Monday, September 10.
2. Planning, 6:30 PM, Monday, September 10.
3. Public Safety, 4:30 PM, Tuesday, September 18.
4. Food Truck Night at Downtown Plaza, 5:00 PM, Tuesday, September 11.
5. Public Works, 9:00 AM, Thursday, September 18.
6. Park Board, 5:00 PM, Monday, September 17.
7. City Council, 6:30 PM, Monday, September 17.
8. Work Session, 6:45 PM, Monday, September 17.

The Council was reminded of the upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to adjourn the meeting at 6:40 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary