

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
SEPTEMBER 6, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, September 6, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Henry Pressley and Paul Chard present.

Also present were Interim City Administrator Dawn Meyer, Community Development Director Cynthia Smith Strack, Police Chief Tom Stolee, City Engineer Joe Duncan. Wanda Savage served as the video recording operator. Public Works Superintendent Al Fahey and City Attorney Bob Vose were not present.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Trost, second by Councilmember Coop, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes August 15, 2016.**
- 4.2. Budget Work Session Minutes of August 22, 2016.**
- 4.3. Personnel Committee Meeting Minutes of August 22, 2016.**
- 4.4. Budget Work Session Minutes of August 29, 2016.**
- 4.5. Resolution 16-110 Appointing Michael Votca as City Administrator.**
- 4.6. Authorizing the Waiving of Platting Fees for Buesgens Addition.**
- 4.7. Resolution 16-112 Accepting Cash Donation from Belle Plaine Vets Club for Expenses Related to Re-Painting Helicopter at Veterans Park.**
- 4.8. Resolution 16-113 Adopting Special Assessment for Delinquent Fire Bill.**

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the consent agenda as follows: 4.1. Regular Session Minutes August 15, 2016, 4.2. Budget Work Session Minutes of August 22, 2016, 4.3. Personnel Committee Meeting Minutes of August 22, 2016, 4.4. Budget Work Session Minutes of August 29, 2016, 4.5. Resolution 16-110 Appointing Michael Votca as City Administrator, 4.6. Authorizing the Waiving of Platting Fees for Buesgens Addition, 4.7. Resolution 16-112 Accepting Cash Donation from Belle Plaine Vets Club for Expenses Related to Re-Painting Helicopter at Veterans Park, and 4.8. Resolution 16-113 Adopting Special Assessment for Delinquent Fire Bill. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Al Fahey was unable to attend. The Council acknowledged receipt of the Public Works Department report.

5.2. City Engineer Report.

City Engineer Joe Duncan was present. Councilmember Trost inquired about directional signage for TH169 resulting from the opening of the Enterprise Drive overpass. City Engineer Duncan explained that signage will be installed according to the project specifications. The Council acknowledged receipt of the City Engineer report.

5.3. Administration Report.

Interim City Administrator Dawn Meyer was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM.

6.1. RECOGNITION OF INVOLVED CITIZENS.

1. State Representative Bob Vogel.

Mayor Pingalore welcome State Representative Bob Vogel.

State Representative Vogel provided highlights of the MN Legislative Session. He explained the Supplemental Spending Bill of \$189M passed; Governor Dayton vetoed the tax bill; and the Senate did not act on the capital investment bonding bill. Councilmember Trost commented that he believes financially stable cities, such as Belle Plaine, are being penalized by not being awarded grants by the Met Council for expansion of water and wastewater treatment operations. State Representative Vogel will keep this in mind.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims. 1. Pay Request No. 8 by S.M. Hentges & Sons for \$105,310.91 for the Enterprise Drive Overpass Project.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the Presentation of Claims and Pay Request No. 8 by S.M. Hentges & Sons for \$105,310.91 for the Enterprise Drive Overpass Project. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 16-111 Adopting the 2017 Preliminary Budget and Levy.

Interim City Administrator Meyer explained that on August 22, 2016 the City Council and Department Heads held a budget workshop to address the 2017 Preliminary Budget and Levy. Staff addressed the issue regarding assessments for 2016 that are not being paid by a property owner, which caused an additional \$131,000 levy for the 2010A Bond fund. The Council recommended that further cuts to the operation and improvement budgets be made. A follow-up budget workshop was held on August 29, 2016 to review the budget cuts. At that workshop, additional cuts were recommended by the Council with the total reduction totaling \$88,500 from the original proposal. A recommendation was made that the 2017 Preliminary Budget and Levy be approved by the City Council with the reduction as reviewed. Council further discussed the 2017 budget will be reviewed prior to the final budget workshop and adoption. The 2017 Preliminary Budget and Levy must be certified to the county by September 15, 2016. Once the Preliminary Budget and Levy have been certified, the City Council and Department Heads will need to schedule a Final Budget Workshop in October or November to review requested information, prior to final adoption. The Preliminary 2017 Budget and Levy may be reduced prior to finalizing, but it may not be increased.

Mayor Pingalore asked for further cuts and recommended removal of budgeted funds pertaining to the implementation of the wage study which would result in a \$20,000 reduction of the budget. Mayor Pingalore suggested that the wage study be implemented for 2018. Councilmember Pressley questioned the "shelf life" of the wage study and although he supports the implementation for 2017, he was amenable to a one-year delay. Councilmember Pressley further commented that it is important for the City to stay competitive with employee salaries. Councilmember Chard was in support of implementing the wage study for 2018. Councilmember Trost suggested that a focus be put on reducing debt at upcoming budget workshops.

MOTION by Mayor Pingalore, second by Councilmember Coop, to approve Resolution 16-111 Adopting the 2017 Preliminary Budget and Levy, contingent upon delaying the implementation of the wage study, thus reducing \$20,000 from the General Operating Fund levy. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. EDA, 5:00 pm, Monday, September 12.**
- 2. Planning Commission, 6:30 pm, Monday, September 12.**
- 3. Destination BP 2040, 6:00 pm, Wednesday, September 14.**
- 4. Park Board, 5:00 pm, Monday, September 19.**
- 5. City Council, 6:30 pm, Monday, September 19.**
- 6. Public Works, 11:00 am, Tuesday, September 20.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 7:01 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary