

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 7, 2021**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, September 7, 2021 at 6:38 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmember Chard, Coop, Krings and Lemieux present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, Assistant Public Works Superintendent Otto, Police Chief Stier and City Engineer Duncan. Public Works Superintendent Fahey and City Attorney Vose were not present. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session and Closed Session Minutes of August 16, 2021.
- 4.2. Accepting Letter of Intent to Retire from Alan Fahey, Public Works Superintendent, Effective October 31, 2021.
- 4.3. Approve Large Assembly Permit for Belle Plaine Festival and Events for the Half-Marathon and 5K on October 9, 2021.
- 4.4. Resolution 21-011A Amending Resolution 21-011 Approving Modified Job Descriptions.
- 4.5. Accept Resignation of Planning and Zoning Commissioner Ashley Cauley.
- 4.6. Accepting Letter of Resignation from Theodore Kes, Full-Time Officer, Effective September 6, 2021 and authorize Staff to seek candidates to fill the position.
- 4.7. Resolution 21-106 Approving Three-Year Contract between the City and the International Union of Operating Engineers Local No. 49.
- 4.8. Resolution 21-107 Appointing Timothy Underwood as Full-Time Public Works I Employee.
- 4.9. Resolution 21-108 Adopting Southwest News Media the Official City Newspaper for 2021.

MOTIN by Councilmember LeMieux, second by Councilmember Coop, to approve the Consent Agenda as follows: 4.1. Regular Session and Closed Session Minutes of August 16, 2021; 4.2. Accepting Letter of Intent to Retire from Alan Fahey, Public Works Superintendent, Effective October 31, 2021; 4.3. Approve Large Assembly Permit for Belle Plaine Festival and Events for the Half-Marathon and 5K on October 9, 2021; 4.4. Resolution 21-011A Amending Resolution 21-011 Approving Modified Job Descriptions; 4.5. Accept Resignation of Planning and Zoning Commissioner Ashley Cauley; 4.6. Accepting Letter of Resignation from Theodore Kes, Full-Time Officer, Effective September 6, 2021 and authorize Staff to seek candidates to fill the position; 4.7. Resolution 21-106 Approving Three-Year Contract between the City and the International Union of Operating Engineers Local No. 49; 4.8. Resolution 21-107 Appointing Timothy Underwood as Full-Time Public Works I Employee and 4.9. Resolution 21-108 Adopting Southwest News Media the Official City Newspaper for 2021. ALL VOTED AYE. MOTION CARRIED.

Mayor Meyer stated although he and the Council are happy for Public Works Superintendent Fahey on his impending retirement he acknowledges the big shoes that will need to be filled. Meyer stated he appreciated Mr. Fahey and his years of service to the City of Belle Plaine.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Assistant Public Works Superintendent Otto was present. Otto highlighted the Public Works Report and noted updates to Hickory Park's Dog park is almost complete. Otto explained new tables have been installed at the Downtown Plaza and maintenance has started at the Aquatic Center. Otto explained the outdoor patio at N. Meridian will need to be removed early or reduced for construction.

It was the consensus of the Council to remove all of the patio barricades on Monday, September 13 for the season.

Mayor Meyer inquired on Tiger Park. Public Works Employee Meyenburg explained the removal of the lights will happen during winter to avoid disruption to tar and landscaping.

Councilmember Krings inquired on the underground work throughout the City and when it would be done. Assistant Public Works Superintendent Otto explained the underground work is a large project updating gas lines and service lines. Otto explained the main lines are complete and the company is currently working on service lines which requires scheduled time with the homeowner. Otto expect the work to be complete in the next month.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the Engineer Report and noted the municipal parking lot will close over the weekend and construction will begin Monday, September 13.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration report and noted the 2020 census information is attached.

Councilmember Krings inquired on the LRIP application for the roundabout. City Engineer Duncan explained although close to funding the project the application was not successful. Duncan explained the project will be put on hold until another source is acquired or the county funds the project.

Councilmember Coop noted the BIPOC on the 2020 census moved from 7% to 12.9%.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

- 7.1.1. Pay Request No. 3 (Final), Pearson Bros., Inc., for the 2021 Pavement Maintenance.
- 7.1.2. Pay Request No. 5, Kuechle Underground, Inc., for the 2021 Improvement Project.

Councilmember Chard inquired what was sold on consignment at the Belle Plaine Motorsports. Mayor Meyer explained the Police Department UTV was put on consignment with a local business.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 21-109 A Resolution Approving a Developers Agreement for Chatfield Commercial Park First Addition and Authorizing and Directing Execution Thereof.

Community Development Director Smith Strack reviewed the developer's agreement for Chatfield Commercial Park First Addition. Smith Strack noted the City Council previously approved final plat for Chatfield Commercial Park conditioned on execution of a developers agreement. Smith Strack explained

the agreement was drafted by City Attorney Vose and is between the City and property owners Cory and Jessica Hafemann as the developer and joined by Northern States Power d/b/a Xcel Energy as a purchaser of one of the lots created.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 21-109 A Resolution Approving a Developers Agreement for Chatfield Commercial Park First Addition and Authorizing and Directing Execution Thereof. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Public Works Committee, Thursday, September 9, 9:00 AM.
2. EDA, Monday, September 13, 5:00 PM.
3. Planning and Zoning, Monday, September 13, 6:30 PM.
4. Public Safety, Tuesday, September 14, 7:30 AM.
5. Annual Recycle/Clean Up Day, Saturday, September 18, 8:00 AM – 12:00 PM
6. Parks Commission, Monday, September 20, 5:00 PM.
7. City Council, Monday, September 20, 6:30 PM.
8. Work Session, Monday, September 20, 6:45 PM.

Mayor Meyer reminded the Council of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Krings, to adjourn the Regular Session at 6:57 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary