

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 8, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, September 8, 2020 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Paul Chard, Patricia Krings and Renee LeMieux present. Councilmember Cary Coop was not present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, Public Works Superintendent Fahey, Interim Police Chief Stier, City Engineer Duncan and City Attorney Shaftel present. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember LeMieux, second by Councilmember Chard, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of August 17, 2020.
- 4.2. Work Session Minutes of August 17, 2020.
- 4.3. Resolution 20-099 Appoint Terry M. Stier Police Chief.
- 4.4. Resolution 20-100 Approve Small Cities Development Contract and Authorize Execution Thereof.
- 4.5. Resolution 20-101 Adopting the 2021 Preliminary Budget and Levy.
- 4.6. Resolution 20-102 Terminating the Employment of Patrick Schatz from the City of Belle Plaine
- 4.7. Approve Ordinance 20-07 An Ordinance Amending Section 304.00 of the City Code Regulating Tobacco Sales and Resolution 20-103 A Resolution Authorizing and Approving Summary Publication of Ordinance 20-07.
- 4.8. Authorizing Purchase of Broom Tractor for Public Works.
- 4.9. Resolution 20-104 Accepting \$1,000.00 Donation from Corteva Agriscience Global Community Investment.
- 4.10. Resolution 20-104 Appoint Carol Barlage as Office Assistant - Public Works effective September 24, 2020.

MOTION by Councilmember Chard, second by Councilmember LeMieux, to approve the consent agenda as listed: 4.1. Regular Session Minutes of August 17, 2020; 4.2. Work Session Minutes of August 17, 2020; 4.3. Resolution 20-099 Appoint Terry M. Stier Police Chief; 4.4. Resolution 20-100 Approve Small Cities Development Contract and Authorize Execution Thereof; 4.5. Resolution 20-101 Adopting the 2021 Preliminary Budget and Levy; 4.6. Resolution 20-102 Terminating the Employment of Patrick Schatz from the City of Belle Plaine; 4.7. Approve Ordinance 20-07 An Ordinance Amending Section 304.00 of the City Code Regulating Tobacco Sales and Resolution 20-103 A Resolution Authorizing and Approving Summary Publication of Ordinance 20-07; 4.8. Authorizing Purchase of Broom Tractor for Public Works; 4.9. Resolution 20-104 Accepting \$1,000.00 Donation from Corteva Agriscience Global Community Investment and 4.10. Resolution 20-105 Appoint Carol Barlage as Office Assistant - Public Works effective September 24, 2020. ALL VOTED AYE. MOTION CARRIED.

SWEARING IN CEREMONY: Full Time Police Chief Terry M. Stier.

Mayor Meyer explained Terry M. Stier was appointed as the Police Chief on the consent agenda and will now be sworn in. Meyer administered the Oath of Office to Chief Stier. Stier's wife pinned his new badge on his uniform. Mayor Meyer welcomed Chief Stier.

Chief Stier thanked the Council for the privilege to lead the department. Stier explained he looks forward to continuing to protect the citizens of Belle Plaine.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was not present. The council acknowledge receipt of the Public Works Report. City Administrator Meyer noted the closing of the Aquatic Center and a great season of swimming.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer report and noted the 2020 Street Improvement Project is in the final stretch and should be done on time dependent on weather.

Mayor Meyer inquired on the turf restoration for the 2019 Street Improvement Project. City Engineer Duncan explained the weather has been good for turf restoration and noted the areas will be evaluated in about a weeks' time.

5.3. Administrator Report.

City Administrator Meyer was present. Meyer highlighted the Administrator report. Meyer corrected a typo on her report noting number 11 was talking about zoning. Meyer explained Scott County released information on dropping off election ballots at the Scott County Library starting September 21 and continuing until November 2.

Mayor Meyer noted emails from Scott County regarding the legislative action regarding housing. City Administrator Meyer explained staff have been working on the initiatives and will updated Council at the next workshop.

5.4. Emergency Operations Update.

Police Chief Stier was present. Stier highlighted the Emergency Operations update and noted the importance of law enforcement in the schools. Stier explained he met with principals to align the schools needs with the Departments offerings. Stier announced the partnership with the Belle Plaine School District and School Liaison Officers Grund and Friedges. Stier emphasized the importance of a good working relationship with the City, the District and students.

Middle and High School Principal Mindy Chevalier thanked the City Council and staff for working together with the District to again offer this valuable resource. Chevalier explained Liaison Officers not only provide a great working environment with staff but offer teachable moments to students to aid in future better choices.

Mayor Meyer explained Councilmember Krings and he voiced during their Public Safety meetings the need of an officer relationship with the District. Meyer noted the Officer Liaisons will ensure success for everyone.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

- 7.1.1. Pay Request No. 4 by BCM Construction, Inc. for 2020 Street Improvement Project.
- 7.1.2. Pay Request No. 7 by Mohs Contracting, Inc. for Hickory Park Project.

Mayor Meyer inquired on the pay request 7.1.2. for Mohs Contracting if staff are ready to pay. City Administrator Meyer explained punch list items have been addressed. Councilmember Chard explained he viewed paint chipped at the skating rink doors on the rink side he would like to see addressed before closed out. Chard inquired on the Langes Plumbing and Heating charge. City Administrator Meyer explained the charge is part of the capital planning updates for Library furnace replacement.

MOTION by Councilmember Krings, second by Councilmember Chard, to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

- 1. Public Works, 9:00 AM, Thursday, September 10.
- 2. EDA, 5:00 PM, Monday, September 14.
- 3. Planning, 6:30 PM, Monday, September 14
- 4. Public Safety, 7:30 AM, Tuesday, September 15.
- 5. Parks Commission, 5:00 PM, Monday, September 21.
- 6. City Council, 6:30 PM, Monday, September 21.
- 7. Work Session, 6:45 PM, Monday, September 21.

Mayor Meyer reminded the Council of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Krings, to adjourn the meeting at 6:46 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary