BELLE PLAINE CITY COUNCIL
REGULAR SESSION
SEPTEMBER 15, 2014

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, September 15, 2014 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Cary Coop, Paul Chard and Scott Schneider present. Councilmember Gary Trost was not present.

Also present were City Administrator Holly Kreft, Finance Director Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Chelsea Alger, City Engineer Joe Duncan and City Attorney Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of September 2, 2014.
4.2. Resolution 14-084 Accepting Donation from Xcel Energy for the Business Expansion and Retention Program.
4.3. Resolution 14-101 Approving Façade Improvement Loan for Ohnsorg Truck Body Manufacturing.
4.4. Call for Public Hearing for Various Zoning Ordinance Amendments.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the consent agenda as follows: 4.1. Regular Session Minutes of September 2, 2014, 4.2. Resolution 14-084 Accepting Donation from Xcel Energy for the Business Expansion and Retention Program, 4.3. Resolution 14-101 Approving Façade Improvement Loan for Ohnsorg Truck Body Manufacturing, and 4.4. Call for Public Hearing for Various Zoning Ordinance Amendments. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department.

Ridgeview Ambulance provided a written monthly report. The Council acknowledged receipt of the Ambulance Department report.

5.2. Fire Department.

First Assistant Fire Chief Matt Stier was present. The Council acknowledged receipt of the Fire Department report.

5.3. Police Department.

Police Chief Tom Stolee was unable to attend. The Council acknowledged receipt of the Police Department report.

5.4. Community Development Department.

Community Development Director Chelsea Alger was present. She acknowledged the cooperation and support by Scott County, Belle Plaine Boy Scouts, Archery Range Committee, School District, Public Works Department, Park Board, and all volunteers in the establishment of the new archery range. The grand opening was held just prior to tonight's council meeting. The Council acknowledged receipt of the Community Development Department report.

5.5. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC RECOGNITION.

6.1. ACKNOWLEDGMENT OF DONATION.

1. Xcel Energy, Trisha Rosenfeld, Community Relations Director
Cash Donation for the Business Expansion and Retention Program.

Mayor Pingalore presented Trisha Rosenfeld, Community Relations Director, with a certificate of appreciation for the cash donation from Xcel Energy for the Business Expansion and Retention Program.

1. INVOLVED CITIZENS.

No one spoke during the public forum.

7. PUBLIC HEARINGS.

7.1. Final Assessment Hearing – 2014 Street Improvement Project. The City Council will accept public comment on the proposed final assessments for the 2014 Street Improvement Project. ***It is appropriate for the City Council to open then continue the public hearing and table action until Monday, October 6, 2014 to fulfill required notification to property owners for certain properties*****.**

Mayor Pingalore referenced a memo dated September 15, 2014 from City Administrator Kreft regarding the final assessment for the 2014 street improvement project.

City Administrator Kreft explained the 2014 street improvement project is substantially complete and the City Engineer feels confident the costs can be accurately assessed. The final costs came in under the bid amount and the final assessment list was included with City Administrator Kreft's memo. It is appropriate for the City Council to accept public comment on the final assessments for the project. Due to notification requirements for certain properties within the project area, Staff is requesting the public hearing be continued until 6:30 p.m. on Monday, October 6, 2014 to fulfill the notification requirements. The final assessment roll for the 2014 street improvement project will be presented on October 6, 2014 as well.

City Engineer Duncan explained the City is aware of the turf issue and letters were sent to the affected property owners. Staff is working with the contractor to resolve this issue. He explained the street was re-positioned to the center of the road right-of-way, causing a repositioning of the elevation as well. City Engineer Duncan further explained that notification was sent to three property owners of "common" property regarding their assessment and the public hearing will be continued until October 6, 2014.The mid-block street lighting will be addressed by the contractor in the near future. The final assessments were lower than the preliminary assessment amount.

Mayor Pingalore opened the public hearing at 6:52 p.m. and asked for public comment.

Scott Williams, 309 South Cedar Street, inquired about the status of the turf restoration, the replacement of his 1052 double-check backflow preventer, and the calculations for the driveway assessment.

City Engineer Duncan responded. He explained the contractor will be held responsible for proper turf restoration, but it is unknown whether that will occur this fall or early next spring. He was unaware of the backflow preventer removal and will research this and report back to Mr. Williams. City Engineer Duncan will also obtain the quantity measurements for Mr. Williams driveway assessment and report back.

Manley Vinkemeier, 206 East Raven Street, had several inquiries. He said he had spoken with the contractor who blamed the residents and the City for not watering the new lawn seed. Mr. Vinkemeier questioned whose responsibility it is. There are wooden stakes in his yard and asked when will they be removed. There is a crack in the curb along the driveway apron and would like to know when it will be replaced. Also, he asked why citizens have to pay for the assessment by December when the project has not been accepted nor fully completed.

City Engineer Duncan explained the contractor may not be aware of the specifics of the contract for turf restoration. The contract requires a specific outcome and the contractor will be held responsible for proper turf restoration before acceptance of the project. The wooden stakes mark locating devices and they will be removed as a condition of the punch list. The cracks will be addressed prior to the application of the second wear course in the 2015 and will be included in the punch list as well. Finance Director Meyer addressed the financial aspect regarding the assessment. She said the City bonded for the street project in June 2014 and the City's first bond payment will be due February 2015. The City pays the contractor in accordance with the percentage of the project completed and will retain a portion of the contract amount until all the punch list items are completed and the project is accepted.

Jeanette Gloege, 306 South Cedar Street, inquired about the settlement of fill and quality of grass seed. She said the tree roots are exposed and there are low spots in her yard. She also questioned the quality of the seed being used for the restoration. City Engineer Duncan said that settlement does occur and this will be checked next spring and addressed accordingly.

MOTION by Councilmember Chard, second by Councilmember Coop, to continue the final assessment hearing until October 6, 2014 to fulfill the required notification time for certain property owners. ALL VOTED AYE. MOTION CARRIED.

7.2. Preliminary Plat – Soller Acres. The City Council will consider public comment on a request by Cora Soller, and Kevin and Michelle Soller for consideration of the preliminary plat for Soller Acres. The purpose of the platting is to rearrange lot boundaries for the two existing residential properties at 708 and 710 South Street West, Belle Plaine, MN.

Community Development Director Alger explained that Cora Soller and Kevin and Michelle Soller, applicants, have submitted application for preliminary plat approval for property located at and around 708 and 710 South Street West. The properties are zoned R-3, Single and Two-Family Residential. The purpose for the request is to realign property boundaries for the two existing single family homes within the boundary of the plat; simplifying legal descriptions and combining tax parcels. The project area consists of seven different tax parcels. The applicants desire to clean-up the parcel boundaries for their respective homesteads. Because of the number of lots involved the preliminary and final platting process is required to achieve the desired outcome. Typically, when the City reviews a plat it is for undeveloped property in which several different review facets are addressed. Because this plat is intended to realign property boundaries for existing uses there are fewer concerns regarding future development.

Two lots and one outlot are proposed as part of the Plat. Lot 1 encompasses the existing homestead of Kevin and Michelle Soller at 710 South Street West; Lot 2 encompasses the existing homestead of Cora Soller at 708 South Street West. Outlot A contains the ravine area to the north of the two homes and the applicants have indicated a desire to deed this outlot to the City. The proposed lots appear to meet all minimum dimensional standards for the R-3 District. The actual setbacks for the existing structures are not identified on the preliminary plat, and a condition has been added to the approving resolution pertaining to this.

Community Development Director Alger further explained that park dedication is typically required in the amount of 10% of the gross buildable land or a cash contribution in lieu of land dedication in accordance with the City's Fee Schedule. Being that the applicants are not creating additional development opportunity within the proposed plat, there would not be park dedication required as part of this plat. However, the applicants are proposing to deed Outlot A to the City, in exchange for waiver of the plat application fees, as recommended by the Park Board at their meeting on August 18, 2014. Outlot A encompasses a portion of the larger ravine area between State Street and Market Street. The Park Board has discussed a future corridor through the ravine area over the past few years. Additionally, the City has a sanitary sewer main through this same area and acquisition of the properties along the corridor over time would be beneficial. Though not adjacent to the Street, the City would have access via Raven Street ROW, as well as an existing easement for the sanitary sewer main. Ten-foot easements are provided around the perimeter of each lot line. In addition to this, based on the location of the driveway and private water/sewer services lines, shared use easement agreements will need to be filed between the two properties, and between the properties and the City for perpetual driveway and water and sewer access and maintenance. A condition has been added to the approving resolution pertaining to this.

Applicant Kevin Soller was present.

Councilmember Coop questioned the shared driveway. Community Development Director Alger explained that a condition of approving the preliminary plate is to obtain an easement for the driveway and utilities. City Attorney Vose further explained the City will review and approve the easements that will set forth access and the responsibility for future maintenance. This document will be recorded and will serve as a mechanism of title for future property owners.

Mayor Pingalore opened the public hearing at 7:07 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 7:08 p.m. ALL VOTED AYE. MOTION CARRIED.

1. Resolution 14-103 Conditionally Approving Preliminary Plat for Soller Acres.

Councilmember Chard inquired as to potential erosion issues and cost of ravine repair associated with Outlot A. Public Works Superintendent Fahey explained there does not appear to be an issue in the short term, however it is impossible to predict any future rain/flood events.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 14-103 Conditionally Approving Preliminary Plat for Soller Acres. ALL VOTED AYE. MOTION CARRIED.

7.3. REQUEST TO CONTINUE- Conditional Use Permit and Variance Request. The City Council will consider a recommendation to continue the public comment period to October 20, 2014 at 6:35 pm, on a request by Shawn Larson, 1013 Provence Lane, Belle Plaine, MN for a conditional use permit and variance from Section 1105.05, Subd.5 and 6 of the Zoning Ordinance to allow a detached garage to exceed height, square footage and maximum garage door height in the R-1 District.

Mayor Pingalore referenced a memo dated September 15, 2014 from Community Development Director Alger.

Community Development Director Alger explained that Shawn Larson, 1013 Provence Lane, has submitted another request to continue the public hearing regarding the above referenced matters until the October meetings of the Planning Commission and City Council. Mr. Larson is currently pursuing an alternative option to vacate easements between his property and 1009 Provence Lane in order to combine the parcels and add onto his existing garage. This request is on the agenda this evening as well. He has indicated that since this is still in process he does not want to abandon his previous request until he is certain of the outcome of the current option. Mr. Larson's previous authorization to extend the 60-day review period provides the City adequate time to accommodate this request, as the deadline for required action is November 14, 2014. The Planning Commission approved continuing the public hearing to October 13, 2014.

Mayor Pingalore announced the continuation of the public hearing at 7:14 p.m.

MOTION by Councilmember Coop, second by Councilmember Schneider, to continue the public hearing until October 20, 2014 as requested by applicant Shawn Larson for his conditional use permit and variance request. ALL VOTED AYE. MOTION CARRIED.

7.4. Vacate Drainage and Utility Easement. The City Council will consider public comment on a request by Shawn Larson, 1013 Provence Lane, Belle Plaine, MN, to vacate the westerly five foot drainage and utility easement of Lot 4, Block 6 and the easterly five foot drainage and utility easement of Lot 3, Block 6 Provence on the River 1st Addition located within the City of Belle Plaine, Scott County, MN.

Mayor Pingalore referenced a memo dated September 15, 2014 from Community Development Director Alger.

Community Development Director Alger explained the applicant, Shawn Larson, is requesting the City Council vacate the westerly five foot drainage and utility easement of Lot 4, Block 6; and the easterly five foot drainage and utility easement of Lot 3, Block 6, Provence on River 1st Addition in order to allow combination of the subject lots located at 1009 and 1013 Provence Lane. Vacation of public rights-of-way are regulated by MN Statute §412.851, which allows the Council to vacate by resolution, if petitioned by a majority of abutting property owners. Larson is the owner of both parcels. Staff has reviewed the proposal and sees no issue with granting the vacation of the easements. In subsequent combination of the lots the easements along the front and rear property lines will be maintained, as depicted on the approved Final Plat. Utility companies have been contacted and there were no objections to the proposed vacation. Notice was mailed to neighborhood property owners, and published in the previous two editions of *The Herald*, with no other public comment being received either for or against the proposed vacation.

Mayor Pingalore opened the public hearing at 7:12 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Schneider, to close the public hearing at 7:13 p.m. ALL VOTED AYE. MOTION CARRIED.

Councilmember Chard commented that he is concerned for combining two single-family residential lots for the purpose of the construction of a large garage. He believes that it would not be conducive to the neighborhood. Community Development Director Alger explained the applicant is intending to add on to the existing home. He must meet all the required setbacks, building height, and lot coverage specifications. The applicant's previous requests were to allow an accessory structure that would exceed the dimension and height requirements but the applicant has since changed his request. Community Development Director Alger further explained that it is somewhat common to combine lots in order to meet zoning regulations for the construction of new or expanding structures. Councilmember Coop inquired as to the purpose of the existing easements. Community Development Director Alger explained the 5-foot easement between lot lines is typically to allow for storm water drainage.

1. Resolution 14-096 Approving the Vacation of the Drainage and Utility Easements of Lot 3, Block 6, and Lot 4, Block 6, Provence on the River 1st Addition.

MOTION by Councilmember Schneider, second by Mayor Pingalore, to approve Resolution 14-096 Approving the Vacation of the Drainage and Utility Easements of Lot 3, Block 6, and Lot 4, Block 6, Provence on the River 1st Addition. Councilmember Coop VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims. 1. Pay Request No. 5 by Chard Tiling for $9,483.61 for the Chestnut Street Ravine Project.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the Presentation of Claims and Pay Request No. 5 by Chard Tiling for $9,483.61 for the Chestnut Street Ravine Project. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 14-098 Approving Purchase Agreement with Patrick Ediger for Land Acquisition.

Mayor Pingalore referenced a memo dated September 15, 2014 from City Administrator Kreft.

City Administrator Kreft explained the Council has previously discussed purchase of a parcel adjacent to Prairie Park owned by Patrick and Debra Ediger. The Council discussed this at the July 7, 2014 and August 4, 2014 work sessions. Council directed staff to do a walk-through of the building and obtain a quote for demolition. The Public Works Superintendent presented this information at the August 4, 2014 work session with a cost estimate of approximately $2,000 for demolition. The Council directed staff to continue negotiations with the property owner. The parcel consists of approximately 3,500 square feet and currently has a building on the property with access from an unimproved street. It is adjacent to the City owned water tower site and recently renovated Prairie Park. The property owner offered the City $30,000 to purchase the property as is. The assessed value is $19,200, but the property owner is unable to find a similar size storage building at that value. The first half taxes have been paid and closing would be scheduled for November, so second half taxes would be paid by the seller as well. The City will be responsible for preparing closing documents and can choose at a later date to demolish the existing building and combine the parcels. Park Board has previously discussed development scenarios of Prairie Park based on the potential acquisition. The Planning Commission has reviewed the purchase and finds it consistent with the Comprehensive Plan.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 14-098 Approving Purchase Agreement with Patrick Ediger for Land Acquisition. ALL VOTED AYE. MOTION CARRIED.

8.3. Authorize Replacement of Tandem Axle Truck.

Mayor Pingalore referenced a memo dated September 15, 2014 from Public Works Superintendent Fahey.

Public Works Superintendent Fahey explained the tandem axle truck (L-9000) is no longer able to pass D.O.T. inspections. This truck is in the capital improvement plan for replacement and Council directed staff to search for a quality used truck. There is a 2002 Sterling truck available that has been refurbished for the cost of $69,900.00 and will be D.O.T. certified. The Public Works Committee had discussion on this item and makes a recommendation to Council to purchase this used truck.

MOTION by Councilmember Coop, second by Councilmember Schneider, to authorize replacement of tandem axle truck at a cost of $69,900 from Boyer Trucks. ALL VOTED AYE. MOTION CARRIED.

8.4. Authorize the Purchase of Asphalt Mill.

Mayor Pingalore referenced a memo dated September 15, 2014 from Public Works Superintendent Fahey.

Public Works Superintendent Fahey explained the Public Works Department has been trying new and more efficient ways to patch and repair streets. One of those ways is to cut out a larger area of a pothole and make the edges square. Doing this allows for thicker mix around the edge of the patch making it last longer. The Public Works Department has been using a chop saw with bituminous blades to cut the edges but this process is time consuming and ruins a lot of blades. The correct piece of equipment for this task is a mill that attaches on the front of the Case skid steer. The Public Works Committee had discussion on this item and makes a recommendation to Council to purchase a mill attachment to assist in street repair.

MOTION by Councilmember Coop, second by Councilmember Schneider, to authorize the purchase of asphalt mill at a cost of $17,369.60 from Titan Machinery. ALL VOTED AYE. MOTION CARRIED.

8.5. Resolution 14-099 Accepting Drawings and Estimates for the Proposed Library Expansion, and Authorizing the Transfer of Property Title from EDA and Demolition of Building at 123 West Main Street.

Mayor Pingalore referenced a memo dated September 15, 2014 from Community Development Director Alger.

Community Development Director Alger explained the Council had previously authorized the hiring of Urbanworks Architecture to complete design documents and cost estimates for an expansion onto the library. The intent of the process was to provide better direction in planning for additional space, as well as determining whether the City would be in a position to apply for Department of Education Library Expansion Grant funds for the 2015 cycle; applications due October 2, 2014. Currently, between what has been allocated by the City and donated by Friends of the Library, less the demo costs of the former Front Porch building and architectural fees associated with the project, the City would have approximately $100,000 to contribute as the 50% match for grant funding. The County has indicated they are not budgeting for any furniture, fixtures and equipment until their 2020 budget cycle; so in addition to construction costs the City would likely need to front these costs until the County could reimburse them.

The architects presented two different floor plans, with an alternative for each of moving the circulation desk to the center of the building; summarized as follows: <u>Option 1/1B</u> -Expands the library space as well as the community meeting spaces. <u>Option 2/2B</u>- Mainly expands the community meeting space with a large meeting room on the north, a medium meeting room on the south, and four study rooms. Option 3- Same concept as Option 2/2B, but with “Express Library” separated in a secured vestibule area. Complete details and drawings were included with Community Development Director Alger’s memo.

A subcommittee made up of City, Friends of the Library and County Library representatives, has been working with the architects, and reviewed both concepts. Additionally, the Design Committee reviewed the draft façade improvements. Though there was general consensus of both groups that Option 2 was a more favorable pursuit, Staff is asking only that Council accept the concept drawings collectively (with any feedback) at this time, and a finalized floor plan can be finalized as the process moves along.

A representative from UrbanWorks further explained the details of the architectural drawings.

Community Development Director Alger explained a quote of Ken Theis & Sons Excavating for the demolition of the former Front Porch Photography building at 123 West Main Street at a cost of $$7,652, plus asbestos and hazardous waste removal costs.

Councilmember Coop asked about the grant funding. Community Development Director Alger explained the grant application for the 2015 funding cycle is due October 2, 2014. She recommended the City apply for the grant in a year or two to allow time for the City and the Friends of the Library to increase funds for the matching grant.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 14-099 Accepting Drawings and Estimates for the Proposed Library Expansion, and Authorizing the Transfer of Property Title from EDA and Demolition of Building at 123 West Main Street. ALL VOTED AYE. MOTION CARRIED.

8.6. Authorize Downtown Improvements.

Mayor Pingalore referenced a memo dated September 15, 2014 from City Administrator Kreft.

City Administrator Kreft explained there are excess funds available in TIF 1-3 after payment to the outstanding pay-as-you-go TIF is made. Based on discussions with the City's TIF attorney, repairs/improvements to public infrastructure downtown and potential purchase of vacant properties would be eligible projects for use of the funds. Staff has reviewed potential projects and received quotes/estimates for the following:

1. Downtown Sidewalks – mud jacking sidewalks to maintain ADA requirements and remove trip hazards. The quote for mud jacking the sidewalks is $15,480 from ADS Concrete Lifting who previously did similar work around City Hall.
2. Downtown Intersections – bring intersection into ADA compliance by replacing existing pedestrian ramps with truncated domes. The estimate for replacing the ramps with truncated domes at the main intersection of Main and Meridian is approximately $13,000 based on the costs for the 2014 Street Project.
3. Acquisition of Vacant Property – purchase of 100 Meridian Street South for redevelopment. This cost is unknown, but the listed price is $55,000.

Councilmember Coop supports the purchase of the vacant land as an economic tool. He explained that if the City owns the land, it can negotiate with a developer to establish an anchor business in the downtown district. Councilmember Chard said the City would be the fourth property owner since the building had burned down. He is not interested in purchasing the land and said it was too expensive. City Administrator Kreft said if the City Council is not interested in this parcel, then the funds could be used to install additional pedestrian ramps with truncated domes. Councilmember Coop suggested installing bump outs and bollards in the downtown with some of the funds. Councilmember Schneider stated he wants to be cautious on purchasing the vacant property, but supports investigating the cost. Mayor Pingalore said this may be a good opportunity to acquire the land as the CSAH 3 area bridge is moving forward. At this point, it is only authorizing staff to start investigating the cost of the land with the owner. City Administrator Kreft said there are options if the Council determines that it does not want to pursue the vacant lot. If so, then the option to install more truncated domes would be brought forward.

MOTION by Councilmember Coop, second by Councilmember Schneider, to utilize excess TIF 1-3 funds for downtown improvements that include mud jacking for the removal of the sidewalk trip hazards and adding truncated domes for the pedestrian ramps at Main and Meridian Streets. Furthermore, staff is authorized to seek cost information from the property owner at 100 Meridian Street South. ALL VOTED AYE. MOTION CARRIED.

8.7. Resolution 14-104 Authorize Interior Building Improvements at City Hall.

Mayor Pingalore referenced a memo dated September 15, 2014 from City Administrator Kreft.

City Administrator Kreft explained the City Council previously discussed potential improvements to City Hall at a work session in May. It was referred Safety Committee for further review and discussion. The Safety Committee recommended adding a second set of entry doors and rebuild the stairway to second floor. The addition of a second set of entry doors will improve energy and efficiency in the building. The stairway to the second floor currently does not meet Building Code, so technically it should not be used. Due to storage constraints, staff does need to use this space for storage and making it code compliant is appropriate. The stairway will need to be remodeled to enter into the break room space, which will also provide additional safety since it will not be as accessible to the public.

Public Works Superintendent Fahey explained the final design for the stairway will be known when a portion of the wall is removed.

MOTION by Councilmember Coop, second by Councilmember Schneider, to authorize interior building improvements at City Hall. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.
9.1. Upcoming Meetings.
1. Design Committee, 5:15 p.m., Monday, October 6.
2. City Council, 6:30 p.m., Monday, October 6.
3. Work Session, 6:45 p.m., Monday, October 6.
4. Public Works, 11:00 a.m., Tuesday, October 7.
5. Public Safety, 4:30 p.m., Tuesday, October 7.
6. EDA, 5:00 p.m., Monday, October 13.
7. Planning, 7:00 p.m., Monday, October 13.

Mayor Pingalore reminded those present of the upcoming meetings as listed.

10. ADJOURN.
MOTION by Councilmember Coop, second by Councilmember Schneider, to adjourn at 7:54 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Amy Jirik
Acting Recording Secretary