

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 15, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, September 15, 2025 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Assistant Public Works Superintendent Meyenburg, City Attorney Vose, City Engineer Duncan, Fire Chief Otto, and Police Sergeant Vycital.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Evans, second by Councilmember Stacey, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Charlotte Phillips, 932 S. Cedar Street, spoke regarding the proposed landscaping amendment requesting the Council approve the fence for Resolution 25-111. Phillips requested the Council also require 8 trees be planted in addition to the fence.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of September 2, 2025.
- 5.2. Work Session Minutes of September 2, 2025.
- 5.3. Approve Large Assembly Permit for The Belle Plaine Chamber of Commerce for Downtown Trick or Treating on October 31, 2025.
- 5.4. Resolution 25-109 Calling for Final Assessment Hearing for the 2025 Improvement Project.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve the Consent Agenda as presented: 5.1. Regular Session Minutes of September 2, 2025; 5.2. Work Session Minutes of September 2, 2025; 5.3. Approve Large Assembly Permit for The Belle Plaine Chamber of Commerce for Downtown Trick or Treating on October 31, 2025 and 5.4. Resolution 25-109 Calling for Final Assessment Hearing for the 2025 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Community Services Department. (Report Only)

The Council acknowledged the Community Services Report.

6.2. Ambulance Department. (Report Only)

The Council acknowledged the Ambulance report.

6.3. Police Department.

Police Sergeant Vycital highlighted the Police Report.

6.4. Fire Department.

Fire Chief Otto highlighted the Fire Report.

6.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.

7.1. 2026 Improvement Project Preliminary Assessment Public Hearing. The City Council will accept public comment on the proposed 2026 Improvement Project.

City Engineer Duncan reviewed the proposed 2026 Improvement Project with a slideshow.

Mayor Ladd opened the public hearing up at 6:26 PM.

Ryan Johnson, 320 W. Court Street, noted his proposed assessment is \$25,000.00 and inquired how to pay for it and how to make it affordable.

Council and staff had discussion with the resident.

Dan Flynn, 617 W. Court Street, inquired how residents with no alley access their home.

Staff had discussion with the resident.

Matt Kes, 320 N. Cherry Street, inquired on his property built in 2022 which paid for new lines at that time.

Council and staff had discussion with the resident.

Jason Kimpton, 300 N. Grove Street, requested the Council not consider Grove Street for the project. Kimpton noted his property was assessed for the State Street Project.

Council and staff held discussion with the resident.

Jeff Quam, 336 N. Grove, explained his losses for sewage issues and inquired when he will be able to restore his basement.

Staff had discussion with the resident.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the Public Hearing at 6:46 PM. ALL VOTED AYE. MOTION CARRIED.

The Council asked clarifying question to staff.

7.1.1. Resolution 25-108 Ordering Improvement and Directing City Engineer to Prepare Final Plans and Specifications for the 2026 Improvement Project.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-108 Ordering Improvement and Directing City Engineer to Prepare Final Plans and Specifications for the 2026 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 4, Rochon Corporation for the Belle Plaine Library Addition Project.

MOTION by Councilmember Evans, second by Councilmember Stacey, to approve the reviewed claims as presented in the amount of \$403,594.20. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-110 Resolution Approving Concept Plan for St. John Lutheran Church Plat.

Community Development Director Smith Strack reviewed the concept plan for St. John Lutheran Church Plat.

The Council asked clarifying questions.

MOTION by Councilmember Hartmann, second by Councilmember Evans, to approve Resolution 25-110 Resolution Approving Concept Plan for St. John Lutheran Church Plat. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 25-111 Resolution Authorizing Amendment of Landscaping Plan Brecken Second Addition.

Community Development Director Smith Strack reviewed the request from the developer for an amendment to the landscaping plan for Brecken Second Addition.

Council held discussion and asked clarifying questions.

MOTION by Councilmember Ladd, second by Councilmember Otto, to table Resolution 25-111 Resolution Authorizing Amendment of Landscaping Plan Brecken Second Addition.

Council gave direction to staff.

8.4. Resolution 25-112 Authorizing the Purchase of Two Drones for use by the Police and Fire Departments.

Sergeant Vycital reviewed the request to purchase drones, how they will be used and where the funds for purchasing are coming from.

The Council held lengthy discussion with staff and asked clarifying questions.

MOTION by Councilmember Hartmann, second by Councilmember Evans, to approve Resolution 25-112 Authorizing the Purchase of Two Drones for use by the Police and Fire Departments. Councilmembers Hartmann, Evans and Stacey VOTED AYE. Councilmembers Ladd and Otto VOTED NAY. MOTION CARRIED 3-2.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Design, Monday, October 6, 5:00 PM
2. City Council, Monday, October 6, 6:00 PM
3. Work Session, Monday, October 6, 6:15 PM

Mayor Ladd reviewed the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Otto, second by Councilmember Evans, to adjourn the meeting at 7:33 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary