

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 16, 2024**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, September 16, 2024 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmembers Cary Coop, James Evans, and Patricia Krings present. Councilmember Ryan Ladd was absent.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Public Works Superintendent Otto, City Attorney Vose, Fire Chief Otto and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of September 3, 2024.
- 5.2. Work Session Minutes of September 3, 2024.
- 5.3. Resolution 24-134 Calling for Final Assessment Hearing for the 2024 Improvement Project.
- 5.4. Resolution 24-140 Authorizing Staff to Apply for Wastewater Resilience Grant Application.
- 5.5. Resolution 24-149 Providing for the Issuance and Sale of General Obligation Improvement Bonds, Series 2024A, in the Proposed Aggregate Principal Amount of \$2,570,000 to Finance the 2024 Improvements Project in the City of Belle Plaine.
- 5.6. Resolution 24-150 Authorizing Deferral of Special Assessment Principal for Certain Property for the Chatfield Commercial Park 1st Addition.
- 5.7. Resolution 24-151 Transferring from General Fund 101 to Fund 339 and Closing 2013A General Obligation Improvement Bond (Fund 339).
- 5.8. Accept the Resignation of Council Member Ryan Ladd Effective September 16, 2024.

Mayor Woletz added item 5.8. Accepting the Resignation of Council Member Ryan Ladd Effective September 16, 2024 to the Consent Agenda. Mayor Woletz thanked Ladd for his service to the City.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of September 3, 2024; 5.2. Work Session Minutes of September 3, 2024; 5.3. Resolution 24-134 Calling for Final Assessment Hearing for the 2024 Improvement Project; 5.4. Resolution 24-140 Authorizing Staff to Apply for Wastewater Resilience Grant Application; 5.5. Resolution 24-149 Providing for the Issuance and Sale of General Obligation Improvement Bonds, Series 2024A, in the Proposed Aggregate Principal Amount of \$2,570,000 to Finance the 2024 Improvements Project in the City of Belle Plaine; 5.6. Resolution 24-150 Authorizing Deferral of Special Assessment Principal for Certain Property for the Chatfield Commercial Park 1st Addition; 5.7. Resolution 24-151 Transferring from General Fund 101 to Fund 339 and Closing 2013A General Obligation Improvement

Bond (Fund 339) and 5.8. Accept the Resignation of Council Member Ryan Ladd Effective September 16, 2024. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged receipt of the Ambulance Report.

6.2. Fire Department.

Fire Chief Otto was present. Otto highlighted the Fire Department Report.

6.3. Police Department.

Police Chief Stier was present. Stier highlighted the Police Department Report.

6.4. Community Service.

Community Services Director Koller was not present. The Council acknowledged receipt of the Community Services Report.

6.5. Community Development Department.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.

7.1. Preliminary Plat Belle Plaine Water Resource Recovery Facility. The City Council is to hold a public hearing on a preliminary plat for Belle Plaine Water Resource Recovery Facility. The City is the applicant. The proposed plat combines six parcels owned by the City of Belle Plaine.

Community Development Director Smith Strack reviewed the preliminary plat for the Water Resource Recovery Facility with a brief slideshow.

Mayor Woletz opened the public hearing up at 6:08 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember Krings, second by Councilmember Coop, to close the public hearing at 6:08 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Resolution 24-141 Approving a Preliminary Plat for Belle Plaine Water Resource Recovery Facility.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve Resolution 24-141 Approving a Preliminary Plat for Belle Plaine Water Resource Recovery Facility. ALL VOTED AYE. MOTION CARRIED.

7.2. Preliminary Plat Prairie Park. The City Council is to hold a public hearing on a preliminary plat for Prairie Park. The City is the applicant. The proposed plat combines parcels and accommodates portions of streets vacated over time.

Community Development Director Smith Strack reviewed the Preliminary Plat for Prairie Park with a brief slideshow.

Mayor Woletz opened the public hearing at 6:11 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember Evans, second by Councilmember Coop, to close the public hearing at 6:12 PM. ALL VOTED AYE. MOTION CARRIED.

7.2.1. Resolution 24-142 Approving a Preliminary Plat for Prairie Park.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 24-142 Approving a Preliminary Plat for Prairie Park. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No.2 (final), Pearson Bros. Inc., for the 2024 Pavement Maintenance.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve the reviewed claims as presented in the amount of \$231,775.08. ALL VOTED AYE. MOTION CARRIED.

8.2. Brecken Place No. 2 Final Plat and Brecken Place No. 2 Planned Unit Development Plan.

Community Development Director Smith Strack reviewed Brecken Place No. 2 Final Plat and Planned Unit Development Plan with a slideshow.

Council held discussion and requested clarification from the developer. It was the consensus of the Council to adjust the Developers Agreement by adding construction hours of 7:00 AM – 7:00 PM, with requested exceptions being brought back to Council for review and the addition of a 5-year tree planting guarantee.

8.2.1. Resolution 24-143 Resolution Approving a Developers Agreement for Brecken Place No. 2 and Authorizing and Directing Execution Thereof.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve Resolution 24-143 Resolution Approving a Developers Agreement for Brecken Place No. 2 and Authorizing and Directing Execution Thereof. ALL VOTED AYE. MOTION CARRIED.

8.2.2. Resolution 24-144 Resolution Conditionally Approving a Final Plat for Brecken Place No.2.

MOTION by Councilmember Woletz, second by Councilmember Coop, to approve Resolution 24-144 Resolution Conditionally Approving a Final Plat for Brecken Place No. 2. ALL VOTED AYE. MOTION CARRIED.

8.2.3. Resolution 24-145 Resolution Conditionally Approving a Final Stage Planned Unit Development Plan for Brecken Place No. 2.

MOTION by Councilmember Evans, second by Councilmember Woletz, to approve Resolution 24-145 Resolution Conditionally Approving a Final Stage Planned Unit Development Plant for Brecken Place No. 2. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 24-146 Resolution Approving a Final Plat for Blaha First Addition.

Community Development Director Smith Strack reviewed the Final Plat for Blaha First Addition with a brief slideshow.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve Resolution 24-146 Resolution Approving a Final Plat for Blaha First Addition. ALL VOTED AYE. MOTION CARRIED.

8.4. Resolution 24-147 Ordering Improvements and Directing City Engineer to Prepare Final Plans and Specifications for the 2025 Improvement Project.

City Administrator Meyer reviewed the Council's review process for the 2025 Improvement Project and directions for adjustments.

Council held brief discussion.

MOTION by Councilmember Woletz, second by Councilmember Coop, to approve Resolution 24-147 Ordering Improvements and Directing City Engineer to Prepare Final Plans and Specifications for the 2025 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.5. Resolution 24-148, Resolution Approving an Excavation Permit for Bradley R. Stier and Schrom Construction Inc.

Community Development Director Smith Strack reviewed the excavation permit for Schrom Construction.

Council held discussion and asked clarifying questions for Developer Troy Schrom.

MOTION by Councilmember Woletz, second by Councilmember Coop, to approve Resolution 24-148 Resolution Approving an Excavation Permit for Bradely R. Stier and Schrom Construction Inc. ALL VOTED AYE. MOTION CARRIED.

8.6. Resolution 24-152 Opting to Join the Statewide Volunteer Firefighter Plan.

Finance Director Jirik reviewed the Fire Departments retirement plan and request to join the State PERA Plan.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve Resolution 24-152 Opting to Join the Statewide Volunteer Firefighter Plan. Councilmembers Krings, Coop and Woletz VOTED AYE. Councilmember Evans VOTED NAY. MOTION CARRIED 3-1.

Finance Director Jirik reviewed a correction needing to be okayed by the Fire Relief to the vesting schedule.

Council held discussion.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Design, Monday, October 7, 5:00 PM
2. City Council, Monday, October 7, 6:00 PM
3. Work Session, Monday, October 7, 6:15 PM

Mayor Woletz reviewed the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Evans, to adjourn the meeting at 7:00 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary