

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
OCTOBER 5, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, October 5, 2020 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Renee LeMieux, Paul Chard and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Fahey and City Attorney Vose.

3. APPROVAL OF AGENDA.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the revised agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of September 21, 2020.
- 4.2. Resolution ~~20-112~~ 20-120 Calling for Final Assessment Hearing for the 2020 Street Improvement Project.
- 4.3. Resolution 20-116 Accept Cash Donation from Northern Tier Construction and Building Maintenance.
- 4.4. Accept the resignation of Police Department Administrative Assistant Nicole Jensen.
- 4.5. Resolution 20-113 Appointing Election Judges for the 2020 General Elections.
- 4.6. Accept the resignation of Part Time Janitor Jen Winter.
- 4.7. Resolution 20-115 Authorizing Donation of Surplus AED Units to World Learner School a 503c Non-profit Organization for Educational Use.
- 4.8. Resolution 20-117 Appointing Theodore Kes as a Full-Time Police Officer with the City of Belle Plaine.
- 4.9. Resolution 20-118 Appointing Christopher Herrmann as Full-Time Public Works I Employee.
- 4.10. Resolution 20-119 Appointing Jennifer Schmidt as Police Administrative Assistant.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the consent agenda as follows: 4.1. Regular Session Minutes of September 21, 2020; 4.2. Resolution ~~20-112~~ 20-120 Calling for Final Assessment Hearing for the 2020 Street Improvement Project; 4.3. Resolution 20-116 Accept Cash Donation from Northern Tier Construction and Building Maintenance; 4.4. Accept the resignation of Police Department Administrative Assistant Nicole Jensen; 4.5. Resolution 20-113 Appointing Election Judges for the 2020 General Elections; 4.6. Accept the resignation of Part Time Janitor Jen Winter; 4.7. Resolution 20-115 Authorizing Donation of Surplus AED Units to World Learner School a 503c Non-profit Organization for Educational Use; 4.8. Resolution 20-117 Appointing Theodore Kes as a Full-Time Police Officer with the City of Belle Plaine; 4.9. Resolution 20-118 Appointing Christopher Herrmann as Full-Time Public Works I Employee and 4.10. Resolution 20-119 Appointing Jennifer Schmidt as Police Administrative Assistant. ALL VOTED AYE. MOTION CARRIED.

Resolution 20-112 was mislabeled and is actually resolution 20-120 Calling for Final Assessment Hearing for the 2020 Street Improvement Project.

Domestic Violence Proclamation

Mayor Meyer read the Proclamation declaring October Domestic Abuse Awareness Month.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. Fahey highlighted the Public Works report and noted the skate park remains closed until maintenance is completed. Fahey explained painting of the equipment, bituminous crack filling will occur this week, and noted seal coating of the park will be delayed until spring of 2021. Fahey explained the public works crew has begun winterizing the parks.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the Engineer report noting the 2020 Improvement Project is nearing completion. Duncan explained engineers are forecasting a 10-15% decrease in allocation of MSA funds for 2021.

Councilmember Chard inquired on the concrete footing in the old ravine on the 2020 Improvement Project. City Engineer Duncan explained the extension of the manhole will be removed once grading is finished.

5.3. Administrator Report.

City Administrator Meyer was present. Meyer highlighted the Administrator report noting Wold Architects was chosen by the Public Works Committee to perform the facility study due to the quality of work and costs.

Councilmember Krings inquired on item number ten, met with citizens group regarding community issues. City Administrator Meyer explained at the request of a group of citizens a meeting was set up to view the mural and answer questions on current City projects. Mayor Meyer explained he and City Administrator Meyer met with County Commissioner and discussion regarding City projects. Meyer explained he is pleased with the outcome of conversations held during their quarterly meetings.

5.4. Emergency Operations Update.

Police Chief Stier was present. Stier highlighted the Emergency Operations report and thanked Northern Tier Construction and Building Maintenance for their donation to the Police Department. Stier thanked Nicole Jensen for her six years of service to the community and welcomed incoming hires Jenny Schmidt and Ted Kes.

Councilmember Chard inquired on the clearance of cases. City Administrator Meyer explained this report is solely the emergency operations updated put in place due to COVID-19. Meyer noted the department report comes on the second Council meeting of the month. Chief Stier explained he strives to have an 80% or higher clearance rate. Councilmember Krings inquired how long the meetings regarding COVID are. Stier explained the meetings can be anywhere between five minutes to an hour long depending on the meeting and who it's with.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

7.1.1. Pay Request No. 5 by BCM Construction, Inc. for 2020 Street and Utility Improvement Project.

Councilmember Chard inquired on the Lange's charges. Public Works Superintendent Fahey explained all cities facilities received routine fall maintenance. Mayor Meyer inquired on the Park Drive storm line repair. Fahey explained the expense was due to a collapsed storm sewer repair and is at City expense.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 20-114 Accepting Report and Calling for Public Hearing on Block 89 Sanitary Sewer as part of the 2021 Improvement Project.

City Administrator Meyer explained during the discussion of the 2021 Improvement Project Council directed staff to review the sanitary sewer in the alley on block 89. Meyer explained the sanitary sewer was cleaned and televised and the results were reviewed by the Public Works Committee. Meyer explained the Committee recommends bringing forward the improvement of Block 89 Sanitary Sewer as part of the 2021 Improvement Project.

City Engineer Duncan explained the Sanitary Sewer for Block 89 would follow the 429 process for improvement projects. Duncan noted the alley runs North/South between Raven and Park Streets and in-between Willow and Meridian Street. Duncan provided a brief presentation regarding the feasibility report for Block 89 Sanitary Sewer as part of the 2021 Improvement Project. Duncan noted the alley the sanitary sewer runs under is currently gravel. Duncan explained the sewer was full of roots and noted 25% or the line was underwater. Duncan explained the age and product is that of which the City is targeting for replacement. Duncan noted the City Council may determine if a bituminous surface will be installed and explained paved alleys are 100% accessible. Duncan noted if approved a Public Hearing for the Block 89 Sanitary Sewer would be held on November 2 with letting in late January for a February 2021 awarding of the bid.

Councilmember Chard explained a favorable bituminous number would be key, noting it will be assessed to the affected properties. Chard suggested he will be interested to hear property owners input on the alley.

MOTION by Councilmember LeMieux, by Councilmember Coop, to approve Resolution 20-114 Accepting Report and Calling for Public Hearing on Block 89 Sanitary Sewer as part of the 2021 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. EDA, 5:00 PM, Monday, October 12.
2. Planning, 6:30 PM, Monday, October 12.
3. Public Safety, 7:30 AM, Tuesday, October 13.
4. Public Works, 9:00 AM, Thursday, October 15.
5. Parks Commission, 5:00 PM, Monday, October 19.
6. City Council, 6:30 PM, Monday, October 19.
7. Work Session, 6:45 PM, Monday, October 19.

Mayor Meyer advised of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember Krings, second by Councilmember Coop, to adjourn the regular session at 6:58 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,
Renee Eyrich
Recording Secretary